



JAMAICA LIBRARY SERVICE

VISION

In the year 2016, we are a well-resourced, well-managed and technology-enhanced organization, with well trained, competent and satisfied staff providing universal access to information and knowledge, resulting in excellence in customer service, an information literate society and a positive impact on national development.

MISSION

The Jamaica Library Service exists to enable national development through the creation and support of a knowledge-based society of culturally aware lifelong learners by providing universal access to information. This will be achieved by being customer-focused and technology-enhanced; in an aesthetically pleasing environment; and by a well-trained, competent, motivated and empowered team

CORE VALUES – RICOA

Respect
Integrity
Commitment
Open-mindedness
Accountability

ANNUAL REPORT

APRIL 2008 - MARCH 2009

JAMAICA LIBRARY SERVICE

ANNUAL REPORT

April 2008 – March 2009

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Table of Contents

<i>Board of Management</i>	<i>iv</i>
<i>Committees of the Board</i>	<i>v</i>
<i>Executive, Senior & Middle Management Teams</i>	<i>vii</i>
<i>Parish Library Committees</i>	<i>ix</i>
<i>List of Tables and Graphs</i>	<i>xii</i>
<i>List of Appendices</i>	<i>xiv</i>
<i>Historical Overview</i>	<i>xv</i>
<i>Executive Summary</i>	<i>xvii</i>

THE NATIONAL LIBRARY NETWORK

Public Library Network

Introduction	1
Collection Management	4
Circulation and Reading Trends	12
Programmes and Services	15
Information and Communications Technology	18
The Technical Departments	22
Field Operations	25
Conclusion	94

School Library Network

Introduction	95
Collection Management	95
Information and Communications Technology	99
Field Operations	100
Programmes and Services	107
Plans/Projects to be completed 2009/2010	107
Conclusion	108

FINANCE DIVISION	109
-------------------------	-----

HUMAN RESOURCE MANAGEMENT & ADMINISTRATION DIVISION	117
--	-----

INFORMATION TECHNOLOGY DIVISION	125
--	-----

Internal Audit Department	134
----------------------------------	-----

Planning & Research Department	137
---	-----

Public Relations & Marketing Department	144
--	-----

60th Anniversary Secretariat	150
--	-----

APPENDICES	158
-------------------	-----

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List of Tables & Graphs

Public Library Network

Table 1	Purchases by categories	4
Figure 1	Expenditure with publishers and vendors	5
Table 2	Value of donations received	6
Table 3	Periodicals & Magazines purchased	7
Table 4	Collection - Distribution per capita	10
Figure 2	Comparative Collections 2007-2008 & 2008-2009	11
Table 5	Comparative Membership 2007-2008 & 2008-2009	12
Table 6	Comparative Circulation 2007-2008 & 2008-2009	14
Table 7	Retrieval of overdue books comparison 2007-2008 & 2008-2009	14
Figure 3	Comparative Computer Usage 2007-2008 & 2008-2009	19
Table 8	Comparative Computer Usage 2007-2008 & 2008-2009	19
Figure 4	Distribution of print material	23
Figure 5	Distribution of non- print material	23

School Library Network

Figure 1	Number of Schools that Received sets of Encyclopedias in each Region	97
Table 1	Withdrawals from Primary and High School Libraries	98
Table 2	Primary School Libraries Visited	100
Table 3	High School Libraries Visited	101
Table 4	Number of Teacher/Librarians in each Region	103

Finance Division

Table 1	Estimates of Expenditure by Cost Centre	109
Table 2	Direction & Administration – Estimates of Expenditure by Objects	110
Table 3	Public Library Network - Estimates of Expenditure by Objects	111
Table 4	School Library Network - Estimates of Expenditure by Objects	112

List of Tables & Graphs Cont'd**Human Resource Management & Administration Division**

Figure 1	Provisional Appointments	118
Figure 2	Permanent Appointments	119
Figure 3	Separation	120

Information Technology Division

Table 1	Computer Inventory for public access	126
Table 2	Requirements for Mobile Libraries	132

Internal Audit

Table 1	Summary of Audits	136
---------	-------------------	-----

Appendices

Public Library Network

PLN 001	Extension Activities	158
---------	----------------------	-----

School Library Network

SLN 001	Encyclopedias Allocated to Selected School Libraries	218
SLN 002	School Libraries Served by Regions	222
SLN 003	Functional and Inactive School Libraries	223
SLN 004	Displays/Exhibitions & Extension Activities	241

Human Resource Management & Administration Division

HRM 001	Staff Establishment in Occupational Categories	245
HRM 002	Provisional Appointments	246
HRM 003	Permanent Appointments	250
HRM 004	Separation	255
HRM 005	Staff Training Conducted	257
HRM 006	Motor Vehicle Fleet Inventory	260

60th Anniversary Secretariat

SEC 001	Calendar of National Events	262
---------	-----------------------------	-----

Statement of Emoluments for Senior Officers	264
--	------------

HISTORICAL OVERVIEW

The Jamaica Library Service was established as the national free public library system in 1948, using as its foundation five existing community libraries in Manchester, St. Elizabeth, St. James, Westmoreland and St. Ann. Initial funding for the organization was provided by the British Council and the Government of Jamaica. However in 1959 the grant from the British Council ceased. The Government of Jamaica has since assumed sole responsibility for the financial maintenance of the Service.

In the early years, the administration, from its Headquarters in Kingston, conscious of the information needs of the country, placed emphasis on laying the groundwork for as much coverage of the island as possible.

Consequently, by 1951 the Jamaica Library Service had expanded into 12 Parishes with 12 Main Libraries, one Branch Library and five Book Centres. The Book Centres were managed by volunteers and opened for only a few hours each week. Only Kingston and St. Andrew was not yet covered.

A free Postal Service was instituted to further extend the coverage.

A Library Service to Schools began in 1952 and by 1955, some 700 schools were being provided with books. In 1957 a Bookmobile Service was introduced to 126 of those schools.

A programme of providing a suitable Headquarters and adequate buildings to house Libraries was undertaken during this period and culminated in the construction in 1958 of premises on Tom Redcam Drive in Kingston to house both the administrative Headquarters and the Public Library for the capital city. All 14 Parishes were now covered.

The use of Bookmobiles as a means of extending the public library service was introduced in 1958. The first unit was deployed in down town Kingston.

The organizational framework and policy mandates of the Service were codified by the passing of the Jamaica Library Service Law in 1949 with amendments in 1953 and 1961.

The goal of free access to computers and the internet through Public Libraries was attained on May 1, 2008.

Sixty years of operation have passed since this institution started providing a range of resources and services, access to information for development and opportunities for entertainment. With this, it has achieved six decades of equipping school libraries to be central to the education process acting as vital catalysts for learning. Invaluable contributions have been made and still the Service is appropriately viewed as vibrant, meeting and exceeding the needs of its clientele, (including those with special needs), delivering the highest quality service in keeping with the standard of excellence that has always been the hall mark of the organization.

The organization has made significant progress. The succeeding pages catalogue the successes and challenges experienced by the Jamaica Library Service in the 60th year commemorated by *“honouring the past ... repositioning for the future.”*

EXECUTIVE SUMMARY

During the year the Jamaica Library Service celebrated its milestone 60th Anniversary recording an outstanding level of performance as it continued to provide a wide range of resources, programmes and services to meet the information needs of an expanding and increasingly varied client base.

From the Corporate Headquarters and the island wide network of 524 active Public Service Points and 926 School Libraries, guided by the Strategic Development Plan 2006-2011, the organization was able to meet a number of objectives as required under its mandate.

The Jamaica Library Board, Parish Library Committees and the management cadre ensured adherence to regulations and the maintenance of systems of accountability, productivity, optimal performance management, employee and client satisfaction.

A cornucopia of activities at national and parish level commemorated sixty successful years of service to the nation. These occupy pride of place in this report.

Many projects were successfully implemented in spite of challenges experienced with funding. Of a budget of \$1.34 billion submitted, only 67% was approved. There was a shortfall of 5% in the amount actually received affecting the Compensation of Employees and Retirement Benefits, Purchase of Goods and Services including books and other Library material. A supplementary amount of \$30.475M was allocated for Capital Development. These amounts, along with funds realized from income generating activities and the support of developmental partnerships coupled with prudent management of the resources, resulted in relatively satisfactory financial performance during the year.

An assessment of the vehicular fleet showed operational inefficiencies necessitating improvement in the state of the Mobile Libraries for both the Public and the School Library Networks and the acquisition of newer more cost-effective vehicles. To improve the situation 14 new general use vehicles were acquired. Financial constraints prevented further necessary improvement.

Success in the recruitment of staff, particularly at the level of Librarians, and a wide range of local and in-house training and employee welfare activities marked the achievements of the Human Resource Management and Administration Division. The industrial relations climate remained stable. Safety and security issues maintained a high priority rating.

New programmes were launched and the regular programmes given a special celebratory flair. Parishes introduced innovative reading programmes aimed at developing literacy and encouraging positive reading habits. In addition classes for slow readers were started at some Parish and Branch Libraries and a *Boys Reading Day* in support of literacy as a part of Reading Week activities.

The National Reading Competition and Reading Fair - *“Sixty in 2008, read and celebrate”* recorded resounding success. Special recognition was given to the contestant aged sixty years and over who advanced the furthest in the Competition. The programme of weekly Children’s Hour sessions was extended to include Children’s Homes. Computer training for senior citizens and basic school students, service to Correctional Institutions, home work assistance programmes, debates and public speaking competitions augmented and enriched the regular menu of programmes and services.

Service to the visually -impaired improved with the installation on computers of the Job Access with Speech (JAWS) software (a specialized software for persons with visual impairment).

Public Libraries overall reported 180% increase in the usage of computers , a feat mainly attributable to the expansion and upgrade of computer facilities at Service Points and the introduction of free access to computers and the Internet on May 1, 2008. The Information Technology Division enjoyed a productive year ensuring that staff and the public received maximum benefit from this long-awaited facility. In addition the catalogue of successes includes the implementation of a new website and the installation of Local Area Networks in parish libraries to support library automation and other efficiencies.

The School Library Network increased its focus on Early Childhood Development and the provision of proper facilities for libraries in schools. Discussions were held with principals and teachers on refurbishing and layout of library rooms, collection development and best practices resulting in positive changes in the infrastructure, collections and general aesthetics of some school libraries and a welcome change in status of 81 school libraries from inactive to functional. A meeting was held with principals/administrators of all categories of schools in Kingston and St. Andrew to sensitize them of their roles in the provision of functional school libraries.

The refurbishing programme continued supported by beautification of grounds and where possible, relocation of Service Points. The St. James Parish Library building was modified adding 732 square footage of space resulting in a more comfortable work environment; the extension of St. Ann Parish Library to house a new adult reference department and the Marcus Garvey Reference Library and Resource Centre added 2959 square footage of space. In Pongside, Hanover; accommodation was identified for the Branch Library.

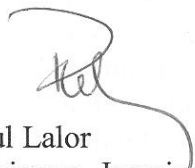
The year was not without challenges. Constraints arising from inadequate funding and rapidly rising costs resulted in gaps in many areas of the collection, inefficiencies in the specialized collection of simplified material aimed at promoting basic literacy, restriction of programmes and services and delays in effecting necessary projects.

The forced withdrawal from operation of unserviceable units in the fleet serving the parishes of Manchester, St. Catherine, St. Elizabeth and Westmoreland affected those parishes’ urban/rural development.

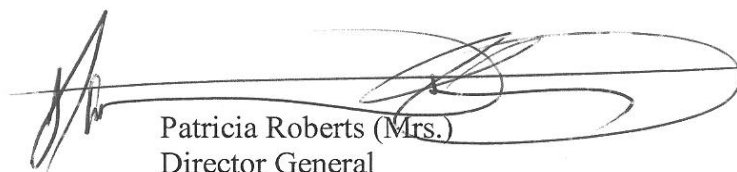
Perennial delinquency made evident by the increasing number of overdue and lost library material remained at an undesirable level throughout the year despite efforts to reduce and ultimately eliminate the problem.

The global and local financial situation allowing, many projects, programmes and services are slated for implementation in the year 2009/2010.

The continuation of successful development awaits the Jamaica Library Service. The factors of resourceful utilization of assets, the efficient management of the Board and its Committees and the technical competence of the staff coupled with the goodwill generated over the years and the co-operation and generosity of benefactors all augur well for a successful future.



Paul Lalor
Chairman, Jamaica Library Board



Patricia Roberts (Mrs.)
Director General

PUBLIC LIBRARY NETWORK

INTRODUCTION

The Public Library Network recorded an outstanding level of performance as it continued throughout the year to provide a wide range of resources, programmes and services to meet the information needs of an expanding and increasingly varied client base.

From the Corporate Headquarters and the island wide network of libraries, operations continued to be guided by the Strategic Development Plan 2006-2011 and the organization's mandate articulated in its Mission and Vision Statement. The Network was able to meet a number of objectives through the technical departments and 517 Service Points as outlined:-

Headquarters

Technical Departments:

- Accessions
- Cataloguing
- Circulations

Network of Libraries

Parish Libraries		13
Branch Libraries:		
Full-time	67	
Part-time	46	113
Communities served by Mobile Libraries		368
Service to special categories of users:		
Penal/Correctional Institutions	7	
Hospitals & Infirmarys	3	
Children's Homes & Places of Safety	5	
Visually Impaired & Postal Readers	8	23

Technical Services

Positive developments were recorded in a number of areas in the technical departments. The Accessions Department recorded an increase in the number of books and audiovisual items acquired which moved from 21, 366 in 2007/2008 to 30, 533 in 2008/2009, an increase of 43%.

The Cataloguing Department, in addition to its usual activities, placed great emphasis on improving operational activities to support the impending automation which will facilitate electronic access to the Catalogue.

The Circulations Department successfully organized and executed a number of exhibitions and displays, most notably the 60th Anniversary National Exhibition. The department also continued to collect, compile and analyse on a timely basis, data related to the library network in order to gauge performance and inform decisions in respect of collection development, membership and client services.

Reference and Lending Services

Improvements in several areas in the library network included positive returns in the number of books and related items borrowed or consulted. This reflected an approximate 6% increase from 3,081,615 in 2007/2008 to 3,276,290.

Use of computer services also recorded a very significant upward movement of 180% with figures of 215,135 and 602,285 for 2007/2008 and 2008/2009 respectively. This very positive development was attributable to two main factors, the expansion and upgrade of computer facilities at service points and the introduction of free access to computers and the Internet which came into effect on May 1, 2008.

Extension Activities

In addition to reference, research and lending services, libraries continued to offer a comprehensive programme of specially organized public education, current awareness and outreach activities in keeping with the diverse needs of the communities which they serve.

Many activities were initiated or specially planned for the 60th anniversary and were organized from Headquarters or at the local level. The 60th Anniversary National Exhibition which toured the Network was, at each point, supplemented by information relating specifically to the work and history of that Library Network.

The National Reading Competition and National Reading Fair under the slogan “*Sixty in 2008, Read and Celebrate*” were successfully undertaken.

Buildings and Physical Infrastructure

A measure of success was achieved in the plans for the establishment or reopening of service points and the expansion and/or renovation of buildings.

A joint project between the Kiwanis Club of Stony Hill and the Jamaica Library Service to establish a library in the community of Brandon Hill, St. Andrew came closer to realization as construction of the building was almost complete at the end of the year. This library should be fully operational before the end of the new financial year.

The Hanover Parish Library succeeded in finding alternative accommodation for the Pondsides Branch Library which was officially opened on November 20, 2008.

Expansion work began also on the Hanover Parish Library building and should be completed within the next financial year. The modification of the St. James Parish Library building was completed providing a more comfortable work environment for members of staff.

At the St. Ann Parish Library construction on a section of the building to house a new adult reference department and the Marcus Garvey Reference Library and Resource Centre was

completed. The existing adult reference department will be remodeled to accommodate offices. All sections should be fully operational by the third quarter of the new financial year.

The parishes of Portland and Westmoreland reported improvements to their physical facilities. After having been destroyed by fire in 2004, the Bybrook Branch Library in Portland will be operating from a new, extensively renovated building as work was near completion at the end of the 2008/2009 financial year.

Extensive expansion and renovation of the Negril Branch Library in Westmoreland was undertaken through the beneficence of the New York based Rockhouse Foundation. The state of the art facility is scheduled for re-opening by the second quarter of the new financial year. The community of Bethel Town, also in Westmoreland, will benefit from improved library services on the completion of a new, more spacious and centrally located library building. The building should also be fully functional by the second quarter of the 2009/2010 financial year.

Collaboration between Restaurants of Jamaica Limited, operators of the Kentucky Fried Chicken chain and the Jamaica Library Service continued with the sponsorship of a Chicky Reading Corner and Homework Centre in the Junior Department of the Clarendon Parish Library. The official opening took place on May 21, 2008.

Information and Communications Technology

The information and communications technology infrastructure in the Public Library Network was considerably improved with the allocation of additional computers and the upgrading of the facilities at a number of libraries. The introduction of free access to computers and the Internet came into effect throughout the Network on May 1, 2008. The response was described as “overwhelming” by the staff in all parishes and this was illustrated in the 180% increase in the use of computer services islandwide.

Challenges

As positive developments were recorded, difficulties were also noted. Efforts to build the collection of books and other material and take them to a point more in keeping with the established international standard were constrained mainly by the rapidly rising costs of these items. With the limited available funds being unable to match the costs, the result was that gaps remained in areas of the collection. Continued delinquency in the return of overdue books also negated the attempts to build the collection.

The mobile service in the parishes of Manchester, St. Catherine, St. Elizabeth and Westmoreland continued to be negatively affected by the withdrawal from operation of their unserviceable units.

Some libraries located in volatile areas continued to be negatively impacted by incidence of crime.

Accommodation remained a challenge in some communities; notably Monymusk in Clarendon where service had to be suspended due to the deteriorating condition of the building housing the branch library.

1. COLLECTION MANAGEMENT

Collection Development, Management and Maintenance remained critical to the delivery of enhanced library services to patrons. The Collection Management Committee continued to manage the selection and procurement process through ongoing collaborations, book reviews and selection of high quality and appropriate reading material for all levels. Cognizant of the ever changing library and publishing industry the committee ensured that the Collection Development policy and other development and maintenance guidelines were reviewed on a regular basis to ensure that practices remained relevant.

Acquisitions***Purchases***

Notwithstanding the lack of budgetary support, income generating activities and other funding sources facilitated the purchase of a total of 30,533 items at a cost of \$36,254,315.78. This represents an increase in expenditure of 88% over the previous year. Of this total, \$28,053,019.88 was spent on overseas purchases, this included commitments made from the previous fiscal year 2007/2008. The table below details the breakdown of items purchased.

Table 1: Purchases by Categories

CATEGORY	NO. OF ITEMS	COST
Non-Fiction	1,567	1,719,460.92
Reference (Adult)	4,607	8,475,176.93
Fiction	2,078	1,738,011.41
Young Adult	1,246	1,626,305.12
Reference (Junior)	2,130	4,218,434.54
Junior	17,671	16,933,907.21
Non-Book	1,234	727,997.73
(Shipping)		815,021.92
TOTAL	30,533	36,254,315.78

A team of nine Librarians represented the organization on book buying trips to the United Kingdom (UK) and the United States of America (USA). The amount of £30,896.09 was spent in the UK while US\$270,731.80 was spent in the USA. Material was selected for general collection development within the island wide network of libraries. This year's selections included much needed children's reference books.

Material was also purchased from local publishers, bookshops and independent vendors. A breakdown of expenditure is illustrated in Figure 1.

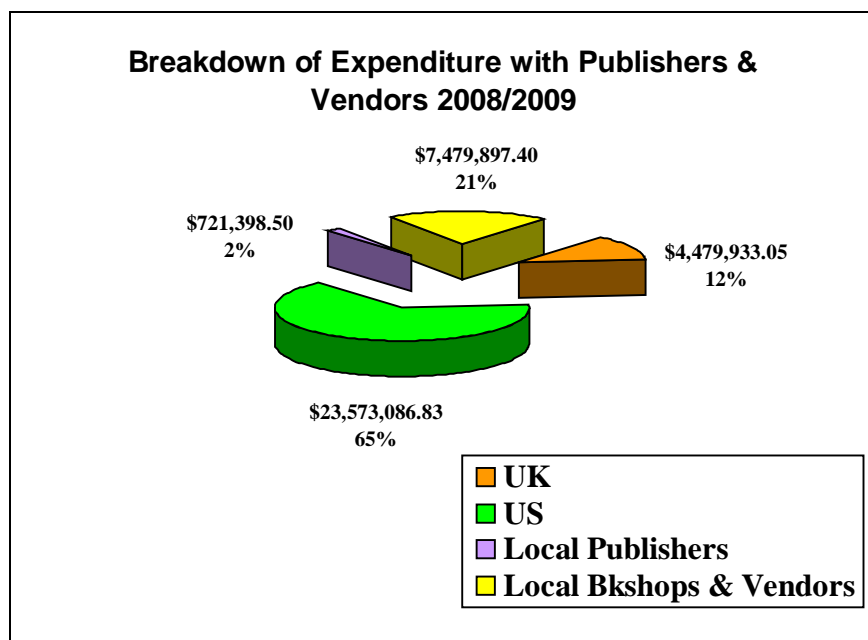


Figure 1: Expenditure with Publishers & Vendors

Periodicals and Magazines

To ensure currency of information, 8,462 periodicals purchased and 17,205 received as donations were distributed to the Parish Library Network and circulated to divisions in Headquarters.

During the period subscriptions were renewed for daily newspapers that were distributed to departments and divisions in Headquarters. A total of \$317,424.00 was spent on newspaper subscriptions.

EBSCO Database

The organization continued to provide users with access to the EBSCO electronic periodicals database. This was made available at all service points with internet access.

Donations

The annual donation of material boosted the stock of reading material made available to the public. A total of 43,730 books and other reading material valued at \$22,071,085.24 were received as gifts for the period 2008/2009. Table 2 lists the categories and value of donations received for the year.

Table 2: Value of Donations Received

VALUE OF DONATIONS RECEIVED APRIL 2008 - MARCH 2009		
CLASS	NO. OF COPIES	COST
Reference	3,301	\$7,389,350.04
Non-Fiction Hard Cover	2,109	\$3,236,805.40
Non-Fiction Paperback	21	\$9,555.20
Fiction Hard Cover	3,172	\$5,426,024.90
Fiction Paperback	546	\$379,065.83
Reference Junior	1,248	\$921,124.13
Junior Hard Cover	2,477	\$2,624,460.86
Junior Paperback	2,524	\$973,112.31
Junior Board Books	8	\$4,795.00
Periodicals	27,960	\$748,580.00
Non-Book Material: <i>CDs, DVDs, Audio & Audio-Visual Cassettes</i>	364	\$358,211.57
GRAND TOTAL	43,730	\$22,071,085.24

A summary of notable donations received for the year is detailed below:

- **The University of the West Indies Distance Education Centre (UWIDEC)** - 853 copies of text books.
- **Natural History Society of Jamaica** - 2,250 copies of the new publication: "*The Natural History Society of Jamaica: Guide to the Blue and John Crow Mountains*" by Margaret Hodges.
- **Jamaica Customs Department** - 28,807 assorted items mainly Pamphlets on Baby Care.
- **Birmingham Libraries, United Kingdom** - 1,476 books
- **George Headley Primary** - 3,748 books
- **Child Development Agency (CDA)** - 1,800 copies of the title "*Act Right, Treat me Right*".
- **Assemblies of God in Jamaica** - 3,436 books
- **The CHASE Fund** - 200 copies of "*The Story of Hanover: a Jamaican Parish*".
- **Grace Kennedy Foundation** - 155 copies of "*Daddy Sharpe: A Narrative of the Life and Adventures of Samuel Sharpe, a West Indian Slave Written by Himself*".

- **Restaurants of Jamaica** – \$136,512.00 to support the development of the collection for the Chicky Reading Corner in the Clarendon Parish Library. Funds were used to purchase 169 books.
- **National Commission on Science and Technology** - 104 items consisting of 54 Compact Disks (CDs) and 50 reference junior books entitled: “*Caribbean Icons in Science, Technology and Innovation*”

Table 3: Periodicals & Magazines Purchased


















PERIODICALS & MAGAZINES	VOLUMES	COST (JA\$)
Jamaica Journal	350	\$157,000.00
Tech News Magazine	3	\$1,200.00
Business Week	50	(US\$175.00) \$12,048.75
Horn Book	12	(US\$172.00) \$12,900.00
Investors Choice	15	\$59,250.00
British National Bibliography	2	(£525.0000) \$78,750.00
Booklist—American Library Association	22	(US\$105.00) \$7,653.45
Workforce Management	26	(US\$199.80) \$16,099.10
Journal of Librarianship & Information Science	4	(US\$88.00) \$6,263.84
Jamaica Business Journal	150	\$48,000.00
Leisure Magazines (<i>from Novelty Trading Co. Ebony, Essence, She Caribbean, Health Home & Garden, Basia, Caribbean Wellness & Lifestyle etc.</i>)	7,784	\$3,585,330.00
LIAJA Bulletin	14	\$7,000.00
Caribbean Challenge	30	\$1,500.00
	8,462	JA\$3,992,995.14

Evaluation of the Collection

Books continued to constitute the largest area of the collection. On-going assessment, identified areas of strength and weakness which supported decisions taken on the material purchased.

Areas of strength in the book collections included material on:

-  Biology
-  Business Education

-  Caribbean Geography
-  Caribbean History
-  Chemistry
-  Education – Early Childhood Education in particular
-  Food and Nutrition
-  Health
-  Home Economics
-  Jamaican Culture
-  Management
-  Medicine
-  Music
-  Physics
-  Pure, Applied Sciences and Life Sciences
-  Religion
-  Social Studies
-  Sociology
-  West Indian History

The book collection numbered 749,762 an increase of 18,363 when compared to last year's figure of 731,399. Despite the improvement, deficiencies remained in some areas of the collection. These included material such as picture books, early concept material and readers for pre-schoolers and tiny tots. This particular challenge was not necessarily the unavailability of material but rather the quantity to be acquired to fill the gaps. The result was that a number of service points were under-supplied.

Serious deficiencies continued to exist in the specialized collection of simplified material aimed at promoting basic literacy. The problem of identifying specific publishers of this type of material made it difficult to source. Efforts will continue to identify new sources as a matter of priority.

Areas of deficiency by subject area and/or format included:

- Accounting
- Agricultural Science
- Athletics
- Auto Mechanics
- Biographies – Caribbean Personalities
- Building Construction
- CAPE and CXC Core subjects
- Clothing and Textile
- Do-it-Yourself Hobbies
- Education – Early Childhood
- European History
- Family Issues
- Guidance and Counselling
- Human and Social Biology
- Information and Communications Technology
- Librarianship

- Office Procedure
- Philosophy
- Physical Education
- Pre-school/Tiny Tot
- Psychology
- Religious Education
- Simplified material for basic literacy
- Sports
- Technical Drawing
- Tourism and Hospitality Management
- Welding
- Woodwork

The international guideline¹ for public libraries establishes an ideal standard of between 1.5 to 2.5 books per capita. As in previous years, the organization made every effort this year to move towards attaining this goal; but, this was not achieved (see Table 4). Sustained and further improved funding will enable the organization to achieve an acceptable collection.

The Internet, periodicals, newspaper clippings and pamphlet collections covering a range of topics and subject areas were particularly useful for sourcing information not available in book form as well as providing additional and/or more current information on a given topic.

¹ The Public Library Service: IFLA Guidelines for Development. Munchen: Saur, 2001

Table 4: Collection – Distribution Per Capita

PARISH	*POPULATION	IDEAL COLLECTION	COLLECTION 2007/2008	COLLECTION 2008/2009	COLLECTION 2008/2009 PER CAPITA
KINGSTON & ST. ANDREW	666,182	999,273	97,232	99,594	0.1
ST. CATHERINE	498,451	747,677	62,549	64,254	0.1
ST. JAMES	184,412	276,618	47,756	50,704	0.3
TRELAWNY	75,618	113,427	54,573	54,452	0.7
HANOVER	69,926	104,889	42,384	39,514	0.6
MANCHESTER	190,920	286,380	70,773	72,280	0.4
CLARENDON	246,518	369,777	58,352	62,700	0.3
ST. ANN	173,414	260,121	77,057	79,524	0.5
ST. MARY	114,317	171,476	47,467	48,784	0.4
PORTLAND	82,245	123,368	44,731	43,686	0.5
ST. THOMAS	94,245	141,368	40,711	41,853	0.4
ST. ELIZABETH	151,122	226,683	45,567	49,688	0.3
WESTMORELAND	144,988	217,482	42,247	42,729	0.3
TOTAL	2,692,358	4,029,539	731,399	749,762	0.3

Figure 2 below illustrates the comparative annual collection by parishes.

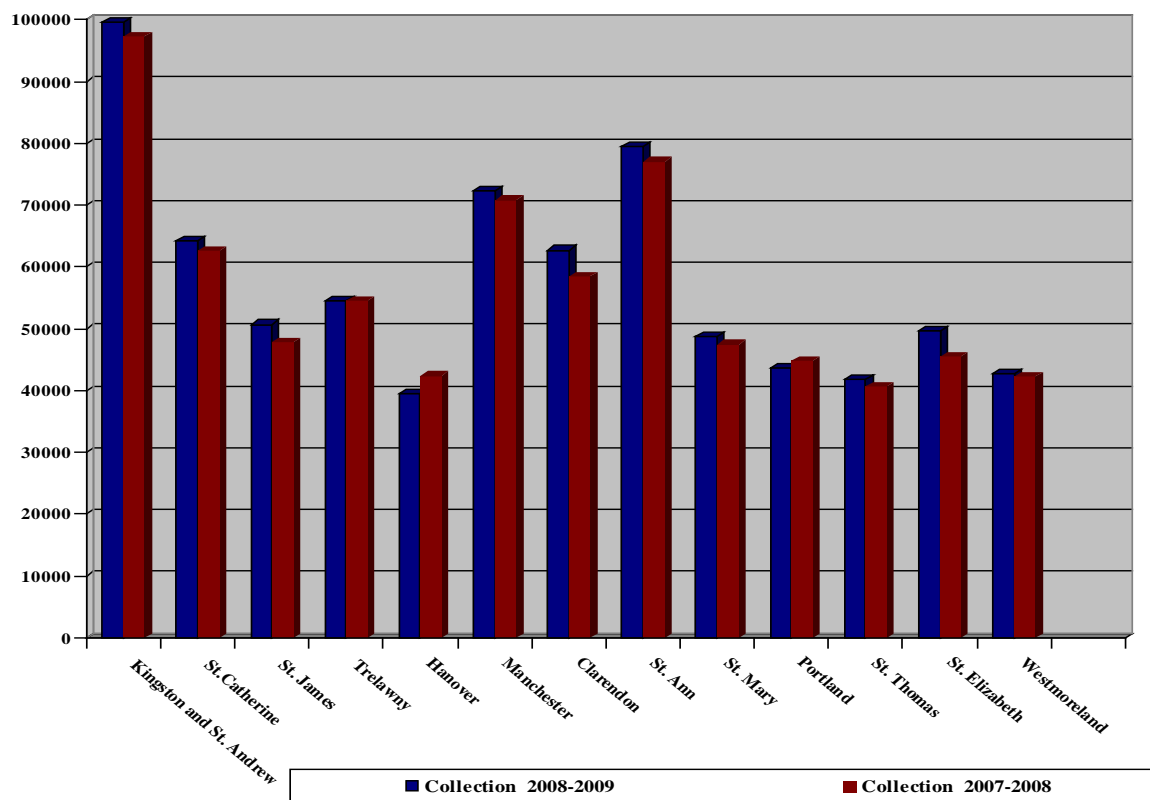


Figure 2: Comparative Collection for the year 2007- 2008 and 2008-2009

Membership

Membership at 607,982 recorded a marginal 2% decrease when compared with last year's total of 620,488. Six parishes namely Hanover, Portland, St. James, St. Mary, St. Thomas and Westmoreland recorded decreases as a result of the updating of the membership records by the withdrawal of inactive members. All other parishes recorded minor increases. Table 5 details the comparative distribution of members.

Of continued significance is the number of unregistered persons who used the libraries particularly for reference, research and ICT purposes. Plans will be implemented to encourage all users to become registered.

Table 5: Comparative Membership 2007-2008 & 2008-2009

Parishes	Membership 2007-2008	Membership 2008-2009
Kingston and St. Andrew	193,148	194,587
St. Catherine	40,608	41,958
St. James	51,969	49,626
Trelawny	39,357	40,247
Hanover	9,668	9,656
Manchester	65,821	67,002
Clarendon	73,522	74,138
St. Ann	28,680	29,447
St. Mary	24,667	16,591
Portland	23,389	12,953
St. Thomas	13,029	12,440
St. Elizabeth	21,433	27,034
Westmoreland	35,197	32,303
Grand Total	620,488	607,982

2. CIRCULATION AND READING TRENDS

Books and Multimedia Items

The number of books and multimedia items circulated was 3,276,290 an increase of 6% over the previous year's total of 3,081,615. All libraries with the exception of the St. James Parish Library Network recorded increases.

Reference Consultations

Reference consultations recorded a 5.4% increase from 2,497,216 in 2007/2008 to 2,632,902 in the period under review. The material consulted by both adult and junior readers covered a wide range of subject areas and reflected the diverse reading interests of users. The subject matters most frequently consulted included:

- Biographies
- Biology
- Building Technology
- Chemistry
- Communication
- Cookery - Jamaican recipes
- Cultural Traditions
- Geography
- Health – Diseases
- Home Management
- Hospitality & Tourism

- Human Resource Management
- Industrial Relations
- Information Technology
- Management (general texts)
- Mathematics – Calculus, High School level
- Musical Instruments
- Office Practice
- Physical Geography
- Practical Nursing practices
- Psychology
- Pure, Applied and Life Sciences
- Religions
- Social Studies (CXC)
- Sports – rules of game & how to play
- Substance Abuse
- Technical Drawing
- Visual Arts
- West African History
- West Indian History
- West Indian Literature (biographical information on writers)

Loans – Home Reading

As reference consultations increased, the number of items issued for home reading also showed upward movement. The figure increased by 5% from 615,626 in 2007/2008 to 643,095 in 2008/2009.

This increase was mainly due to the wider availability of popular paperback novels for adult readers. Junior readers continued to show keen interest in West Indian stories, classic fairy tales and popular adventure and detective stories such as the Hardy Boys and Nancy Drew series.

Table 6: Comparative Circulation for the years 2007-2008 and 2008-2009

Parishes	Circulation 2007-2008	Circulation 2008-2009
Kingston and St. Andrew	271,698	341,052
St. Catherine	272,555	280,353
St. James	242,388	166,517
Trelawny	57,521	71,422
Hanover	111,279	112,469
Manchester	214,273	233,207
Clarendon	344,211	372,572
St. Ann	422,919	437,429
St. Mary	250,401	303,781
Portland	286,203	314,599
St. Thomas	160,606	164,413
St. Elizabeth	288,378	311,772
Westmoreland	159,183	166,704
Grand Total	3,081,615	3,276,290

Overdues

The return of overdue material remained at an undesirable level despite efforts to reduce or eliminate the problem. At the end of the period 23,754 items valuing \$15,011,320.87 remained outstanding reflecting increases of 3,382 or 15% over last year's figures of 20,372 items valued at \$13,028,079.63. The Recovery of Overdue Books (ROB) programme was initiated during the year to address this problem.

Table 7 details the retrieval figures.

Table 7: Retrieval of Overdue Books Comparison 2007-2008 & 2008-2009

	2007 – 2008	2008 - 2009	RESULTS
Notices Sent	40,365	41,236	871 (increase)
Material Retrieved	55,954 volumes	68,883 volumes	12,929 (increase)
Material Outstanding	20,372 volumes	23,754 volumes	3,382 (increase)
Value of Material Outstanding	\$13,028,079.63	\$15,011,320.87	\$1,983,241.24

3. PROGRAMMES AND SERVICES

Extension and Outreach Activities

The Network continued to provide a comprehensive programme² of public education, current awareness and specially organized activities for both children and adults. The activities included lectures, panel discussions, expositions, exhibitions and displays, special interest clubs and community information initiatives, training programmes and a variety of competitions.

In addition to the nationally coordinated events all libraries in the Network sought to expand and generally enhance their local activities. The Hanover Parish Library introduced *Reading with Rotarians* in collaboration with the Rotary Club of Lucea to encourage positive reading habits in children. The club members conducted sessions during Reading Week, International Literacy Day and the weekly *Weeny Wednesday* activity. Story Hour was also “rebranded” *Friday Frolic* offering a more varied and exciting programme of activities. The monthly *Armchair Travel* sessions continued with representatives from overseas missions in Jamaica talking to participants about their countries.

Portland Parish Library reported on an interesting collaboration between the Long Bay Gala Association and the Long Bay Branch Library. The *Shauna Ebanks workshop* for children ages 6-15 years included such activities as sewing and art and craft and sessions on social etiquette, a reading competition and games. Shauna Ebanks, a winner in the Miss Long Bay competition, selected this activity as her community project.

Manchester Parish Library extended its weekly *Children’s Hour* sessions to Hanbury, New Hope and Windsor Lodge Children’s Homes. The network also inaugurated a *Boys’ Reading Day* as a part of Reading Week activities.

St. Ann Parish Library had an active year with the introduction of classes for slow readers at the Parish Library, Linton Park and Mount Zion Branch Libraries. The home work assistance programme also continued at the main library and several branch libraries. The Ocho Rios Branch Library successfully staged its annual public speaking competition with the topic “*Initiatives to develop literacy in today’s youth*”. The *Read 2 Read* programme, a collaboration with the National Council on Drug Abuse, was launched at the Claremont and Discovery Bay Branch Libraries. The programme is aimed at developing literacy among young persons.

Several branch libraries in St. Catherine conducted daily or weekly reading and homework sessions with students from the community. The libraries included Greater Portmore, Kitson Town, Point Hill and Riversdale Branch Libraries.

Twelve Preparatory, Primary and Primary & Junior High Schools participated in the annual debating competition organized by the Clarendon Parish Library. Kingston and St. Andrew Parish Library held another successful Child Month concert under the theme “*Our children: today’s investment, tomorrow’s gain*”. The performances were well received and approximately 250 persons attended the function.

² Appendix PLN 001: Extension Activities

St. Mary Parish Library held its Annual Christmas Fair on Thursday, December 19 with approximately 2,500 persons in attendance.

Trelawny Parish Library exhibited at the Annual Hague Agricultural Show highlighting the work of the Jamaica Library Service.

A number of parishes continued or introduced computer training for the public. These were Hanover, Manchester, Portland, St. Ann, St. Catherine, St. Mary, St. James, St. Thomas and Westmoreland Parish Libraries. Much of the training was geared towards senior citizens. In addition to its senior citizens programme, St. Mary Parish Library continued training with basic school students. St. Ann Parish Library also introduced training for children at the Parish Library and Mount Zion Branch Library.

The Annual Summer Programme was held islandwide with activities commemorating the 60th Anniversary. Other highlights of the programme were the National Reading Competition and National Reading Fair.

In addition to the national events mentioned above, Headquarters coordinated a number of exhibitions in collaboration with other agencies.

These included:

- ◆ Jamaica Deposit Insurance Corporation 10th Anniversary Exhibition
- ◆ Jamaica National Heritage Trust 50th Anniversary exhibition
- ◆ South African High Commission Cultural Exhibition
- ◆ Jamaica Cultural Development Commission Literary Competition Exhibition and Seminar
- ◆ Shipping Association of Jamaica 70th Anniversary Exhibition
- ◆ Isaac Edmestone Barnes Exhibition

National Reading Competition and National Reading Fair

In keeping with the commemoration of the 60th Anniversary, the National Reading Competition and National Reading Fair were organized under the theme *Sixty in 2008:Read and Celebrate*.

The National Finalists were hosted at a luncheon in their honour at the Hilton Kingston Hotel on September 3, 2008 where they were also accommodated overnight to facilitate the taping of the Quiz finals at Television Jamaica (TVJ) on September 4, 2008. Book prizes and Parish Trophies were presented.

The books used for the National Finals were:

6 -8 YEARS

- | | | |
|---|---|----------------------|
| A Man Called Garvey: The Life and Times of the Great Leader Marcus Garvey | - | Mohamed, Paloma |
| Sugar Cane: A Caribbean Rapunzel | - | Storace, Patricia |
| The Christmas Miracle of Jonathan Toomey | - | Wojciechowski, Susan |

9-11 YEARS

- | | | |
|--|---|---------------------|
| The Penderwicks: A Summer Tale of Four Sisters, - Two Rabbits and a Very Interesting Boy | - | Browne, Diane |
| Tarik and the Island Adventure | - | Kessell, Lee |
| Preacher's Boy | - | Paterson, Katherine |

12-14 YEARS

- | | | |
|---|---|-----------------------|
| Darby | - | Fuqua, Jonathon Scott |
| A Time to Say Goodbye: Rami Johnson - The Final Chapter | - | Palmer, C. Everaldo |
| A Single Shard | - | Park, Linda Sue |

15-20 YEARS

- | | | |
|--------------------|---|-------------------|
| Scattered Leaves | - | Andrews, V.C. |
| Paint the Town Red | - | Meeks, Brian |
| Private Peaceful | - | Morpurgo, Michael |

21 AND OVER

- | | | |
|------------------------------|---|------------------------------|
| All We Have Left Unsaid | - | Case, Maxine |
| The Pirate's Daughter | - | Cezair-Thompson, Margaret |
| Joseph: A Rasta Reggae Fable | - | Hannah, Barbara Makeda Blake |

Additional details on the Competition and Fair may be found in the report from the Public Relations and Marketing Department.

Annual Summer Programme

For members ranging from tiny tots to teenagers, the Annual Summer Programme is one of the most eagerly awaited and anticipated of the organization's calendar of events. The programme was scheduled in all parish libraries, branch libraries and a number of mobile stops over periods ranging from two to four weeks. All activities were executed in keeping with the 60th Anniversary under the slogan '*Sixty in 2008, Read and Celebrate*'. Activities included art and craft, sports, drama, dance, story telling, reading, indoor and outdoor games, film shows, lectures, computer classes and various competitions.

Story Hour

Weekly Story Hour sessions continued during the year with 920 sessions conducted throughout the Network.

Special Interest Clubs

To further develop new skills and talents, encourage attitudes of sharing and interaction among young persons and generally to broaden their experiences, libraries organized special interest clubs such as Chess, Art, Dance, History, Spanish, Readers and Writers Clubs. During the year, these groups met as scheduled in very successful sessions. Eleven clubs were operational during the review period.

Class Visits and Visits to Schools

The programme of visits to schools by staff of the Public Library Network continued as did visits from classes of these institutions. These visits provided an opportunity to inform students and teachers of the services offered and to give guidance on how to use the library. Two hundred and ninety visits were made throughout the Network.

4. INFORMATION AND COMMUNICATIONS TECHNOLOGY (ICT) SERVICES

Computer Services

There was considerable improvement in the ICT services in the Public Library Network with the provision of a number of additional public access computers and the introduction of free access to the Internet. Libraries reported the positive impact on usage as more persons were able to access the Internet for research and e-mail and do word processing and a variety of ICT services.

At the end of the year plans were being made to further improve the service by the acquisition of additional computers and the use of wireless technology.

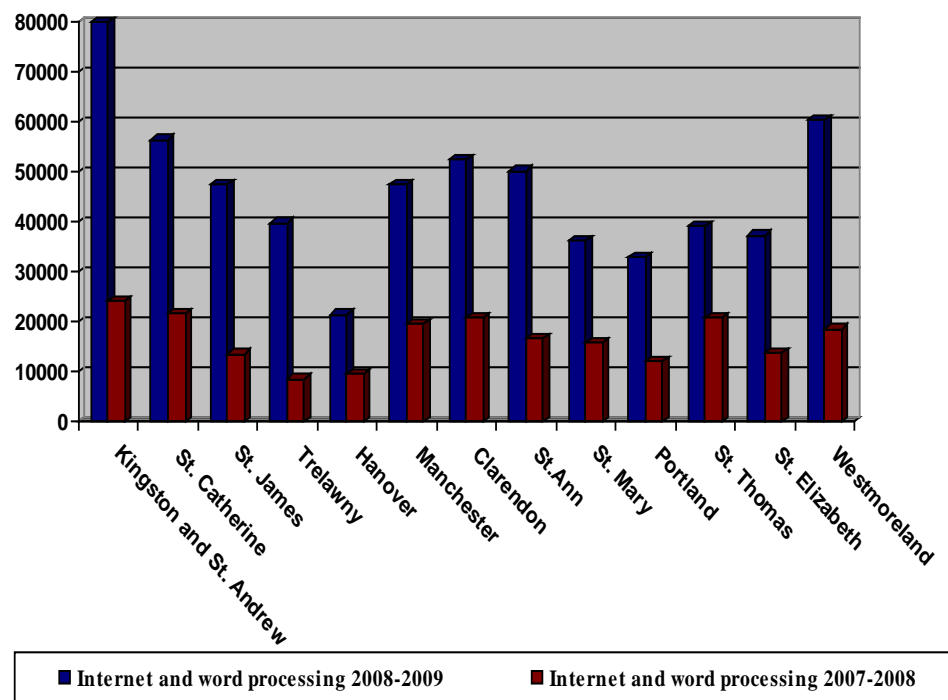


Figure 3: Comparative Computer Usage 2008-2009 and 2007-2008

Table 8: Comparative Computer Usage 2007-2008 and 2008-2009

Parishes	Computer Use 2007-2008	Computer Use 2008-2009
Kingston and St. Andrew	24,210	80,657
St. Catherine	21,606	56,587
St. James	13,555	47,584
Trelawny	8,391	39,749
Hanover	9,494	21,326
Manchester	19,479	47,558
Clarendon	20,850	52,551
St. Ann	16,611	50,153
St. Mary	15,778	36,318
Portland	12,012	32,907
St. Thomas	20,859	39,176
St. Elizabeth	13,706	37,195
Westmoreland	18,584	60,524
Grand Total	215,135	602,285

Computer Usage for the years 2007- 2008 and 2008-2009 were 215,135 and 602,285 respectively reflecting an increase of 180% in comparison to the year 2007-2008. This was as a result of the introduction of free computer and Internet access in the entire Parish Library Network with effect from May 1, 2008.

Training for the Public

The parishes of Hanover, Manchester, Portland, St. Ann, St. Catherine, St. Mary, St. James and Westmoreland conducted training in information technology for the public during the year.

Manchester launched its service to senior citizens on April 12, 2008 at the Parish Library. The first batch was comprised of 40 students. Christiana Branch Library also started training for the general public. Since the start of the programme approximately three batches of students have been trained.

St. Ann had its customary graduation ceremony with the presentation of a batch of 24 graduating senior citizens. A new batch of 29 persons began training in February making it the ninth group to participate in the programme.

Photocopying

The increasing need among students for information to support various assignments and research projects caused an increase in demand for photocopying service. The demand was also supported by the growing need by members of the public to reproduce personal documents for various transactions.

Some parishes expanded and improved their service by acquisition of additional machines or the upgrade of existing equipment.

The photocopying portfolio continued to be managed cognizant of all the tenets of Intellectual Property Rights including Copyright Management.

Facsimile Service

Libraries provided facsimile service as members of the public sought to communicate and send documents both locally and internationally. The parish of St. Mary expanded its service which was offered from the Parish Library and five other service points.

Service to Special Users

Correctional Institutions

The parishes of Hanover, St. Ann, St. Catherine and St. Mary provided service to Correctional Institutions within their parishes and reported steady performance. Service was provided to *Tamarind Farm Adult Correctional Centre* and *Rio Cobre Juvenile Centre* in St. Catherine; *Richmond Adult Correctional Institution* in St. Mary; *Copse Place of Safety for Boys* in Hanover and *Armada and Hill Top Juvenile Correctional Centres* in St. Ann.

Four visits were made to *Rio Cobre* during which information literacy and story telling sessions were held. A treat was also held for the inmates in January 2009 to celebrate the New Year.

Armadale with a total of 52 members recorded 1,028 loans and 12 reference consultations. *Hill Top* served by the mobile library recorded an increase in issues from 20 in 2007/2008 to 198 during the reviewing period. St. Mary reported support from the authorities at Richmond for the service which had an active recorded membership of 86 persons.

Hanover continued its service to the *Copse Place of Safety for Boys* with fortnightly visits and an exciting programme of activities undertaken with the young men. A variety of activities promoting reading and continuing education was organized. The boys were transported once again to the Parish Library to take part in the Annual Child Month Concert.

Hospital Service

St. Elizabeth provided service to the Pediatric Ward at the Black River Hospital. Stories were read to the children and books loaned for reading between visits. Seventy- six (76) children were served during the period.

St James also continued service at the Pediatric Ward of the Cornwall Regional Hospital. Portland continued to serve both patients and staff at the Port Antonio Hospital and reported an increase in loans and membership of 13 and 6 with figures recorded at 425 and 212 respectively.

The service to institutions continued to experience difficulties such as inadequate collections and inconsistent staffing arrangements at some locations; however a generally positive report was recorded.

Service to the Visually Impaired

The Service to the visually impaired recorded improved performance over the comparative period last year. The service benefitted from the installation on computers of the Job Access with Speech (JAWS) software - a specialized software for persons with visual impairment. Staff was trained in its use and reported on the positive response of users.

In addition to use of the computer patrons borrowed 293 cassette tapes.

In an effort to further improve the service the organization named a committee to guide the process. Partnerships were also strengthened with critical stakeholders such as the National Library of Jamaica and the Caribbean Digital Audio Collection (CDAC) Steering Committee.

Postal Reader Service

The Postal Reader Service is offered to individuals who are unable to access service from the Main, branch or mobile libraries. The Manchester and St. Elizabeth Parish Libraries continued to provide this service during the year.

Manchester registered 12 children and 2 adults in the Robins Hall community and loaned 16 books for the period. One hundred and eighty one books were issued to the six readers served in St. Elizabeth.

5. THE TECHNICAL DEPARTMENTS

Accessions

The Department continued to coordinate the selection, acquisition, processing and distribution of all books, multimedia and other Library resources for the Public Library Network.

Data for the year indicated:

- Volumes acquired by purchases - 30,533
- Items of donated material received - 43,730
- Items Processed for addition to stock - 38,665 volumes, 9,563 titles
- Volumes distributed - 37,460
- Entries deleted (55,140) and interfiled (14,911) to update the Accessions Register and the Junior Catalogue.

Processing of Material

The processing of material remained one of the most critical functions of the Department. A total of 38,665 items representing 9,563 titles were processed. These figures represent 16,256 purchased and 22,409 donated items. A breakdown is shown as:

- 5,152 Non-Fiction books
- 6,210 Fiction books
- 12,812 Junior books
- 5,231 Paperbacks books (*Juniors & Adults*)
- 6,737 Adult Reference books
- 1,975 Junior Reference books
- 458 Non-Book items.

Approval was granted for the undertaking of a special project for the period November 3, 2008 – January 31, 2009 to assist in the processing of the backlog of donated reading material. The project was approved at a cost of \$448,895.92.

Distribution of Material

A total of 37,002 books consisting of 27,364 books for home loan and 9,638 reference material were distributed from Headquarters throughout the island network. This figure represented a decline from last year's grand total of 56,995 items.

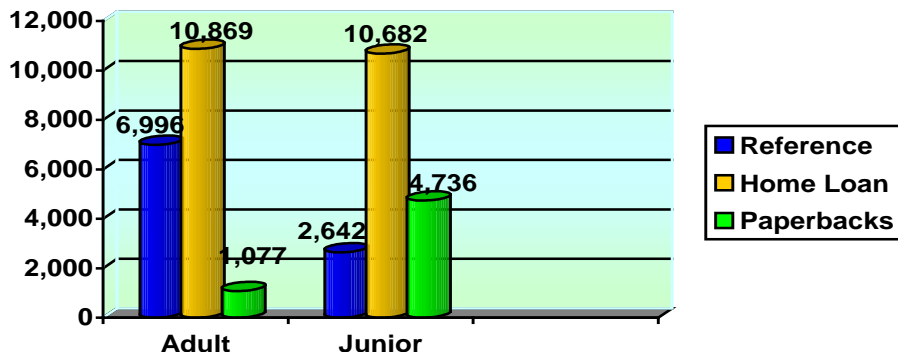


Figure 4: Distribution of print material

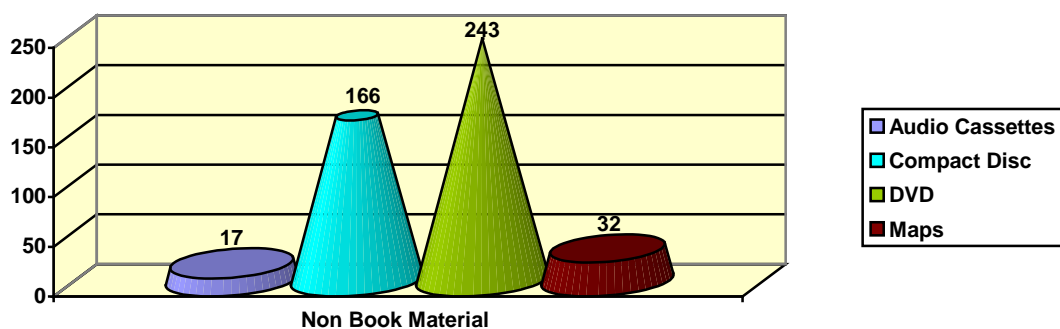


Figure 5: Distribution of non-book material

Cataloguing

The Department has the responsibility of ensuring the maintenance and currency of the Union Catalogue in Headquarters and the Parishes. The following activities were undertaken:

Items catalogued and classified	-	23,012
Catalogue entries produced	-	71,965
Catalogue entries filed	-	69,844
(Union Catalogues/Parish Catalogues)		
Items deleted from Union Catalogue	-	5,975

As efforts toward the automation of the cataloguing system progressed, the sub-division of the union catalogue to create parallel sequences for the West Indian Collection was completed.

The preparation of the bibliographic records as a prerequisite to the retro-conversion of the manual records to Machine Readable Records (MARC) continued. The plan for the new financial year will include the selection of the service provider and the implementation of the relevant processes.

The aim of the exercise is to provide online information on the holdings of the organization. This is in keeping with the organization's thrust toward technological enhancement of its user services.

Circulations

A high level of output was achieved by the Department during the year. The under mentioned activities were accomplished:

- Processing and distributing:
 - 25,667 periodicals
 - 5,397 government documents
 - 12,668 newspapers
 - 7,126 Gazettes
 - 40,037 donated pamphlets, booklets and magazines
 - 5,123 copies of bibliographies, banners, brochures and bookmarks
- Processing research enquiries
- Collecting, compiling and analyzing statistical data on collection, circulation and membership for the Network.
- Planning, creating, mounting and coordinating exhibitions and displays.

Staff Library

The Staff Library was officially re-opened on January 15, 2009 after several months of planning and preparation. The library has a comprehensive collection of print and non-print material covering a range of subject areas and serves staff, Board of Directors, Parish Library Committee members and other specified persons.

The library presently has a seating capacity of 23 and includes study carrels and computer facilities. Plans will be ongoing to further develop the library to satisfy its users.

6. FIELD OPERATIONS

REGION ONE**KINGSTON & ST. ANDREW PARISH LIBRARY NETWORK**

	2007/08	2008/09
Parish Population:	663,649	666,182
Membership:	193,148	194,587
Library Outlets:		
Main Library	1	1
Branches	11	9
Mobile Library Stops	22	27
Areas of Service to Special Communities	1	2
Establishment	120	112
Collection	97,232	99,594
Circulation:	271,698	341,052
Computer Use:	24,210	80,657

The Network recorded a satisfactory level of performance for the year under review as it continued to provide service to the general public through its main library, nine branch libraries, 27 mobile stops and one special service at the South Camp Rehabilitation Centre.

The Network remained committed to its mandate to cater to the educational, informational and recreational needs of users through various programmes and services.

The total membership at the end of 2008/2009 was 194,587. This reflected an increase of 1,439 members over last year's figure of 193,148. Adult members represented 93,633 while junior members totalled 100,954.

New readers totalling 2,177 were registered in 2008/2009. Eighty-two readers were transferred to the Kingston & St. Andrew Parish Library Network while three readers were transferred from the Network to other parishes. In an effort to update the records 39 dormant members reactivated their membership; 745 were delisted and 1,151 members were withdrawn from the membership register.

The collection increased by 2,362 from 97,232 to 99,594. During the period also 666,182 items were circulated representing an increase of 2,533 over the previous year's figure of 663,649. The main library and branches hosted a variety of extension activities which are detailed in the appendix.

Parish Library

The main library experienced a productive year as there were increases in stock, membership and issues when compared to the previous year. At the end of the year the total stock at the main library was 61,424, comprising 41,796 books for adults, 19,157 books for juniors and 471

audiovisual material. This figure represented an increase of 1,826 in comparison with the previous year's figure of 59,598. The total membership at March 2009 was 181,780 comprising 93,114 juniors and 88,666 adults. An increase of 36,805 was recorded when compared with the previous year's figure of 144,975.

Circulation for the period was 231,514. Reference consultations totalled 200,583 while 30,931 were home loans. An examination of the home loans figure revealed that adult users borrowed 15,945 while juniors borrowed 14,986.

The Information Communication services were fully utilized throughout the year. The demand for computer use, especially internet access and printing facilities increased significantly.

Class visits formed a major part of the outreach activities that were administered throughout the year. Eleven (11) schools visited the Parish Library on class visits. During the visits the teachers and students were given guided tours of the facilities, guidance on how to effectively use the library and information on the programmes and services that the library offered.

Four (4) clubs were operated at the library during the year, namely Chess, Spanish, Writers' and Readers' Clubs. The Clubs were operated through the Junior Department. In addition, story hour sessions were hosted once monthly.

Full -Time Branch Libraries

Glasspole Avenue

A new site was identified at 171 Windward Road to re-locate the Glasspole Avenue Branch Library which was closed to the public in October 2007.

The building was refurbished and the necessary furniture and equipment were procured to facilitate the re-opening of the branch at its new location. This is slated for the new year.

Harbour View

At the end of the year in review membership was 3,166 consisting of 1,249 adults and 1,917 juniors. The book stock at the library totalled 5,804. Membership figure for the branch showed a decrease of 50 while the stock figure showed an increase of 47 when compared to the previous year's figures. The total circulation for the period was 29,419 which reflected a significant increase of 16,138 with reference consultations accounting for most of the issues.

There were four functioning computers; one for administrative use and the other three for the public use. The computer and photocopying services offered were well utilized throughout the period. The Branch continued to maintain a varied programme of outreach activities. Dance, Homework, Spanish and Reading Clubs were facilitated throughout the period and remained vibrant.

The Branch participated in the Jamaica Library Service Open Day activities held on Thursday October 30, 2008. A total of 80 students from Donald Quarrie High, St. Benedicts Primary and Windward Road Primary & Junior High School attended.

Majesty Gardens

Despite the challenges caused by sporadic violence in the community, it was a productive year for Majesty Gardens Branch Library. At the end of the reporting period the overall stock figure was 2,443. Total membership was 1,153 and circulations totalled 7,510. Stock, membership and circulations figures for the Branch showed increases of 173, 33 and 432 respectively when compared to the previous year's figures.

The computer services offered were well utilized by students of the primary and high schools in the community.

Summer Programme 2008 was held over a three week period July 7-25, 2008 with 25 children participating in activities such as Art & Craft, Storytelling and Sports Day. The Branch also participated in the Jamaica Library Service 60th Anniversary Open Day activities held on Thursday, October 30, 2008. In attendance were 97 students from Dupont Primary, Cockburn Gardens Primary & Junior High, Denham Town and Haile Selassie High Schools.

Mavis Bank

The book stock decreased by 35 and was 2,002 at the end of the year under review. The total figure for the previous year was 2,037.

Membership for the period was 322. This reflected an increase of 48 when compared to the previous year's figure of 274. The total circulations figure recorded a significant increase of 2,382 being 3,995 at the end of the year. The total figure for 2007/8 was 1,613.

Summer Programme 2008 was held over a three week period during the month of July. Twenty-seven (27) children participated in the programme of activities which included art & craft and library skills sessions.

Reading and Story Hour sessions were also hosted by the Branch Library.

Parks Road

Despite the perennial challenge of limited space the Parks Road Branch Library performed creditably. The Branch continued to serve as a valuable resource centre for both adults and children in the community.

Total stock for the end of the review period was 1,915 comprising 1,086 adults and 829 juniors. There was a marginal increase of 19 when compared with the figure of 1,896 recorded for 2007/2008. At March 31, 2009 membership was 319, which consisted of 107 adults and 212 juniors. There was an increase of 58 over the figure for 2007/2008.

The total figure for circulations was 8,740. This figure represented a significant increase of 2,356 over last year's figure of 6,414. Computer services were offered from two computers during the year under review.

Extension activities undertaken at the Branch included displays/exhibitions, class visits, a homework corner, the National Reading Competition and the Annual Summer Programme.

Port Royal

Use of the facilities improved during the period under review as a result of visits from the Port Royal Infant and Primary Schools. The total stock decreased by 160 and was 3,110 at the end of the year. Membership was 1,261 reflecting a marginal increase of 16 persons when compared to the 2007/2008 figure of 1,245. The circulations figure was 2,259; an increase of 746 when compared with last year's total of 1,513.

Both students and adults utilized the computer services that were offered. Exhibitions/displays were mounted in commemoration of various local and international events. The Branch also participated in the Annual Summer Programme.

Shortwood

The Shortwood Branch Library had a very productive year recording increases in stock, membership and issues. At the end of the period, the total stock for the Branch was 4,635. This represented an increase of 505 in comparison with the previous year's figure of 4,130. The total membership at the end of March 2009 was 863, comprising 233 adults and 630 juniors. A marginal increase of 35 was recorded over the previous year's figure.

Total circulation for the period was 16,272. Reference consultations accounted for most of this figure. The Information Communication Technology services offered were well utilized throughout the year.

Various extension activities were undertaken at the Branch in observance of local and international events. Other activities included Christmas Story Hour session on December 10, 2008 with approximately 100 persons attending and a puppet show to promote Reading Week 2008. Homework, Reading, Spanish and Computer Clubs were facilitated. The Branch participated in the annual Summer Programme and the National Reading Competition.

Stony Hill

At the end of the year the total stock was 3,983, an increase of 408 when compared to the figure of 3,575 for the previous year. Membership at the Branch was 1,119 and total reference consultations were 41,028. Computer and photocopy services were fully utilized.

The Branch hosted several extension activities including exhibitions/displays. Homework and Story Hour Clubs were organized and Summer Programme and National Reading Competition were held.

The Branch participated in the Jamaica Library Service 60th Anniversary Open Day activities with a total of 85 students attending from several schools in the area.

Trench Town

The Trench Town Branch Library remained closed throughout 2008/2009. A building had been obtained through the Jamaica Social Investment Fund (JSIF) to re-establish the library and construction was well advanced at the end of the year.

Tivoli Gardens

The Tivoli Gardens Branch Library was largely utilized by young members of the community particularly those attending the Tivoli Gardens High School. It was noted that these students generally used the library as a quiet place to study after school.

The free computer and internet access offered by the library was utilized mainly by students from the Western Institute for research, to type their School Based Assessment (SBA) assignments and practise their computer skills.

At the end of the year the branch had a stock of 3,930, a decrease of 51 was noted when compared with the 2007/2008 figure of 3,981. Membership at the branch was 988 and the total circulation was 2,449.

The Annual Summer Programme was held over a three week period. Eighteen children registered and participated in the activities. The Branch also participated in the Open Day activities. Displays and exhibitions in observance of various events were also mounted.

Part -Time Branch Library**Highborn Street**

During the period under review the Highborn Street Branch Library continued to operate on a part-time basis.

The book stock of 2,158 reflected an increase of 28 when compared to the previous year's total of 2,130. Membership decreased by 182 totalling 365 which was comprised of 90 adults and 275 juniors. Total membership for the previous year was 547. Total circulation was 1,874 reflecting a decrease by 112 when compared to the 2007/2008 figure of 1,986.

The branch participated in the annual Summer Programme which was held over a period of three weeks, July 7-25, 2008. A total of 25 children participated ranging from ages 6-14 years.

Mobile Library Service

The Mobile Library continued to play a vital role in educating the public and providing access to information to individuals within the Corporate Area. Service was provided to 27 communities with the use of two mobile units on a weekly or a bi-weekly basis for the period. New stops were established at Glenhope Place of Safety and in Trench Town on April 10 and October 9, 2008 respectively.

The total membership for the mobile library was 35,939 (10,925 adults and 25,014 juniors) at the end 2008/2009. The membership figure reflected an increase of 722 when compared to last year's figure of 35,217. The total issues for the year were 11,804. This figure reflected a decrease of 210 when compared with last year's figure.

ST. CATHERINE PARISH LIBRARY NETWORK

	2007/08	2008/09
Parish Population:	496,555	498,451
Membership:	40,608	41,958
Library Outlets:		
Main Library	1	1
Branches	11	-
Mobile Library Stops	35	Service Suspended
Areas of Service to Special Communities	4	-
Establishment	76	75
Collection	62,549	64,254
Circulation:	272,555	280,353
Computer Use:	21,606	56,587

The total book stock at the end of the period was 63,914 comprising 27,554 adult 20,692 juniors and 15,668 paperbacks. The book stock figure decreased by 631 when a comparison was made with the total for last year. That figure was 64,545

At the end of March 31, 2009 the audio-visual collection was 340. This collection was used during story hour sessions, public awareness sessions and service to two visually impaired patrons.

Membership totalled 41,958 and circulation 280,353 representing increases of 1,350 and 7,798 over the previous year's figures of 40,608 and 272, 555 respectively.

Parish Library

The main library had a fairly productive year which included the presentation of a variety of extension activities.

The stock at the parish library at the end of the year was 18,796 comprising 13,234 adult and 5,562 junior items. This total reflected an increase of 726 when compared to the total of 18,070 for the corresponding period in last year.

Greater effort was made to increase and retain membership. The updating of the membership records at all service points was carried out through the year. Total membership for the main library amounted to 15,629 comprising 7,764 adults and 7,865 juniors. This figure reflected an increase of 555 when compared to 15,074 for the corresponding period last year.

Full -Time Branch Libraries**Bog Walk**

The general performance of the branch was very good as increases were recorded in stock, membership and circulation.

For the year under review, the branch had a collection of 2,910 volumes; consisting of 1,181 adults, 908 juniors and 821 paperbacks. There was an increase of 54 when compared to the previous year's total, of 2,856.

Total membership was 426, including 253 adult members and 173 juniors. At the end of the year there was a slight increase of 17 compared to the previous year total of 409.

The circulation figure at the end of the year was 24,966. This figure comprised 2,339 for home reading and 22,627 for reference consultations. There was an increase of 3,390 when compared to the previous year's figure of 21,576. Junior patrons continued to read from a variety of fiction books while adult patrons had a preference for paperback books

Photocopying continued to be a vital service offered to patrons in the community. A total of 20,937 copies were done for the public.

The demand for computer service was high among patrons of the Bog Walk community. At the end of the year, total usage was 2,375; comprised of 1,693 internet searches and 682 for word processing. A total of 3,355 prints were recorded.

The branch mounted 28 displays for the year, all in keeping with cultural, historical and international observances geared towards public education and awareness. A variety of outreach activities were conducted, including weekly story hour sessions, Read Across Jamaica Day, Reading Week, remedial classes, annual Summer Programme and visits to Jew Pen Basic school for information literacy sessions.

Bridgeport

Bridgeport Branch Library reported a fairly good year's performance. Patrons continued to utilize the various services offered especially for reference, photocopying and computer services.

The bookstock at the end of the year was 3,512; comprising 1,213 adult, 856 junior and 1,443 paperbacks; an increase of 186 when compared to previous year's total of 3,326.

Membership for the year under review was 915; comprising 300 adult members and 615 junior members. At the end of the year an increase of 82 was recorded when compared to 833 for the previous year.

The circulation figure at the end of the year was 7,610; consisting of 3,110 home loans and 4,500 reference consultations. There was a slight decrease of 657 when compared to the previous year figure of 8,267.

Special requests were made for paperback and young adult fiction while junior members read a variety of fiction and non-fiction material.

With the implementation of free access to computers and the Internet the need for additional computers was more evident. Word processing activities totalled 286 while internet access totalled 3,026 for the period.

The photocopying service continued to be of tremendous benefit to the community. There was however an interruption in this service during the latter part of the year.

Extension activities included the mounting of ten exhibitions, Reading Week activities at Bridgeport Primary and "*Read Across Jamaica Day*" activities at the Saint Gala's Basic School.

This branch was successful in the National Reading Competition 2008 with Gabrielle Williams emerging as the 6-8 National Runner-Up and Kadene Wright representing the Network in the 12-14 age category at the National Finals.

The Summer Programme was held July 7-25, 2008; with 55 students participating in various activities.

Greater Portmore

The branch continued to demonstrate much potential for growth. At the end of the year, the total stock was 15,005 comprising 5,347 adult, 6,507 junior and 3,151 paperback books. A decrease of 350 was recorded when compared with the previous year's total of 15,355.

Five hundred and twenty-four new members were recorded for the year; of this figure 109 were adults and 415 were juniors. The Branch had a total membership of 6,369 at the end of the year under review. This figure comprised 1,208 adult members and 5,161 junior members. An increase of 87 was reflected when this was compared with the previous year's figure of 6,282 members.

Circulation figures totalled 49,406 consisting of 9,573 home loans and 39,833 reference consultations. A decrease of 1,222 was recorded as the previous year's figure was 50,628.

Paperback books continued to be the most extensively read books in the adult section, particularly romance stories from the Harlequin and Mills and Boon series. These were however in short supply. Juniors made good use of the available books and requested books from the Goosebumps, Hardy Boys and Nancy Drew series.

During the year a number of students were accommodated at the branch to complete Jamaica Values and Attitudes Training (JAMVAT) and other community service hours, as well as to gain working experience.

Information Communication and Technology (ICT) services offered by the Branch included access to computers, facsimile and photocopying facilities which were well utilized during the year.

Extension activities continued to be vibrant at this branch. Thirteen exhibitions were mounted for the period under review including the Jamaica Library Service 60th Anniversary exhibition from September 29, 2008-October 10, 2008.

The homework programme continued as scheduled on Mondays and targetted Grade Six Achievement Test (GSAT) and other primary school students. Areas covered during the year included: Mathematics, Story writing, Local History, Spelling, Social Studies, English Language and Science.

Reading sessions were held on a regular basis on Fridays and 3rd Wednesdays. The target groups for these sessions were tiny tots, juniors and GSAT students.

Reading Week 2008 was a success. The week's activities included visits to the Kensington Primary School for reading sessions and an Information Literacy Skills Programme with High School students.

Read Across Jamaica Day 2008 was also a success with reading sessions being conducted at Naggo Head and Waterford Infant Schools and the Windsor School of Special Education.

The training of senior citizens in the use of computers continued throughout the year. The branch recorded an outstanding performance in the National Reading Competition 2008 with Miss Nattalie Gordon being named the parish champion in the twenty-one and over category. She also emerged as the national runner-up.

Summer Programme activities were held at the branch from July 7-25, 2008.

Guy's Hill

During the period under review 159 new books were added to stock and 152 books were withdrawn. The stock at the end of the year was 1,860 which consisted of 1,049 adults, 634 juniors and 177 paperbacks. A slight increase of 23 was shown when compared with the figure of 1,851 for the year ended March 31, 2008.

Membership for the year totalled 1,455; comprising 356 adult and 1,099 junior members. At the end of the year there was a decrease of 99 when compared with the previous year's figure of 1,554.

Material circulation for the year was 14,686; being 2,495 home loans and 12,191 reference consultations. This represented a decrease of 4,041 when compared to the circulation figure of 18,727 for last year.

During the period it was observed that the juniors read from a variety of fiction books while adult patrons continued to show interest in paperback books and magazines. In addition constant requests were made for electrical, chemistry and physics books. Inter library loans were used to satisfy some of the requests.

Extension activities at the Branch included *Reading Week* and "*Read Across Jamaica*" day activities, the annual Summer programme, the mounting of fifteen displays/exhibitions in

celebration of local and international observances and participation in the National Reading Competition.

Linstead

The year was a productive and eventful one for the branch. There were increases in all areas of statistical returns. The library was well utilized by patrons using both the Internet as well as other services.

At the end of the year the total book stock was 5,548 consisting of 2,333 adults, 1,372 juniors and 1,843 paperback books. An increase of 215 was reflected over the previous year's total of 5,333.

Membership figures were recorded at 1,676 consisting of 1,277 juniors and 399 adults. There was an increase of 180 over the figures for last year.

A total of 3,998 books were borrowed for home reading while 69,747 reference consultations were made. Total circulation for the year was 73,745. This represented an increase of 11,141 when compared to the circulation figure of 62,604 for the same period last year.

Adult patrons continued to request paperback novels while the juniors read from the variety of material available in the collection. However, the preference for mystery books from the Hardy Boys and Nancy Drew series was still evident.

The use of the computer service increased since the implementation of free access to computers and the Internet on May 1, 2008. The photocopying service was also well utilized by the public.

Extension activities included the mounting of twelve displays to mark various national and international observances, summer programmes and participation in the National Reading Competition.

Old Harbour

During the year 630 books were added to stock and 354 were withdrawn. The total stock for the period was 5,401 comprising 2,382 adults, 1,203 juniors and 1,816 paperback books. An increase of 359 was reflected when compared to the figure of 5,042 for the same period last year.

At the end of the year the branch had a total membership of 1,467; of this total, 1,050 were juniors and 417 were adults. Membership figure reflected an increase of 185 when compared to 1,282 for the corresponding period last year.

Material circulated for the year under review was 19,146; of which 5,014 were home loans and 14,132 were reference consultations. Increase in circulation figures could have resulted from a boost in the book stock. The juniors read from a variety of books while adults showed interest in paperback books and in the vocational, science and technology subject areas.

The photocopying and the facsimile services continued to be well utilized by the community.

The programme of extension activities at the branch included “Read Across Jamaica Day activities, the mounting of ten exhibitions; National Reading Competition and hosting of the Summer Programme.

Riversdale

The Riversdale Branch Library continued to support the information, educational and recreational needs of the community. Class visits, story sessions and promotion of the branch yielded some positive results and increased membership.

At the end of the period the total bookstock was 1,336, comprising 579 adults 431 juniors and 326 paperback books. A decrease of 630 was recorded when compared to the previous year’s total of 1966.

There were 248 members; comprising 80 adults and 168 juniors. This reflected an increase of 24 when compared to the figure of 224 for the previous year.

The circulation figure was 5,909. Home loans contributed 1,094 and reference consultations were 4,815. There was a decrease of 330 when compared with the previous year’s total of 6,239.

The patrons of this library continued to make good use of all the resources available. The adults, showed interest in paperback books while juniors preferred to read books written by Enid Blyton and those from the Nancy Drew and Hardy Boys series.

Extension activities included story hour sessions, class visits, reading and information literacy sessions. The branch also fielded participants in the National Reading Competition and hosted the Annual Summer programme.

Waterford

The Waterford Branch Library recorded increases in stock and membership and a decrease in circulations.

The bookstock at March 31, 2009 was 3,352 comprising 1,026 adult 990 junior and 1,336 paperback books; an increase of 273 when compared to the total of 3,079 for the last year.

Membership for the period under review totalled 1,838; this comprised 481 adult members and 1,357 junior members. There was an increase of 185 when this was compared to 1,653, the figure for the last year.

The circulation figure at the end of the period was 19,016; this figure comprised 4,427 home loans and 14,589 reference consultations. There was a drastic decrease of 8,863 over the corresponding period last year.

Junior members read a variety of fiction and non-fiction material, while adult members continued to show special interest in christian literature and paperback books.

In reviewing the use of the computer services the records showed usage as follows:- word processing - 127, access to the Internet - 172 and e-mail communication - 117. Patrons continued to make good use of the photocopying and facsimile services.

Ten displays in recognition of national and international observances, a public forum on Disaster Preparedness, participation in the National Reading Competition, Read Across Jamaica Day Activities, Class Visits and Story Hour sessions were among the extension activities held during the year.

Part -Time Branch Libraries

Hellshire Park

The Hellshire Park Branch Library continued to perform satisfactorily and responded positively to the needs of the patrons.

For the year, the branch had a stock of 2,154; consisting of 549 adults, 781 junior and 824 paperback books. There was a decrease of 1,662 when compared to 3,816 the figure for last year. Throughout the year the collection was weeded in order to maintain current.

Total membership for the year was 125, comprising 55 adults and 70 juniors; a decrease of 25 was recorded in comparison with the figures for last year. During the year, it was observed that adult readers continued to show interest in paperback novels while juniors preferred the Nancy Drew and Hardy Boys series.

The circulation figure was 4,112 comprised of 220 for home loans and 3,696 for reference consultations. There was an increase of 1,843 when compared to 2,269 for last year. One computer was inadequate to meet the demands for computer usage. Despite this challenge the computer service was satisfactorily utilized for the year. Totals of 62 for Internet access and 64 for word processing were recorded.

The branch mounted six (6) displays for the year to highlight national and international observances, hosted the annual Summer Programme and fielded participants in the National Reading Competition.

Kitson Town

The year under review was a fairly good one for the branch; there were increases in stock, membership and circulation. It was noticeable that, coupled with the implementation of free internet service, more persons were becoming computer literate and the demand for the computer service increased.

The collection as at March 31, 2009 was 1,865; comprising 709 adults, 616 juniors and 540 paperback books. There was an increase of 93 when compared to last year's figure of 1,772.

The branch recorded a total membership of 792. Of this amount 74% or 587 were juniors while 26% or 205 were adult members. There was an increase of 117 against 678 for the corresponding period of last year.

The circulation figure at the end of the year was 4,012. This figure comprised 2,546 home loans and 1,466 reference consultations. A comparison made with last year's total of 3,433 showed an increase of 579.

An examination of the material used by readers revealed that juniors read from a variety of fiction books while adults show keen interest in paperback novels and books on agriculture. Special requests were also made by adults for material in the subject areas of agriculture and social studies. There was a high demand for computer services.

A varied programme of extension activities was carried out at the branch during the year including mounting of exhibitions, reading and story telling sessions, school visits, participation in the National Reading Competition and hosting summer programme activities.

Point Hill

The Point Hill Branch Library continued to provide valuable service to the immediate and surrounding communities. The branch had a fairly productive year with stock, membership and circulation figures recording increases.

The additional books received during the year increased the bookstock to 2,175. The collection consisted of 1,343 adult and 832 junior books, at the end of the year under

review. An increase of 96 was recorded when compared to 2,079 for the same period last year.

During the year 27 new members were added increasing membership to 1,293; this comprised 609 adult members and 684 junior members. An increase of 42 was recorded when compared to the previous year's figure of 1,251.

At the end of March the figure for circulation was 3,800 which reflected an increase of 244 when compared to last year's figure of 3,556. Reference consultations accounted for 1,645; while home loans were 2,155. The figure for the computer usage during the year was 155 for word processing and 446 for internet access.

The branch library held its regular slate of extension activities which included displays, reading programmes, school visits, the National Reading Competition and Summer programme.

Mobile Library Service

The mobile library service remained suspended for another year as a result of withdrawal of the unserviceable unit. At the end of the year plans were being made to commission the utility vehicle into service on some routes.

REGION TWO

ST. JAMES PARISH LIBRARY NETWORK

	2007/08	2008/09
Parish Population:	183,711	184,412
Membership:	51,969	49,626
Library Outlets:		
Main Library	1	1
Branches	9	9
Mobile Library Stops	29	29
Areas of Service to Special Communities	2	2
Establishment	61	62
Collection	47,756	50,704
Circulation:	242,388	166,517
Computer Use:	13,555	47,584

The St. James Parish Library continued to inform, educate and entertain the people of St. James through its services provided at the main library, nine branch libraries and the mobile library.

The book stock for the parish network at the end of the year was comprised of 28, 859 adult books; 14,541 junior books; 5,935 paperback books and 369 audio tapes. An increase of 2,948 was recorded when compared to the figures in the previous year.

Three thousand one hundred and ninety three (3,193) books were added to stock during the year while 670 books were withdrawn. Six hundred and seventy-seven books were repaired in an attempt to prolong their shelf life. Most of these included well-utilized reference books.

During the period under review 3,624 readers were withdrawn from membership while 1,281 new members were enrolled. The membership of those who did not respond to the invitation to renew, was withdrawn. Members were delisted for non-return of overdue books and the membership of 98 dormant readers restored. At the end of the year, the membership was 49,626, comprising 22,544 adults and 27,082 junior readers, reflecting a decrease of 2,343 when compared to that of the previous year.

Circulation for the period under review totalled 166,517 consisting of 32,988 home loans and 133,502 reference consultations with 27 audio tapes. Loans recorded at most of the service points showed reduction. The total book circulation declined by 76,031.

The adult users maintained their preference for fiction by authors such as: Danielle Steele, Stephen King, Sydney Sheldon and Sandra Brown; also those by publishers Mills & Boon and Harlequin Romance. The West Indian collection, especially the novels, was also borrowed by many adult readers.

The Harry Potter, Enid Blyton, Nancy Drew, Hardy Boys, and Sweet Valley High series were in constant demand from children. Requests for non-fiction material were satisfied from the collection at the Parish Library. Those were mostly in the areas of West Indian History and music. The stock was found lacking in the following areas: Computer Science, Pure and Applied Science, Industrial Technology, Business Administration, Visual Arts.

In April 2008 Headquarters provided 23 desktop computers which were funded through the Universal Access Fund Project. These computers were distributed throughout the network bringing the number of computers available for public access to forty-eight (48).

Computer training was reintroduced during the period under review and offered to Senior Citizens. The course began in November 2008, with 14 persons including a visually impaired participant who was trained in the use of the Job Access With Speech (JAWS) software.

Parish Library

For the year in review the Main Library maintained a stock of 21,596; an increase of 1,567 when compared to the figure for the previous year. The total consisted of 13,514 adult, 5,365 junior, 2,348 paperback books and 369 audiovisual material, Newspaper clippings and periodicals were also widely used. Total circulation was 112,307 at the end of the year in review. When compared to the previous year's total there was a decrease of 63,806.

An extension to the main library building was completed during the year providing an additional 732 square footage of space for the main library and the regional office.

A varied programme of extension activities was carried out. The details are appended.

Visits to the Cornwall Regional Hospital Children's Ward and to children homes were reorganized during the year.

Full -Time Branch Libraries

Anchovy

The Anchovy Branch Library continued to provide valuable service to the communities in and around the area; however, to improve efficiency a larger library is necessary.

During the period under review the library registered 80 new readers including 18 adults and 62 juniors. Membership at the end of the year was 707; a drastic decrease of 2,800 as a result of the withdrawal of dormant members and defaulters. Stock for the branch was 2,870, a total of 81 fewer than the previous year's figure.

During the year ten exhibitions were mounted in recognition of significant days and events both national and international. Extension activities undertaken included school and class visits, Story hour sessions, Summer Programme and the National Reading Competition.

Computer Service was offered throughout the year recording a total of 1,468 internet uses, and 518 uses for word processing. Printing and photocopying services were utilized.

Cambridge

The Cambridge Branch Library the largest Branch Library in the St. James Parish Library Network has a collection of 5,309 books and total membership of 1,934 of which 494 are adults and the remaining 1,440 are juniors. There was an increase in membership of 62 during the year.

In the adult fiction collection Romance and Mystery novels were not popular. The reference collection was well utilized especially the encyclopedias, West Indian collection and newspaper clipping collection. The most reserved subject areas included cookery, science, arts and West Indian History.

Photocopying and computer services at the branch library were well utilized. The statistical returns reflected 13,011 photocopies and 683 uses of the computer services.

The programme of extension activities included the mounting of 11 exhibitions/displays, participation in National Reading Competition and the hosting of the Summer Programme.

Hopeton

The book stock at the end of the year totalled 2,761, comprising 1,394 adult books, 1,158 junior books and 209 paperback books. In addition the branch library also received a number of periodicals which were well utilized.

Membership for the year was 1,352 of which 107 were adults and 1,245 were juniors. There was an increase of eight members when compared to the corresponding period.

The total circulation figure was 2,641 which consisted of 1,882 home loans and 393 reference consultations.

Several extension activities were held at the branch throughout the year. These included class visits, story hour sessions, reading competition, and summer programme.

Mount Salem

The collection at the branch totalled 2,576 at the end of the year. Issues for the period under review were 5,909; consisting of 4,955 reference consultations and 954 home loans.

The extension activity programme included class visits, story hour sessions, exhibitions mounted for various events, summer programme and reading competition.

Part -Time Branch Libraries

Chatham

At the end of March 2009 the stock totalled 3,736 of which 1,957 were adult books, and 1,779 were junior books. When compared to the previous year's figure there was an increase of 105 books. During the period 46 new members were registered of which 56 were junior members

and ten were adult members. The total number of members at the branch was 1,348; of this number 351 were adult members and the remaining 973 were junior members. There was an increase of 28 members when compared with the previous year's total.

Adults continued to borrow mainly paperback fiction books while the juniors borrowed a wide variety of books.

Extension activities included participation in the National Reading Competition, Summer Programme and Open Day activities.

Lottery

The past year proved productive and rewarding for the Lottery Branch Library as it continued to play its role in providing service to its users.

At the end of the year stock totalled 3,089 an increase of 127 over the previous year's total. Issues for the period under review were 3,460, an increase of 817 when compared to the previous year's total. Membership totalled 813 consisting of 99 adults and 714 juniors.

Extension activities included participation in the National Reading Competition and hosting 14 exhibitions.

Maroon Town

Stock at the end of the year totalled 2,222 of which 1,203 were adult books, 699 were junior books and 320 were paperback books.

Membership at the branch was 1,394; comprising of 461 adult members and 933 junior members. This figure showed a decrease of 57 which resulted from the withdrawal of delinquent users.

At the end of the year under review 1,482 issues were recorded; including 1,019 home loans and 463 reference consultations.

Adult readers selected to read paperback romance and suspense books rather than hardcover books. The junior users at the branch library preferred to read fairy tales and mystery books.

Extension activities at the branch for the year included story hour sessions, Summer Programme, National Reading Competition, class and school visits and the mounting of several exhibitions.

During the year a combination facsimile, scanner and photocopy machine was donated to the branch library by a member of the community.

Mount Horeb

The Mt. Horeb Branch library remained closed for yet another year despite renewed efforts to identify a suitable location. The mobile library provided service to the community during the period.

Somerton

At the end of the year, the total number of books in stock at the branch was 2,663. The total number of registered members was 2,954; of which 484 were adults and 2,470 members were juniors. This figure showed a decrease of six when compared to the figure for the previous year.

The issues at the branch numbered 3,814 at the end of the year representing an increase of 684 over the previous year's figure.

Paperback romance and fairy tales were most popular among the adult and junior readers respectively.

Open Day activities were held at the branch library on October 30, 2008

Springfield

During the period, 296 books were added to stock and 75 were withdrawn as a result of delisting of the delinquent users. In comparison with the previous year an increase of 221 was noted.

Membership totalled 3,052 comprising 709 adults and 2,343 juniors. Compared with the previous year's total, a decrease of 17 was recorded. During the period under review 55 members were delisted, 40 of which were junior members and 15 adult members.

At the end of the year in review, issues for home reading were 3,366 while reference materials consulted were 680. When compared to the previous year's total there was an overall increase of 505.

Extension activities included the mounting of 12 exhibitions, participation in the National Reading Competition and hosting of the Summer Programme.

Mobile Library Service

The Rural Mobile Library Service was met with limited success for the year. Only 3,229 books were circulated reflecting a decrease of 928 when compared with the previous year's figure. Of the eight routes only three routes performed satisfactorily. The decrease can be attributed to the inability to service the routes consistently as scheduled.

This year marked the fourth year of the Summer Programme for children served by the Mobile Library. These activities were held during the month of August at the following service points: Watson Town Basic School on August 22, 2008 and Garland King Resident Chapel in the community of Garlands on August 23, 2008. Children participated in Art & Craft and games. This was well received by the communities.

TRELAWNY PARISH LIBRARY NETWORK

	2007/08	2008/09
Parish Population:	75,330	75,618
Membership:	39,357	40,247
Library Outlets:		
Main Library	1	1
Branches	8	8
Mobile Library Stops	29	29
Areas of Service to Special Communities	1	1
Establishment	40	40
Collection	54,573	54,452
Circulation:	57,521	71,422
Computer Use:	8,391	39,749

The period April 1, 2008 to March 31, 2009 was an exciting one as the Parish participated in the Jamaica Library Service 60th Anniversary celebrations and simultaneously fulfilled its mandate to provide a public library service to the Parish of Trelawny. Service was channeled through the operation of one Main Library, five Branch Libraries and 37 Mobile Library stops.

At the end of the period under review, total membership was 44,601, consisting of 13,721 adults and 31,770 junior members. The Mobile Library had the majority of the membership with 14,372 - most of whom were juniors. The Parish Library had the second highest membership figures of 13,082. The readers from previously closed Branch Libraries (Sherwood Content, Samuel Prospect and Ulster Spring Branches) were transferred to the Mobile Service.

During the year, 922 new members were added resulting in an increase of 890 or 1% compared to the previous year's total. A membership drive will be started in the coming year.

The stock for the Parish Network was 54,452 comprising 22,236 adult books, 16,199 junior books, 15,689 paperback books and 328 audio visual material. A total of 2,233 new books were received from Headquarters were added to stock, while 2,025 were withdrawn.

Circulation of reading material recorded a marked increase of 7,458 (11%) items.

Home loans and reference consultations totalled 23,246 and 48,112 respectively, bringing the total to 71,358. This represented an increase of 7,458 when compared to the corresponding period last year. The Parish Library, Wakefield and Albert Town Branch Libraries contributed directly to this. The Mobile Service registered a reduction of 2,072 in home loans than the previous year. This is due primarily to challenges in the scheduling of visits to the rural communities served by the unit.

Reference consultations recorded higher figures than the year 2007/2008. Improvements were registered at the Parish Library, Albert Town and Wakefield. This resulted in an overall increase of 10,058 (26%) in the Parish statistics.

The introduction of free access to computers and the Internet on May 1, 2008 resulted in an increase in the number of persons visiting the libraries for information technology services. Several computers were added to the Network to provide the boost the existing resources needed to support the delivery of services. However, the demand continues to outweigh supply.

Parish Library

In spite of the challenges faced, the Parish Library performed remarkably well. There was an increase in computer usage and reference with the former increasing by 17,338 (70%) and the latter by 11,769 (48%). However, home loans declined by 916 (15%).

The stock at the main library was 28,848; of that amount 10,443 were adults books, 8,390 junior books and 9,687 paperback books.

Membership recorded an increase when the figures were compared to those of the previous year. Of the total 13,082 members 4,823 were adults and 8259 were juniors.

Full -Time Branch Libraries

Albert Town

The Branch recorded there were increases in stock, membership and home loans.

Stock at the end of the year totalled 6,059 comprising 2,616 adults books, 2,079 junior books and 1,364 paperback books. This showed an increase of 213 when compared to the figure last year.

The total membership at the Branch increased from 4,541 to 4,625. Of that number 1,476 were adults and 3,149 juniors. The overall circulation of material was 10,289 representing an increase of 1,787. Home loans accounted for 2,800 of the total material circulated and reference consultations 7,489.

The Branch also produced the adult champions in both the 15 to 20 and 21 and over age categories of the National Reading Competition.

Clarks Town

There were 4,749 books in stock at the Branch, a decrease of 22 compared with the last year's figure. Included in that total were 2,449 adult books, 1,224 junior books and 1,076 paperback books.

The total registered users numbered 989; 176 were adult members and 813 were juniors. Membership at the branch increased by 121 over the corresponding period last year. Circulation for the period was 4,120 a decrease of 484 when compared to last year's total. Books totaling 3,860 were issued for home loans - 631 adult books 2,486 juniors books and 743 paperback books. There was also a decline of 246 in the reference consultation and 238 in home loans when compared to the same period last year.

Extension activities at the branch included regular story hour sessions and class visits.

Duncans

The total stock for the branch was 6,073 comprised of 2,595 adult books, 2,069 junior books and 1,409 paperback books. The stock reflected an increase of 266 over the corresponding period last year.

A total of 4,056 members were registered at the end of the year. Of that total, 928 were adult members and 3,128 were juniors.

The total circulation at the end of the year was 5,156. That figure comprised 351 adult books; 1,029 junior books and 696 paperback books and 3080 reference consultants. The circulation figures reflected a significant decrease of 4,139 when compared to the corresponding period last year.

Computer services resumed at the Branch Library during the year and were well utilized.

The usual slate of extension activities was undertaken during the year.

Wakefield

The improvement at this branch was directly attributed to the change from part time to full time status since October 2008.

The holdings for the branch were 3,971 books; an increase of 116 over the corresponding period last year. A total of 1,940 adult books, 1,243 junior books and 788 paperback books were in stock. At the end of the period under review, membership at the branch was 1,493; of that number, 248 were adults and 1,225 were juniors. An increase of 90 was recorded in comparison to last year's figure. The circulation figure of 2,084 indicated an increase of 863 in comparison with the 2007/2008 figures. In total, 198 adults, 963 juniors and 255 paperback books were issued for home reading while 668 books were issued for reference use.

The branch continued with its Spelling Quiz initiative and other activities to encourage the children to use the Library.

Part -Time Branch Library**Stewart Town**

The entire stock for the branch numbered 4,752 an increase of 195 over last year's figure. A total of 2,193 were adult books, 1,194 junior books and 1,365 paperback books.

Membership at the branch increased by 37 to total 1,650 members. This consisted of 382 adults and 1,268 juniors.

Circulation figures for the year totaled 5,661; an increase of 650 over last year's total. Home loans accounted for 4,850 with 1,675 adult books and 3,175 junior books borrowed. The total reference consulted was 811 reflecting a decline of 55.

HANOVER PARISH LIBRARY NETWORK

	2007/08	2008/09
Parish Population:		69,926
Membership:		9,656
Library Outlets:		
Main Library	1	1
Branches	5	5
Mobile Library Stops	42	42
Areas of Service to Special Communities	2	2
Establishment	38	41
Collection	42,384	39,514
Circulation:	111,279	112,469
Computer Use:	9,494	21,326

The Parish Library Network continued to provide quality service to the public through its main Library, six branch libraries, 42 Mobile Library stops.

Throughout the year the network continued to impact positively on the community through the varied programmes and services that were offered.

Weeny Wednesday sessions were introduced at the basic school level to promote positive reading habits in the minds of our children. The attendance at the Summer Programme was good despite the decline in membership and book circulation figures. The sessions which were well attended.

Reading with Rotarians in partnership with the Rotary Club of Lucea became a regular feature to promote positive reading habits in young children. Rotarians were scheduled to conduct reading sessions during Reading Week, Literacy Week and Weeny Wednesday sessions.

Despite the challenges, improvements in the physical infrastructure were visible and the public commented positively.

The book stock at the end of the reporting period was 39,514 comprising 18,225 adult books, 13,025 junior books, 7,654 paperback books and 610 audio-visual material; reflecting a slight increase of 374 over the previous year's figure of 39,140. For the period under review 3,192 books were added to the stock while 3,786 were withdrawn. A total of 1995 books were received from Headquarters during the year. Donations also supplemented the available stock of material.

Subscriptions to national and local newspapers continued during the year and a continuous supply of periodicals were received from Headquarters.

Total membership for the year declined from 9668 in 2007/2008 to 9,656 in the reporting period. During the year 1,257 new readers were registered across the network, however, the total figure for the year declined by 12 due to cancellations totalling 1,295.

Hopewell, Askenish and Chester Castle Branch Libraries all reported significant additions to the membership. The process of updating the membership register was completed at the Jericho branch resulting in the highest recorded decrease of 258.

Total circulation for the parish moved from 114,744 in the previous year to 122,549 in 2008/2009, resulting in an increase of 7, 805.

Parish Library

The contract for the expansion of the main library building was awarded during the final quarter of the year. The project is scheduled for completion by early October 2009. The details are outlined in the Appendix. The main library recorded book stock figures of 13,291, membership 3,557 and book circulation 52,586 for the year.

Full -Time Branch Libraries

Chester Castle

The Chester Castle Branch Library completed its first full year of service since its re-opening in June 2008.

The total book stock at the end of the year was 3,068. Total membership for the reporting period was 265; the majority of whom were junior members. Book circulation figure of 7,934 was very encouraging. The Chester Castle branch claimed a significant achievement when Miss Simone Stephenson walked away with the National Reading Competition Adult Champion prize.

The junior extension activities continued to be well supported by the children. The teachers and students of the Chester Castle Basic School visited throughout the year for their much anticipated *Weeny Wednesday* sessions.

Green Island

The Green Island branch library increased its book stock by 111 resulting in a total of 4193.

A total of 132 new members were registered while 131 were withdrawn. Total membership at the end of the reporting year was 503 consisting of 173 adults and 330 juniors. The total issues were 9,212 increasing by 635, with junior references accounting for 3,589 of the total figure. The reference figures increased by 1,958 when compared to the previous year, moving from 4,561 to 6,519. Adult fiction books were least used with the statistics recording 94 loans over the period.

Photocopy service continued to be highly utilized with the records reflecting 36,672 copies made for the period, an increase of 21,672 over the previous year.

Hopewell

The Hopewell Branch recorded the highest book circulation figures when compared to the other branches. A total of 17,902 loans were recorded, however, this was 1,592 less than the figure recorded for the previous year. Despite the decrease in the total figure, non-fiction, adult fiction and paperback issues increased. The decline was noted in the reference and junior lending areas.

Membership for the branch increased by 122 from 1847 in the previous year to 1969 at the end of the year under review. Despite the 192 new members registered, a total of 70 delinquent members were withdrawn. The juniors accounted for 69% of the total membership.

Stock figures reflected a slight increase of 12. Although 212 books were added to the stock, 200 were withdrawn during the same period.

The periodicals continued to be well utilized by the clients and for some persons the newspapers were well utilized.

Extension activities included participation in the National Reading Competition, Summer programme and the mounting of various displays/exhibitions

Part-Time Branch Libraries

Askenish

The Askenish Branch Library improved its services to the community with the introduction of computer access.

For the period under review the stock increased by 218 items giving a total of 3,110. This included 1,278 adult books, 894 junior books and 938 paperback books.

There was a significant increase of 4,510 in book circulation figures for the year. In the previous year book circulation totalled 10,304 compared to 14,814 for the year under review.

There was a total of 357 junior members and 121 adult reflecting an increase of 87 over the figures for the previous year.

The introduction of computer access and photocopying service accounted for the increase in membership and book circulation as persons who visited the library to use the facilities were encouraged to join.

Jericho

The branch continued to be under utilized by the community. The book stock at the end of the reporting period was 3781 with adult books accounting for 1632, junior books 1425 and paperback books 724. For the previous year the bookstock totalled 3,785 reflecting a slight decrease of four.

The weeding of the membership register during the year resulted in total membership declining to 72, being 21 adults and 51 juniors. The book circulation figures decreased drastically during the year. Figures of 1637 for the year 2007/2008 declined to 1393 at the end of the current period. Local initiatives were implemented to improve the use of the facility.

Pondside

The Pondside Branch Library was relocated during the year and an official opening function was held on November 20, 2008 to mark the occasion. Since its relocation, the community has taken a

keen interest in the services. Computer and photocopy services were introduced and an increase in usage was demonstrated during the period.

The stock figures for the year totalled 710. Membership was 337 an increased of 59. This was attributed to a combination of factors namely the visibility of the premises, the added services to the public as well as the improved collection. Issues amounted to 3,856 an increase of 1003 when compared to the corresponding period for last year.

With the interest of the community at a high, extension activities on topical issues were held and will continue to be pursued to inform the citizens of Pondside and its environs. Internet access was still lacking due to lack of land line telephone service in the community but alternatives were being pursued to provide access to the service.

Mobile Library Service

During the year mobile library service was suspended for an extended period. This had a negative impact on the book circulation figures which declined by 2,956 loans as circulation figures fell from 6,827 in the previous year to 3871 at the end of March 2009. The constant requests for light reading material were not always met and that also contributed to the decline in issues.

The current membership for the mobile library was 2,475, with 417 adults and 2,058 juniors. This reflected a slight decrease in membership in comparison with the previous year's figure of 2,516. The current stock for the mobile library was 5,189 with 576 adult books, 2,128 junior books and 2,485 paperback books. There was an increase of 119 when compared to the previous year.

REGION THREE

MANCHESTER PARISH LIBRARY NETWORK

	2007/08	2008/09
Parish Population:	190,194	190,920
Membership:	65,821	67,002
Library Outlets:		
Main Library	1	1
Branches	12	12
Mobile Library Stops	43	Service suspended
Areas of Service to Special Communities	1	1
Establishment	74	61
Collection	70,773	72,280
Circulation:	214,273	233,207
Computer Use:	19,479	47,558

During the year under review, the Manchester Parish Library Network reached another milestone in its history as it celebrated its 70th year of existence. Manchester Free Library as it was formerly known began operation on May 1, 1938.

Consignments of books and periodicals were received from Headquarters on a regular basis. Various individuals and organizations continued to make small donations of books and other material during the year.

The overall stock figure was 71,511 including 34,325 adult books, 18,799 junior books and 18,387 paperback books. An increase of 1,450 was reflected in comparison with the figure for last year.

A total of 3,938 books were added to stock which included 2,129 adult and 1,809 junior items. Conversely, 3,568 books were withdrawn from stock. This consisted of 1,741 adult and 1,827 junior books.

A breakdown of the overall stock figure is as follows:

Main Library	35,079
Branch Libraries	34,110
Mobile Service	2,322

The membership figure for the service points totalled 66,881 comprising 25,211 adult and 41,670 junior members; an increase of 1,169 was recorded over the corresponding year.

During the review period 1,536 for new members were registered; comprising of 398 Adult readers and 1,138 juniors. The membership of 365 persons was withdrawn inclusive of 84 Adults and 281 juniors.

A breakdown of membership by service points is as follows:

	Adult	Junior
Main Library	15,334	18,201
Branch Libraries	8,045	16,285
Mobile Service	1,832	5,176

A grand total of 233,207 books and other material were borrowed. Home Loans accounted for 63,718 and reference consultations 169,489. An increase of 18,934 loans was recorded in comparison to last year.

The circulation figures indicated that Christiana Branch Library had surpassed the Parish Library in reference consultations. Significant increase in loans was recorded by Bellefield (1,098), Broadleaf (1,826), Mile Gully (1,259) and Porus (3,371) Branch Libraries.

A breakdown of the circulation figures is as follows:

	Home Loans	Reference Consultations
Main Library	23,040	41,433
Branch Libraries	40,678	128,056

In preparation for the introduction of free internet access to computer service, the parish network's ICT capabilities were strengthened with the allocation of 24 new computers received through the Universal Access Fund. This significantly boosted the existing service resulting in ten of the 12 branch libraries in the parish network offering ICT services. Only two branches – Marlie Hill (which has been temporarily closed) and Maidstone were still without computers.

The Junior Department at the Parish Library was allocated five computers for public use thus expanding the computer and internet service for the children. Two of these computers were however earmarked for use by the visually impaired. The additional computers increased the complement of computers for public use in the department to seven as there were already two in the Tiny Tots Room.

Bombay, Broadleaf, Cross Keys, and Lancaster Branch Libraries began offering computer services to the public with only Lancaster being able to offer internet service.

With the introduction of the free computer and internet service in the respective libraries in the Network there was a significant increase in the usage of the service. A comparison with the previous year's figures indicated increase in internet searches (438), e-mail (140) and word processing (3,482).

A breakdown of the usage is as follows:

E-mail	5,102
Internet searches	10,128
Word Processing	5,035

Computer service for the visually challenged was introduced during the review period. Three computers were allocated to the parish network in the first quarter to facilitate the service. Two of these were assigned to the Parish Library and one to the Christiana Branch Library.

Computer training for senior citizens was launched on April 15, 2008 at the Parish Library. A very enthusiastic group of approximately 60 senior citizens along with representatives of the National Council for Senior Citizens participated in the event.

This year marked the third renewal of the Caribbean Quiz Competition for Primary Schools. The 2008 Competition was launched on November 12, 2008 with eight categories of schools participating. The finals were held on November 27, 2008. Mandeville Primary & Junior High again emerged the champion with Mt. St. Joseph Preparatory the runner-up for the second consecutive year.

Parish Library

At the end of the review year the statistical data indicated overall increase in stock and membership but a decrease in material circulation.

The stock figure totalled 34,310 books comprising 18,624 Adult books, 7,917 Junior books and 7,769 Paperback books. There was an overall increase of 584 over the comparative period last year. One Thousand Five Hundred and Eight (1,508) books were added to stock which included 959 Adult and 549 junior books. A total of 1,583 books were withdrawn, 703 and 880 from the Adult and Junior collections respectively.

Overall membership totalled 33,517. A comparison with the previous year recorded an increase of 377 which occurred in both the adult (132) and junior (243) registers each category amounting to 15,309 and 18,208 respectively.

By the end of the year under review 602 new readers were registered comprising 177 adults and 425 juniors. The membership of 227 persons were withdrawn which included 45 adults and 182 juniors.

A grand total of 64,473 books and other research material were borrowed by the readers, which included home loans of 23,040 and reference consultations of 41,433. An overall decrease of 3,078 was recorded in comparison with the corresponding period last year. The decline occurred in reference consultations for both categories with adult decreasing by 158 and junior by 3,839.

There were increases in home loans for adult 243 and junior 1,512 but a decline in the paperback book issues 836.

Full -Time Branch Libraries**Bellefield**

This branch's performance for the year compared favourably with that of the previous year. Increases were noted in stock, membership and circulation. The increase in circulation was due largely to an increase of 1,577 in the number of reference consultations. The number of books loaned for home reading decreased by 479.

The reference and lending services, though well utilized, have been somewhat inadequate. Reference materials are needed in all subject areas, particularly in the natural and social sciences, business and technical subjects. General encyclopedias are also needed.

The photocopying and computer services were well utilized.

Bombay

An increase of 517 was noted in this library's overall circulation figure of 16,377, over that of the comparative period. Reference consultations accounted for 8,884 last year and home reading for 7,493. The overall increase was due to an increase in the number of reference consultations while the number of items loaned for home reading declined by 611. Membership increased by 172 while the total stock figure declined by 150 books in comparison with that of the previous year.

The branch received three new computers through the Universal Access Fund, bringing the total number of computers assigned to four. The sole computer which was previously assigned to the branch, was used mainly for administrative purposes. There is, however, no internet access in that area. Photocopying and other services offered were well utilized by the public.

The branch continued to maintain a vibrant programme of outreach activities which included: talks, displays/exhibitions on a range of topics, class visits, the National Reading Competition and the Annual Summer Programme. Children's Hour and Adult Literacy Tutoring were held on a regular basis with 32 and 122 sessions of each being held, respectively. A Reading Club was also established to assist children who are slow readers. The branch hosted 42 class visits and a number of exhibitions were mounted. Sixteen (16) children participated in the first round of the National Reading Competition while Summer Programme activities involved a total of 22 children.

Broadleaf

Overall increases in stock, membership and circulation were noted, when compared with last year's figures. The increase in circulation was due to an increase of 1,577 in reference consultations as the number of books loaned for home reading decreased by 479 in comparison to the previous year's figures.

Computer services were inaugurated at the branch in July with the acquisition of two computers through the Universal Access Fund. There is however, no internet access in the community. The branch also continued to offer photocopying services throughout the period.

Outreach activities undertaken over the period included talks, displays, class visits, the National Reading Competition and the Annual Summer Programme. Students in particular, found these activities to be quite informative and enjoyable.

Christiana

A total circulation figure of 77,120 was recorded for the period, with reference consultations accounting for 69,987. An overall increase of 15,792 was recorded over last year's figure, despite a decrease of 186 in the number of books loaned for home reading. Stock and membership figures showed increases of 360 books and 179 members respectively, over those of the previous year.

Patrons continued to utilize the various services offered by the branch with constant demands being made especially for reference, photocopying and computer services. There was some improvement in the level of computer services offered, with the acquisition of four new computers, one of which was installed with the Job Access with Speech Software (JAWS) to facilitate use by the visually impaired.

Major outreach activities undertaken over the review period included the National Reading Competition and Annual Summer Programme. A number of other promotional and public education activities were also held. Among these were displays/exhibitions, talks, Children's Hour, visits to children's homes.

A computer training programme for senior citizens was instituted at the branch at the beginning of the year.

Huntley/Mt. Prospect

The branch was closed in August 2007 as a result of damage sustained to its roof during the passage of Hurricane Dean. Repairs were carried out to the roof during the second quarter of the review year. A ceremony to mark the reopening of the branch was held on October 29, 2008 with the Library being officially opened to the public on November 3, 2008.

The library's overall stock figure of 1,815 books reflected a decrease of 651 when compared with the previous year's figure of 2,466. This decline was due to the withdrawal of books damaged during the hurricane. At the end of the review period, the membership figure was 361, comprising 224 junior and 137 adult members. A total of 27 new members were registered after the branch was reopened. Circulation figures for the period November 2008 – March 2009 totaled 2,072. Home Loans and reference consultations accounted for 1,595 and 477 respectively.

The branch library offered computer and photocopying service.

Weekly Children's Hour sessions were held.

Mile Gully

The branch recorded steady increases in membership and circulation over the review period. The membership of 2,606 showed an increase of 139 while the overall circulation figure of 12,773

recorded an increase of 1,259 in comparison to the previous year's figures. The stock figure of 2,428, however, showed a slight decline of 84 over the figure for last year.

The photocopying and computer services continued to be well utilized by the community. The library has, however, been without internet access since June 27, 2008 due to a disruption of the telecommunications service in the community.

The branch library facilitated assignment of a number of National Youth Service workers as well as students involved in community service and the Jamaica Values and Attitudes (JAMVAT) Programme.

A number of outreach activities were held. These included the National Reading Competition, Annual Summer Programme, class visits, talks, demonstrations, Heritage extravaganza and a number of exhibitions. As usual, representatives from the branch performed creditably in the National Reading Competition, with one of its winners, Sanikia Powell emerging as a parish finalist in the 15-20 years category of the adult competition.

Newport

At the end of the review period, the stock and membership figures for the branch were 3,705 books and 1,388 members, reflecting slight increases of 188 and 36 respectively, when compared with the previous year's figures. Circulation figures, however, were quite disappointing. The number of home loans for the period totaled 2,416, reflecting a decline of 1,300 while reference consultations totalled to 1,043, a decrease of 223. An overall decrease of 1,523 was recorded when compared with the figure for the corresponding period last year.

During the year, the branch acquired three new computers for public use providing free computer services including internet access. The branch also continued to offer photocopying service to the public.

A number of exhibitions were mounted throughout the year in celebration of various national and international observances. Two concerts were held in observance of National Heritage Week and Parents' Month. The annual Summer Programme and National Reading Competition were also held. One participant from the branch – Miss Nicole Dawes - represented the branch as a parish finalist in the *21 Years and Over* category of the adult competition.

Porus

At the end of the review period, the stock figure was 4,944 reflecting an increase of 423 over that of the previous year. The donation of 228 books was partly responsible for this increase. The branch's membership figure of 2,885 showed an increase of 70 over last year's figure. An overall circulation figure of 27,673; comprising 2,487 home loans and 25,186 reference consultations was recorded for the period. This registered an overall increase of 3,371 over last year.

The computer and photocopy services were well utilized.

The National Reading Competition was held but not many persons participated. Only one age group - the 9 – 11 category was represented at the parish finals of the competition. The Annual Summer programme was also held with a total of 28 children participating. Exhibitions were

mounted in celebration of national and international observances and Heritage Week was celebrated with a range of activities which included class visits, story telling, traditional games and dances.

During the year the branch facilitated the assignment of National Youth Service Summer employees and one student assigned there under the JAMVAT Programme.

Part -Time Branch Libraries

Cross Keys

The branch library's membership of 1,574 reflected an increase of 40 over the previous year's figure; the book stock of 2,401 books registered an increase of 152. The number of books loaned for home reading was 1,943. This showed an increase of 118 over that of the previous year while reference consultations which totalled 753, decreased marginally by 57.

Free computer service to the public was instituted at the branch early in the year, with the acquisition of two computers, for public access. Toward the end of the year a photocopier was also acquired for the branch.

The National Reading Competition and Annual Summer Programme were held. Other outreach activities undertaken included weekly Children's Hour sessions, talks and a Heritage Day concert.

Lancaster

At the beginning of the year, the library was assigned three computers for public use. In August 2008 landline telephone service was installed including internet access.

With the introduction of free computer services to the public, greater use was made of this library. This however, has not resulted in increased use of the library's reference and lending services. Overall circulation for the period totalled 1,564, with home loans accounting for 551 and reference consultations for 278. This reflected an overall decrease of 671 in comparison to the previous year's figures. The stock figure of 1,767 and membership of 493 recorded slight increases of 204 and 26 respectively, when compared to figures for last year.

Photocopying service was instituted at the branch towards the end of the year.

Maidstone

The branch library recorded stock of 2,795 books and membership of 2,627. Slight increases of 122 and 51 were recorded in stock and membership respectively over figures for the comparative period. Circulation figures for the period totalled 4,485. Home loans comprised 4,061 while reference consultations accounted for 424. This reflected an overall increase of 371 despite a decrease of 17 in reference consultations.

Marlie Hill

This branch remained temporarily closed over the review period as the new building is yet to be completed. Arrangements were made however to host the Annual Summer Programme and National Reading Competition. The winner of the 15 – 20 Years category of the competition at the branch emerged parish champion in that age group and represented the parish at the national

finals of the competition. Arrangements were also made for winners from the branch to participate in the National Reading Competition Parish Motorcade.

Heritage and Open Day activities were hosted in collaboration with the Marlie Hill Primary School.

Mobile Library Service

This service remained dormant throughout the review period due to the absence of a unit to service the routes.

CLARENDON PARISH LIBRARY NETWORK

	2007/08	2008/09
Parish Population:	245,580	246,518
Membership:	73,522	74,138
Library Outlets:		
Main Library	1	1
Branches	9	9
Mobile Library Stops	67	67
Areas of Service to Special Communities	6	-
Establishment	59	58
Collection	58,352	62,700
Circulation:	344,211	372,572
Computer Use:	20,850	52,551

The Clarendon Parish Library Network continued to provide effective library service to the Parish of Clarendon. During the year the James Hill Branch Library was relocated to a more spacious and comfortable environment, offering additional services such as access to computers, facsimile and photocopying to the community. Successes included hosting of vibrant extension activities and the awarding of the 2008 National Champion for the 6-8 age group and National Runner-Up in the 15 – 20 age group.

There was significant increase in the use of the computer service. This was attributed to the increase in the number of computers that were made available to the public at the various service points during the year and the introduction of free computer service in libraries.

Most service points in the network recorded increases in their collections. There was also a significant increase in the overall circulation of books. Home loans increased by 5,701 and reference consultations by 53,213. The increase in reference use was mainly attributed to the increase in the number of students pursuing distance education in institutions in and around the town of May Pen.

The service offered at the Percy Junor Hospital continued to be very successful which included the addition of a summer programme.

The physical facility at the parish library continued to be inadequate. It is hoped that work will start on improving that facility in the coming year.

Parish Library

The parish library showed increases in both home loans and reference loans. The home loans increased by 3,075 from 8,510 to 11,585. The reference consultations increased by 16,783 a move from 51,407 to 68,190.

Total book stock was 15,150; reflecting an increase of 947 when compared with the previous year's total of 14,203.

Membership showed an increase of 246 when compared with last year's total of 24,217. At the end of the year under review the total number of readers was 24,463, comprising 9,375 adults and 15,088 juniors.

Full -Time Branch Libraries

Chapelton

As with most service points within the network, the demand for computer services increased as a result of the introduction of free computer service.

The branch continued to contribute significantly to the extension activities programme within the network. Once again a very successful Cultural Day was hosted on October 28, 2008 under the theme: ***"Jamaica: Our Heritage."*** Over two hundred and fifty (250) persons attended. The event featured various cultural dishes, dances and speech which were held in collaboration with the African Caribbean Institute of Jamaica.

In addition, a number of schools participated in the annual National Reading Competition; over 60 students participated in the annual Summer Programme and in an effort to inform and educate the public, two public education forums were conducted.

Book stock at the end of the year totalled 4,114, which was comprised of 2,377 adult books, 1,337 junior books and 400 paperback books. Thirty-two books were withdrawn from stock while 330 were added. When compared to 3,764 the figure for the last year, stock increased by 350.

Thirty-two new members were added to the membership during the year, this comprised 19 juniors and 13 adults. Delisting of members was also done with a total of 17 juniors and 15 adults being withdrawn. At the end of the year membership totalled 4,409 consisting of 2,968 juniors and 1,441 adults.

Home loans for the year amounted to 1,744, comprised of 263 adult books, 1,117 junior books and 364 paperback books. When compared to 1,622 recorded for last year, this showed an increase of 122.

Reference consultations were 18,136, comprising 13,620 adult books and 4,516 junior books. Total book circulation for the year was 19,880; when compared to 13,369 for the previous year, book circulation increased by 6,511.

Clare McWhinnie

Stock at the end of the year totalled 8,638 representing 3,194 adult books 2,266 junior items, along with 42 audiotapes. This total reflected an increase of 1,789 when compared to the previous year's figure of 6,849. A total of 408 books were withdrawn.

One hundred and eleven new members were added while 89 memberships were withdrawn for the period under review. Membership totalled 1,856 consisting of 1,318 juniors and 538 adults. This resulted in an increase of 107 members, when compared to 1,749 for the comparative period of last year.

Total home loans for the year was 6,377, which comprised 760 adults, 3,961 juniors, 961 reference, 1,636 paperback books and 20 audio visual material. A comparison with last year's figure of 7,501 showed a decrease of 1,124. Reference consultations totaled 52,570; consisting of 35,270 adults and 17,300 juniors. Total book circulation for the year was 58,927. When compared to 41,525 figure for the same period last year there was an increase of 11,045.

Frankfield

The Frankfield Branch Library provided effective service to the citizens of Frankfield and its environs throughout the year.

The year ended with a book stock of 2,890. This figure comprised 1,407 adult books, 742 junior books and 741 paperback books. When compared to 2,739 for the comparative period last year there was an increase of 151.

Membership at the end of year totalled 265 which was comprised of 69 adults and 196 juniors. When compared to 183 for last year, membership increased by 82.

At the end of the year, issues totalled 20,483. This comprised 2,611 home loans and 17,812 reference consultations. When the total book circulation figure of 22,432 for last year was compared to the current figure there was a decrease of 1,949.

James Hill

The year proved to be a very positive and productive one for the James Hill Branch Library. In June 2008, the branch started offering computer, facsimile and photocopying services. On July 1, 2008 the branch was upgraded to fulltime status. The branch library was also involved in several extension activities namely; The Annual Reading Competition, annual Summer Programme, exhibitions, Children's Hour Sessions.

The branch library collaborated with Claude McKay High School in hosting a *Claude McKay Day* as a feature activity for Black History Month. This was held on February 20, 2009 on the school grounds. This proved to be a very successful venture. An exhibition was mounted on Claude McKay and some of his books were displayed.

Stock at the end of the year totalled 2,522; which consisted of 1,301 adult books, 881 junior books, 335 paperback books and 5 audio tapes. When compared to last year's total of 2,329 there was an increase of 193.

Membership at the end of the year was 3,431; which consisted of 1,146 adults and 2,285 juniors. When compared to the previous year's total of 3,341 there was an increase of 90.

Total books issued at the end of the year were 12,613. Home reading totalled 6,560; which consisted of 282 adult books, 2,591 junior books, and 3,687 paperback books. Reference consultations amounted to 6,053. This consisted of 3,418 junior books and 2,635 adult books. When book circulation was compared to 8,034 for the previous year there was an increase of 4,579.

Kellits

Total book stock at the end the year was 4,803; comprising 1,366 junior books, 2,943 adult books and 475 paperback books. When compared to 4,958 for last year, book stock decreased by 155.

Membership at the end of the year totalled 2,387; which comprised 882 adults and 1,505 juniors. When compared to 2,299 for last year there was an increase of 88. The adult membership increased by five while junior membership increased by 83.

Total circulation for the year was 69,964. Home loans totalled 3,846; consisting of 94 adults, 3,408 juniors and 334 paperback books. Reference consultations totalled 66,108, comprising 61,183 adults and 4,925 juniors. When the book circulation figure was compared to 68,229 for last year there was an increase of 1,139.

The continued increase in book circulation resulted from collaboration with educational institutions in the area in the production of extension activities.

The Kellits Branch Library continued to organize interesting and informative outreach programmes. During the year several activities were done some of these included; children's hour sessions, summer programme, exhibitions and displays, class visits and talks.

Lionel Town

The introduction of free computer service at the branch library increased the demand for internet and word processing services and the need for more computers. Several extension activities were done which included exhibitions, the annual summer programme, Open Day, children's hour sessions and National Reading Week.

Stock at the end of the year totalled 4,335 which comprised 2,379 adult books, 1,044 junior books, 909 paperback books and 3 audio tapes. A total of 225 books were added to stock while 476 books were withdrawn. When compared to 4,736 for the previous year there was a decrease of 401.

Membership at the end of the year was 1,466 which consisted of 635 juniors and 831 adults. A total of 129 new members were added to membership while 736 were withdrawn. When compared to 2,073 for the previous year, there was a decrease of 607.

Total book circulation for the year was 19,859. Home reading for the year totalled 3,079 which comprised 306 adults, 1,650 juniors and 1,123 paperback books. Reference consultations amounted to 16,780, comprising 11,001 adults and 5,779 juniors. When compared to 18,559 for last year there was an increase of 1,300.

Pennants

At this Branch Library the statistical returns showed increases in stock, membership and issues. The branch library also hosted several extension activities namely reading competition, the Annual Summer Programme, children's hour sessions and exhibitions/displays.

Stock for the period under review was 4,435 which consisted of 1,255 adult books, 1,851 junior books, 16 audio tapes and 1,313 paperback books. When compared to 4,492 for the previous year, there was a decrease of 57.

Membership at the end of the year totalled 2,055 which consisted of 591 adults and 1,464 juniors. When compared to 2,113 for the previous year membership decreased by 58.

Book circulation at the end of the year was 8,861. Home reading totalled 3,210; consisting of 45 adults, 2,387 juniors and 778 paperback books. Reference consultation was 5,651 and consisted of 846 juniors and 4,805 adults. When total book circulation for the current year was compared to 8,931 for last year, there was a decrease of 70.

Spalding

The Spalding Branch Library experienced a very successful year. Shamoy Card a member at the branch, became the National Reading Competition champion in the 6-8 age group. The Spalding Hospital Service was very vibrant.

Book stock at the end of the year was to 3,697 comprising 2,438 adult books, 528 paperback books and 731 junior books. When compared to 3,548 for last year, an increase of 149 was realized.

Membership for the period under review totalled 4,830 comprising 1,601 adults and 3,229 juniors. When compared to the previous year's figure of 4,739 there was an increase of 91.

Book circulation for the year was 67,488. Home loans totaled 630 adults, 1,352 juniors and 1,750 paperback books. Reference consultation was 63,756 comprising 41,080 adults and 22,676 juniors. When total book circulation was compared to 53,255 for last year there was an increase of 14,233.

Part -Time Branch Libraries

Aenon Town

The Branch Library registered success in the National Reading Competition with Patricia Parke the parish champion becoming national runner-up in the 15-20 category of the National Reading Competition. Several exhibitions were mounted at the branch throughout the year which were well received by students and teachers.

At the end of the year the figure for stock was 2,439, comprising 1,326 adult books, 750 junior books and 273 paperback books. Stock increased by 246 when compared to 2,103 for the previous year.

Membership for the period under review was 2,709 comprising 796 adults and 1,913 juniors. When compared to the previous year's figure of 2,686 there was an increase of 23; the breakdown was 2 adults and 21 juniors.

There were increases in both home reading and reference consultations for the period. Home loans totalled 1,688 consisting of 261 adults, 1,200 juniors and 227 paperback books. When compared to 1,497 for the previous year, an increase of 191 was realized.

The total book circulation at the end of the year amounted to 7,203. When compared to last year's figure of 4,618, there was an increase of 2,585.

Reference consultations for the period totalled 5,515. Of this amount 2,484 were adults and 3,031 were juniors. The reference consultations increased by 2,394 when compared to the total of 3,121 for the previous year.

Monymusk

This branch library operated until December 2, 2008 after which it was closed due to the continued deterioration of the building and the inability to find alternative accommodation.

Stock for the period under review was 2,474 which consisted of 1,242 adult books, 779 junior books, and 453 paperback books. When compared to 2,433 for the previous year, there was an increase of 41.

Membership at the end of the year was 324 comprising 55 adults and 269 juniors. When compared to 294 for the previous year, there was an increase of 30.

Total book circulation at the end of the year was 3,578. Home loans totalled 2,137 consisting of 314 adults, 1,403 juniors and 420 paperback books. Reference Consultations amounted to 1,441 comprising 455 adults and 986 juniors. When the book circulation figure was compared to 4,355 for last year, there was a decrease of 777.

Mobile Library Service

This service continued to be offered to 67 locations which included 45 schools and 22 community stops.

The stock for the year was 6,270; membership 25,597 and issues 7,187. Gaps, especially for junior books, remained in the collection.

REGION FOUR

ST. ANN PARISH LIBRARY NETWORK

	2007/08	2008/09
Parish Population:	172,755	173,414
Membership:	28,680	29,447
Library Outlets:		
Main Library	1	1
Branches	12	12
Mobile Library Stops	45	45
Areas of Service to Special Communities	5	5
Establishment	57	58
Collection	77,057	79,524
Circulation:	422,919	437,429
Computer Use:	16,611	50,153

The St Ann Parish Library Network achieved successes in a number of areas during the period under review. Services to the communities were maintained effectively through a network of 62 points comprising the main library, 11 branch libraries, 48 mobile library stops and two institutions.

The development and maintenance of the library's collection remained one of the core functions of the service as it was central to satisfying the needs of customers. At the end of March 2009 the total collection was 79,524, comprising 43,152 adult books, 21,090 junior books, 15,028 paperback books and 254 audio and video tapes. This represented an increase of 467 or 0.61% when compared to 77,057 for the previous year.

Periodicals, pamphlets, newspaper clippings and the Internet supplemented the book collection in varying degrees. The newspaper clippings collection proved a valuable source for many students completing assignments. In many instances also the Internet was the preferred choice for users. The use of electronic sources such as the EBSCO electronic database and the Gleaner Archives online were also helpful in locating information not readily found in the library's collection.

Despite every effort the number of books overdue remained at a higher than desired level for the year. At the end of March 2009 there were 2,393 books valued at \$1, 084,359.93 outstanding

The total membership of 29,447 at March 2009 showed an overall increase of 767 or 2.67% when compared to 28,680 for the 2007/2008 period. The membership figures comprised 9584 adults and 20,004 junior readers. Although rationalization of the readership across the parish through the withdrawal of dormant memberships and those with books overdue for more than one year was done 11 service points recorded increases in memberships. A total of 2805 new members were registered for the year.

The circulation figure for the year included 65,901 loans for home reading, comprising 7413 adult books, 27,420 junior books, 31,061 paperback books and seven non-book. This was 11,517 more or a 21.18% increase over the 2007/2008 period which recorded a total of 54,384 loans. Eleven service areas recorded increases, most outstanding of them being the mobile library which had an increase of 9106 loans.

There continued to be a very high demand for reference services. Reference consultations showed an increase of 0.76% with a total of 371,344. When compared to 368,539 recorded for the previous year, there was an increase of 2809. Six service points recorded increases.

It was observed that the trend over the years was maintained with books on religion being the most popular of the non-fiction collection in the adult departments. The other areas included social sciences, philosophy, medical sciences, agriculture, technology, and literature. In the adult fiction collection readers continued to favour the light reading material with the paperback books accounting for most of the loans. Large prints were requested on a regular basis but few new titles were received. Of note was the absence of material suited to new literates or persons with lower level reading abilities in the adult collection.

The service points in the parish network still continued to face the challenge of insufficient junior books. With approximately two thirds of the total membership being children there was heavy demand on the scarce resources in the junior departments with shelves looking very bare for most of the year. There was demand for simple texts suitable for the Basic and Infant school children as well as the old favourite mystery series.

Information Communication and Technology services were very effectively used in the parish. Fourteen public access computers were provided for both the adult and junior areas at the parish library. In all a total of twenty eight (28) new computers were added to the complement across the parish network through funding received by the Jamaica Library Service from the Universal Access Fund.

With the introduction of free usage of the computers and the Internet on May 1, 2008 there was a significant increase in the number of persons accessing this service. Computer services recorded an increase of 116.7% showing a parish total of 50,153 uses for the period under review. This was an increase of 27,009 when compared to 23,144 for the 2007/2008 period. There were increases at all service points offering this service with the exception of Discovery Bay where there were electrical disruptions specific to the area which affected the service.

Analysis of the data indicated more adults made use of the facilities than children. Adult usage was recorded as 23,413 as against 19,552 by the children. Additionally, the service was mostly used for emailing and research.

Computer services were offered at the main library and eight branch libraries with a total of 45 computer units made available for public use.

Installation of the Local Area Network (LAN) which will facilitate the connection of all the computer units began at the Parish Library.

Photocopying and facsimile services were also well utilized

Parish Library

The Parish Library recorded increases in the areas of stock, membership and loans for home reading. The stock increased from 27,409 in 2007/2008 to 28,158 in 2008/2009. Membership was 6402, a small increase of 266 when compared to 6136 for the previous year. The books issued for home use increased from 6230 in the previous period to 8341 in the current year. Approximately 50% of these loans were from the paperback collection reflecting the preferred choice of users in terms of format and genre of material. Books borrowed from the paperback collection rose from 2476 to 4494.

Reference consultations leveled out from the high of 149,582 recorded in the last year to 124,088 for the current period which was more in line with the pattern of usage over the last three years.

Fourteen computers were made available for public access and there was a significant increase in the use made of the services from 6,873 in the last year to 18,834 in the current period.

The children's department had a successful year with good use of the facilities by students and a programme of class visits, computer training, slow readers sessions, and regular meetings of the chess club on Friday evenings. The annual summer programme was oversubscribed as 288 children registered with an average daily attendance of approximately 185. A varied programme of activities was held which exposed the children to aspects of sports, crafts, sign language, literature and reading, and the Spanish culture through dance and language. The large numbers hampered the ability to achieve some activities such as art & craft as there was inadequate space to properly seat participants at tables. In spite of this an exciting and enjoyable time was had by all.

The long awaited construction of the extension to the Parish Library building which began in January 2008 drew to a conclusion. At the end of March 2009 minor adjustments were still to be made and upgrades to the electrical works as ordered by the Government Electrical Inspectors. The second phase which would involve renovation and refurbishing of the lower floor, landscaping and repaving of the car park was slated to begin early in the new financial year.

The establishment of the Marcus Garvey Resource Centre, to be housed in the new upper floor, was given a boost with the donation of \$250, 00.00 by the St. Ann Homecoming & Heritage Festival Committee towards the purchase of furniture.

Full -Time Branch Libraries**Brown's Town**

This branch recorded increases in the book collection and computer usage. The book stock moved from 10,015 in 2007/2008 to 10,401 in the current year. The number of uses made of the computers sharply increased by 176.9% from 3,959 in the previous year to a high of 10,964 this year. The pattern of decline in reference consultations continued for a second year. The branch recorded 94,989 reference consultations in comparison to 119,763 for the previous year. Efforts will be made in the coming year to identify necessary replacements and additions to the reference collection to better meet the demands of the many educational institutions in the area.

The demand for reading material increased. Many made use of the paperback collection which was refreshed during the year by donations.

Regular Story Hour sessions continued at the Brown's Town Model Basic School and the annual summer activities were well supported with over 150 children in attendance. With 35 members entering the annual reading competition Donique Weston of the St. Hilda's High School emerged as Parish Champion in the 12-14 category.

Claremont

The branch experienced a very successful year with increases recorded in book stock, membership, home loans, reference consultations and computer services. The most significant movement was in reference usage with an increase of 61,109 or 161.4%, as 98,964 consultations were recorded in the current and 37,855 for the previous year. A large percentage of the use was of the newspaper clippings collection which provided students with well needed information.

Good use was also made of the ICT facilities provided. A very active programme of extension activities was held during the year with the high point being the launch of the second READ 2 R.E.A.D programme in the parish in association with the National Council on Drug Abuse in November 2008. Additionally, 52 junior members participated in the annual reading competition and the branch fielded the 9-11 age group Parish Champion and the runner-up in the same group.

Discovery Bay

Increases were recorded in all areas for the branch with the exception of computer services which was negatively affected by frequent down time of the units due to problems experienced with the Cyberleader software and daily power outages in the area.

Loans for home reading, and reference consultations increased with most of the usage coming from junior readers. The READ 2 R.E.A.D. club continued at the Discovery Bay All Age School with a membership of 52 students. Activities were in collaboration with the National Council on Drug Abuse and members were engaged in activities to enhance reading and writing skills, and teach drug awareness and the dangers of drug use.

Repairs and renovative work were carried out at the premises during the year under the supervision of the Jamaica National Heritage Trust with funding provided by the United Nations Development Fund for buildings damaged by the construction of the North Coast Highway. At the end of March 2009 landscaping work was still to be done.

Moneague

The upward movement in the use of reference sources continued during this year with an increase of 13.27%. Reference consultations made for 2008/2009 was 14,893 in comparison to 13,148 for the previous year. All areas of the collection were well utilized including the periodicals, newspaper clippings, pamphlets and the Internet.

Many requests were received for topics covered by the Moneague College especially in the field of education.

The branch participated in the usual extension activities including class visits, book displays, exhibitions, summer programme and the annual reading competition.

Ocho Rios

While this branch enjoyed increased usage of the computer services there was minimal upward movement in terms of the book collection, membership and home reading. The number of uses of the computer services rose by 5617 or 107.6%, from 5221 at the end of March 2008 to 10,838 at the end of March 2009. The majority of users were adults who used the email facilities and browsed the Internet.

Reference usage declined from 30,757 consultations made in 2007/2008 to 28,107 recorded in 2008/2009. Many requests were made for subjects which were not adequately covered in the collection. Strengthening of the reference collection will be addressed in the coming year.

The Kidz Club continued to be a vibrant programme with weekly sessions held and an average attendance of 20 children. Activities included art & craft using paper and found material, games, songs and dances. The annual Public Speaking Competition was held on November 26, 2008, with students from five schools and one independent entrant. The topic was "*Initiatives to Develop Literacy in Today's Youth*". Cash prizes of between \$5000.00 and \$10,000.00, through sponsorship from the CHASE Fund, were awarded to the winners.

The summer programme for children was held as customary and a member of the branch, Edward Miller, was the 6-8 year old Parish Champion in the National Reading Competition.

Part -Time Branch Libraries

Bamboo

The statistical returns showed decline in the use of the facilities at this Branch. The most dramatic decline was in reference consultations which decreased from a high of 11,740 in the previous year to 3,921 in the current period.

Seventeen members of the branch participated in the reading competition and Myshko Powell emerged the Parish Champion in the 15-20 age group.

Linton Park

The branch library was relocated to larger accommodations on the same compound on September 29, 2008. Growth was realized in membership, home loans and reference consultations for the year under review. Loans increased from 1,237 books in March 2008 to 2,342 in March 2009; an increase of 1,105 or 89.3%.

A very successful programme was undertaken for the summer with over 45 children attending each day. Story Hour was held with a small group on a regular basis and home work assistance provided.

Mt. Zion

Mt. Zion experienced a positive year with increases in the book stock, home reading and reference usage. Loans for home reading increased from 6,268 in last year to 7,188 in the current year. Of the total loans 2,037 were from the paperback collection.

Two computers were assigned to the branch in June 2008 and recorded usage of 1,174. Internet access was not yet available in the community.

Several training sessions were also held with children from the Basic and All Age Schools on how to use the computer.

Story Hour was held on a weekly basis and the Reading Club continued to be vibrant with sessions held each Wednesday for slow readers from the grades 3 and 6 at the Mt. Zion All Age School.

Runaway Bay

Small in size and constrained by limited opening hours (nine hours per week) the branch recorded marginal increases in book stock, home loans, reference consultations and computer usage. With a collection of 2,011 and 362 members the branch loaned only 790 items, and recorded 514 reference consultations. Computer usage totalled 595.

Sturge Town

This small branch had a membership of 631. Issues totalled of 2,457 books for home use and this represented an increase over the previous year of 382. Limited use was made of the small reference collection of 260 books as only 146 consultations were recorded.

Watt Town

The branch recorded a reduction in home loans and reference consultations. While more adults borrowed books, use of the lending facilities by the children declined. With a membership of only 175 readers a total of 881 books were issued, declining from 1459 in the previous year.

Story Hour was carried out on a weekly basis at the Watt Town Basic School. Four students were accommodated twice per week for homework assistance and reading classes. Activities were carried out for Reading Week in April 2008 at the Watt Town All age School and the annual summer programme was successfully held with about 50 children in attendance.

Mobile Library Service

The mobile library continued to provide a valuable and necessary service to 48 rural communities across the parish. The Hill Top Juvenile Correctional Centre, Armadale Juvenile Correctional Centre and the St D'Acre area were also served by the unit. From a collection of 5205 books, with a membership of 6587 a total of 13,449 home loans were done. This represented a significant increase of 9106 loans or 209.7% when compared to 4,343 for the previous year.

The increase was due mainly to more frequent visits carried out for this year in comparison to last year. The Nissan mobile unit had less down time as repairs and servicing were done promptly.

ST. MARY PARISH LIBRARY NETWORK

	2007/08	2008/09
Parish Population:	113,882	114,317
Membership:	24,667	16,591
Library Outlets:		
Main Library	1	1
Branches	9	9
Mobile Library Stops	33	33
Areas of Service to Special Communities	1	1
Establishment	39	40
Collection	47,467	48,784
Circulation:	250,401	303,781
Computer Use:	15,778	36,318

During the year service was provided through the main library, 9 branch libraries and 33 mobile library stops in addition to the services to the visually impaired and that at the Richmond Adult Correctional Institution.

The library continued to maintain its very active role in the community through its organization of activities in support of most national and international observances, implementing programmes to promote the use of library resources and hosting activities initiated by community organizations. Very colourful and informative exhibitions/displays to mark significant occasions were mounted in the libraries. These were well received by the public as numerous requests were made to obtain copies of the information displayed for use in schools and for personal use. A number of school and class visits were also undertaken.

The stock for the parish network at the end of the period being reviewed totalled 48,784, which comprised 20,748 adult books, 13,634 junior books, 13,576 paperback books and 826 audio/visual tapes. When compared with the figure of 47,482 for the previous year, an increase of 1,302 was realized.

There were 3,823 books added to the collection while 2,155 were withdrawn. Outdated material as well as worn paperback books accounted for most withdrawals. Of the total number of books added, 1,375 were paperback books received from Headquarters and through donations.

There was still a very serious shortage of junior books, especially for infants (tiny tots) and junior non-fiction, which has been a major issue affecting the delivery of the service in recent years.

Reference material to provide adequate and current information was received on a regular basis from headquarters. Where there were gaps in the collection, the staff conducted Internet searches to find the information to satisfy requests.

Total membership at the end of the period was 16, 591. There was a major decrease of 8,059 when compared to the figure of 24,650 for the period 2007/2008, despite the fact that 1,033 new readers were registered. This was due mainly to the rationalization of the membership which included withdrawal of delinquent and inactive members. One Hundred and Thirty Five memberships were re-activated. All the service points except the Main Library, Islington Branch Library and the Correctional Service recorded decreases in membership when compared to the period 2007/2008.

For the period there was an increase of 57,859 in circulation of material, which totaled 304,574 at the end of the period when compared to 246,715 for the period 2007/2008. The figure included 47,977 home loans and 256,597 reference consultations.

In preparation for the introduction of free access to the computers and the Internet, an additional 23 computers were received on March 4, 2008. These computers were funded through the Universal Access Fund. There were 53 computers in the Parish Network at the end of the period; of this amount, 37 were used for public access, while the remaining 16 were used for administrative purposes. The public access computers were utilized mainly for communication and word processing by local citizens. The Local Area Network (LAN) which connected all the computer units was installed at the Parish Library in March 2009.

Staff members from the Parish Library Network participated in the JLS organized workshop in the use of the Job Access with Speech (JAWS) software. Three computers were received for the Visually Impaired of which two are located at the Parish Library and the other at the Oracabessa Branch Library.

Parish Library

The services provided by the parish library continued to be fully utilized by members and other users from the community. Students at the primary and secondary levels were the major users of the service. The library's facilities were well used to complete research for School Based Assessment (SBA) projects in preparation for external examinations. The statistical returns for the year were stock 18,322, membership 2,854 and issues 98,009.

Full -Time Branch Libraries

Annotto Bay

Although reference consultations increased, stock, membership and home-loans decreased in the period being reviewed as sustained effort was made by staff to withdraw outdated and worn titles as well as inactive and delinquent memberships. The record for the period showed stock at 4,555, membership 766 and issues 31,869

The library continued to facilitate remedial sessions to assist students attending nearby primary schools to improve their reading skills as well as with school assignments.

Gayle

At the end of the year reviewed, the library had increases in stock, home loans and reference usage. There was an overall increase of 6,922 in material circulated when 22,482 was compared to 15,560 in 2007/2008.

The demand for library services in this area highlighted the need for the branch to be opened on Saturdays, as this would more conveniently accommodate the many users who now utilize similar services to that of the Parish Library.

Highgate

The branch recorded a decrease of 5,673 in circulation at the end of the period with a total of 56,877 when compared to 62,550 in 2007/2008.

Home loans and membership decreased as a result of the withdrawal of delinquent and inactive members. Three additional computers were provided for public access to boost the computer service offered at the branch.

The Chicky Reading Corner and Homework Centre continued to appeal to the juniors who made good use of the facility.

Oracabessa

Reference consultations for the period was 21,606; an increase of 8,358 when compared to 13,248 for last year.

Three computers were provided in April 2008 which facilitated improvement in the service offered to the public. An additional computer was assigned to the branch in the third quarter specifically for visually impaired users.

Retreat

Despite increases in stock and reference consultations, home loans and membership recorded decreases. Reference consultations increased by 10,098 totalling 28,503 when compared to 18,405 for 2007/2008. Membership showed a decrease as delinquent and inactive members were withdrawn from the register.

Computer training sessions continued for senior citizens and juniors.

Part -Time Branch Libraries**Castleton**

This branch library remained closed for the year but every effort was made in trying to secure suitable land for its relocation. In the interim, the area was served by the mobile unit at identified locations in the community to allow persons to use the service even as they continued to press for the reopening of the library.

Camberwell

An increase of 693 in reference consultations and a consequent increase in total circulation of 497 for the period reviewed was very encouraging.

Decreases were however recorded in stock, home loan and membership. This resulted from the withdrawal of outdated and worn materials from the collection as well as withdrawal of the names of inactive members from the membership records.

Islington

The Branch Library recorded some successes during the year. The branch fielded the Parish Champions in the National Reading Competition in the 12- 14 and 15 - 20 age groups. Since September 2008 the provision of Internet service which attracted additional users to the Library.

The stock figure for the year was 1,993 while membership was 2,407. Book circulation was 9,680; an increase of 1,246 when compared to the figure for last year.

Richmond

During the period, the branch library started offering computer service. The Library although anxious to further satisfy the customers by providing Internet access was limited by the technical obstacles of the service provider in the area.

Nevertheless, the branch maintained a strong position with respect to the role of facilitating access to material for leisure reading and information. As a consequence circulation increased by 2,601 to reach a total of 5,939 when compared to 3,338 in 2007/2008.

Wood Park

Wood Park Branch Library recorded increases in stock and circulation. Stock increased to 3,388 when compared to the figure for last year.

A decrease of 563 was recorded for membership bringing the total to 477 compared to 1,040 in 2007/2008. The decrease was as a result of rationalization of the membership records. Circulation for the period was 14,190.

Mobile Library Service

The Mobile Library Service continued to be maintained on eight routes covering a total of 33 stops. The service was greatly welcomed by readers in the communities visited, and it remained essential to their educational, recreational and informational needs.

The service was suspended periodically due to inclement weather conditions experienced in the parish and over the summer period which contributed to the decrease in circulation. Membership and circulation figures for the period were 3,658 and 2,695 respectively.

REGION FIVE

PORTLAND PARISH LIBRARY NETWORK

	2007/08	2008/09
Parish Population:	81,932	82,245
Membership:	23,389	12,953
Library Outlets:		
Main Library	1	1
Branches	6	6
Mobile Library Stops	34	32
Areas of Service to Special Communities	1	1
Establishment	35	44
Collection	44,731	43,686
Circulation:	286,203	314,599
Computer Use:	12,012	32,907

In a year where the 60th anniversary celebration of the Jamaica Library Service (JLS) was undoubtedly the highlight, and the reality of a global recession impacted all areas of national life, the Portland Parish Library network completed another outstanding period of service. Despite some challenges, the network maintained the highest possible level of service through all its 40 library outlets, comprising the Parish Library, 6 branch libraries, 32 mobile library stops and the Port Antonio Hospital. Major initiatives to reopen two additional fixed library locations were launched, while significant developments in the infrastructure for the offering and support for Information Communication Technology (ICT) services were implemented. Gains were also made in the support for lending and reference services, cultural and outreach activities. Of significance too was the continued implementation of aspects of the JLS Strategic Development Plan.

During the period under review, 1,742 books were received from headquarters and distributed throughout the parish network. These included fiction, non-fiction and junior books. Books received as donations totalled 1,304.

The total book stock for the year under review was 43,686. When compared to the figure of 44,395 for March 2008, it showed a decrease of 709 books. There was a total of 19,263 adult books, 12,988 junior books and 10,649 paperback books in the parish network. The decline in stock was as a result of the extensive weeding exercise done throughout the year. In addition, some members refused to return borrowed books despite efforts to collect them. There was also continual mutilation and even total destruction of some material.

Although there was such a marked decrease in the collection overall, Hector's River, the Hospital Service, Long Bay and Mount Pleasant recorded increases in their book stock.

Throughout the year a total of 1,227 new members were added and a total of 99 dormant members were reactivated. Membership totalled 6,445 adults and 6,508 juniors.

Despite this, the active membership recorded a sharp decrease of 10,436 when compared to 23,389 for the previous year. Most service points in the Network experienced a decline in membership with the mobile library accounting for 6,070. There were however two exceptions, as Hope Bay Branch Library and the Hospital Service recorded minimal increases of 77 and 6 respectively when the figures of 286 and 206 for 2007 – 2008 were compared to 363 and 212 for 2008 – 2009 respectively.

There was a major increase of 28,308 in book circulation for 2008– 2009 when compared to the previous year. The comparative circulation figures were 314,501 for 2008– 2009 and 286,193 for the year ending 2007– 2008. Almost all locations within the parish network recorded fair increases, thus giving rise to the overall increase in total circulation.

This increase may be attributed to ongoing promotion of library services and the increased demand for reference material by an increasingly diverse student population from the various levels of educational institutions across the parish.

Reference usage recorded a significant boost, as there was an increase of 24,119 at the end of the year. The total reference figure increased from 245,794 for 2007– 2008 to 269,913 at the end of the current review period. Most locations in the Parish Network experienced marginal increases in reference consultations.

Contributing to such a major increase was the launch of free Internet service on May 1, 2008. This ICT service attracted new users and also inactive library users. Also included were users from the local business community, social groups and tourists visiting the parish. The many extension activities held throughout the year also played a vital role in attracting new users to the library.

Material borrowed for home reading totalled 44,588, despite the decline in membership. This reflected an increase of 4,189 over the corresponding period last year. All branches recorded increases in material issued except Buff Bay and Manchioneal.

The network continued to collaborate with some 37 community organizations to achieve literacy and provide public awareness by hosting and co-hosting 29 events including forums, meetings and other similar activities. Many extension activities were also held during the period to promote the use of the library facilities and resources.

Parish Library

In contrast to all the branches, the parish library recorded a marginal decrease in total book circulation. The circulation figure at the end of the year totalled 194,092. There was a decrease of 49 when compared to the previous year's total of 194,141. The decrease was mainly attributable to a decline in the use of reference material as total reference use at the end of the review period was 172,435 indicating a decrease of 887 when compared to 173,322 for the previous year.

Total home loans at the end of the year was 21,821 increasing by 1002 over the comparative period last year when the figure was 20,819. The increase in issues was offset by the decline in reference use.

The parish library also recorded decreases in stock and membership. The total stock at the end of the year was 23,880. There was a decrease of 894 when compared to the figure of 24,774 for the previous year. The decline was mainly due to weeding of the stock to remove dated, worn and damaged material.

Similar to other service points, weeding of the membership register to remove long inactive members was carried out at the parish library. This resulted in a decrease of 3,383 on the previous year's figure of 7,355. The membership figure at the end of 2008/2009 was therefore 3,972.

Full-Time Branch Library

Buff Bay

It was a productive year of activities for the largest branch library in the parish network.

In an effort to make the collection more appealing to the users, extensive weeding of the book stock was conducted. The stock figure at the end of the year was therefore 4,437. There was a decrease of 843 when compared to the figure for the previous year.

In February 2009, the Daughters of Society, a local social and service club, donated 1,142 books to the branch. Most of the books were in excellent condition and should help to supplement the heavily used junior collection.

Membership for the year also recorded a small decrease of 56, with the figure showing a total of 1,034 members. The figure comprised 845 junior and 189 adult members. The decrease in membership was attributed to the withdrawal of inactive members.

Total circulation for the period was 39,175, comprising 3,369 home loans and 35,806 reference consultations. The circulation figure represented an appreciable increase of 8,018 when compared to the figure of 31,157 for 2007/2008.

Part -Time Branch Libraries

Hector's River

This branch performed creditably over the period under review, as increases were recorded in stock, membership and circulation.

The book stock at the branch continued to improve, as there was a small increase of 134 on the 2,907 recorded for 2007/2008. The total at the end of the period under review was therefore 3,041.

The total membership figure at the end of the year was 504, which was a significant increase of 66 when compared to the previous year's figure of 438.

Material circulation increased significantly by 2,501 over the figure of 8,403 for 2007/2008. The increased use of the computers for research as well as in the general use of reference material contributed to this increase.

Summer Programme activities were held under the theme: **Sixty in 2008: Read and Celebrate**. The display mounted by the branch was awarded second place at the culminating activity of the Summer Programme in July 2008. Story Hour sessions which resumed in October 2008, were well supported by students from the Seaside and Belle Castle Primary Schools. The annual Christmas Treat was held on December 10, 2008.

Hope Bay

There was a significant change in the delivery of library services for this community, as on April 12, 2009 the branch was relocated from the small room adjoining the market that was leased from the Portland Parish Council. The new home for the branch was a more spacious building that was rented on Main Street, Hope Bay. This new location created quite an impact on residents and regular library users, resulting in an increased demand for the services offered.

Total book stock at the end of the year was 1,798. This was a small decrease of 163 when compared to last year's figure of 1,961.

The number of registered users moved from 286 to 363. There was therefore an increase of 77 or 27% when compared to the previous year's total.

There was a significant increase of 9,172 recorded for circulation. The circulation figure reached 23,466, which was the third highest total for branches in the parish network during the year. This increase was mainly attributed to the relocation of the branch to the more aesthetically pleasing and centrally located building.

There was also a significant increase of 1,795 in computer usage when compared to the figure of 244 recorded for the previous year. A new multifunction printer with the capability to scan, print and fax was installed at the branch. The facsimile service was welcomed by the residents of the community.

Two outstanding activities were carried out at the branch. In celebration of Youth and Parents' Month, a public forum was conducted. In addition, a literacy programme was initiated during Literacy Week 2008 and the programme was integrated into the branch's weekly story hour programme. The annual children's Summer Programme activities were conducted from July 14-31, 2008.

Long Bay

Long Bay is a relatively small community, but there was a regular influx of visitors who participated in the community tourism programme. Many of these tourists were regular users of the library, particularly because of the availability of Internet and other ICT services. Local

residents also continued to make good use of the library services. The result was that this branch remained one of the most actively used service points in the parish network.

The branch continued to accommodate students who had to do voluntary service to complete their studies. During the period under review four volunteer workers were accommodated.

The book stock at the end of the year was 3,178. This reflected an increase of 299 when compared to the corresponding period last year when the figure recorded was 2,879.

There was however, a decrease of 58 in the number of registered readers. Total membership at the end of the year was 197, comprising 123 adults and 74 junior members.

The circulation figure for the year was 25,383; increasing by 6,902 from the previous year's figure of 18,481. This increase was attributed to the sharp increase in the use of reference material as well as the addition of new material to the book stock.

Computer usage was as 2,578; an increase of 1,401 over last year's figure. A facsimile service was added to the number of services offered by the branch.

The branch fielded participants in each age group of the Parish finals in National Reading Competition with the 9-11 age group representative later emerging as parish champion.

The slate of extension activities included displays/exhibitions in observance of national and international events, story hour sessions and the Shawna Ebanks Workshop. The workshop was scheduled for Saturdays and targeted children in the age group 6 – 15 years. Activities included sewing, craft work, sessions on social etiquette, a reading competition and games.

Manchioneal

The branch continued to operate from space made available free of cost in the Manchioneal All Age School. The perennial challenge of getting adult members of the community to be active members of the library continued.

During the year a number of unpopular, outdated and worn books were withdrawn from the collection. The book stock of 3,504 therefore showed a decrease of 162 when compared to the figure of 3,666 for the previous year.

A decrease of 14 was recorded in the number of registered readers, with the figure dropping from 311 to 297. This decrease was as a result of members not responding to dormant letters sent hence their membership was subsequently withdrawn.

This was the only branch in the parish network that recorded a decrease in circulation, albeit a small one. The figure for total circulation at the end of the year was 10,938; a decrease of 131. This decline in circulation resulted from the active readers moving on to other educational institutions from the Manchioneal All-Age School, which provided most of the readers of the library. In addition, the school library operated on a full time basis.

There were major challenges in the offering of ICT services at the branch. The Internet service was suspended for almost the entire year because of major damages to the telephone lines serving the area. The non-availability of Internet connectivity in the community was further compounded by the damage to the ADSL modem at the branch. Consequently, only a small total of 110 was recorded for ICT services as the computer was only used for word processing. One new computer was added to the branch's inventory during the year.

A story reading session was held on May 6, 2008 in recognition of *Read Across Jamaica Day*. Summer Programme activities were held from July 14 to 31, 2008 with approximately 40 children attending on a daily basis. Several displays were mounted during the year to commemorate national events.

Mount Pleasant

This branch recorded increases for both stock and circulation figures, but membership decreased.

An increase of 116 was recorded in the book stock, which totalled 2,463 at the end of the period under review.

A decrease of 24 was recorded in the number of registered users, with the figure declining from 215 to 191 at the end of the year.

The figure for total circulation was 3,463; an increase of 322 over the figure of 3,141 for the previous year.

The Internet service was suspended for an extensive period because of damages to the telephone lines by tropical storm Gustav. There was, however, an increase of 163 in the number of computer uses when compared to the low figure of 42 for the previous year.

The branch had representatives in the 6-8, 9-11, and the 15-20 age groups of the National Reading Competition. Miss Jeniece Hamilton, the branch's winner in the 15 -20 age group emerged as parish champion. A total of 56 children were treated, and a mini concert was held at the Annual Christmas Treat on December 19, 2008.

The branch library also participated in Open Day activities on October 30, 2008.

Mobile Library Service

The service was hampered during the year because of recurring mechanical problems with the Nissan Civilian mobile library unit. Notwithstanding, there was an increase of 1,344 in the number of items circulated when compared to 5,095 for the previous year.

There was a drastic reduction of 7,050 in the number of registered readers when compared to the previous year's figure of 13,233. This reduction in membership was as a result of the withdrawal of inactive members from the register.

Summer Programme activities and Christmas Treats were carried out at the Skibo, Balcarres & Bybrook stops.

ST. THOMAS PARISH LIBRARY NETWORK

	2007/08	2008/09
Parish Population	93,887	94,245
Membership	13,029	12,440
Library Outlets:		
Main Library	1	1
Branches	5	4
Mobile Library Stops	42	44
Areas of Service to Special Communities		
Establishment	35	35
Collection	40,711	41,853
Circulation	160,606	164,413
Computer Use	20,859	39,176

The year 2008/2009 proved to be quite an eventful one for the St. Thomas Parish Library Network. The advances in Information Communication Technology (ICT) services, the enhancement of buildings and library collections and the participation in the historic celebrations of the Jamaica Library Service's 60th Anniversary, far exceeded the targeted expectations. These achievements supported the aim of the Jamaica Library Service and by extension, the St. Thomas Parish Library, to play an integral role in the achievement of national sustainable development.

The network's outreach was extended through the operation of a main library, four functional branch libraries and 44 mobile library stops.

Registered readers as at March 31, 2009 were 8,077 junior members and 4,363 adults, totalling 12,440. There was a decline of 589 or 4.5% when compared to membership of 13,029 for the previous year. Despite the addition of 1,157 new readers during the year, the regular withdrawal of delinquent and dormant readers negated the frequent addition of new members.

The account of reference material circulated showed 125,081 consultations during the year. This translated into a moderate increase of 3,241 or 2.65%, when compared to the figure for last year. A significant increase of 28,040 in the use of reference material at the Seaforth Branch Library was recorded. This was due to the improvements in the services offered at the branch. The use of books to satisfy reference enquiries also decreased as there was increased use in online reference resources due to free internet access.

The mobile library service recorded improvements in the use of reference material, as consultations increased from 4 to 92.

Decreased usage was noted at the Cheswick Branch Library in keeping with the usual trend for interests to fall as the novelty of the new branch library waned.

Parish Library

A collection of books, periodicals, newspaper clippings and audiovisual material were maintained and made accessible to members of the public throughout the year. The audio visual collection had a total of 450 items, comprising compact discs (CDs), Digital Video Discs (DVDs), audio and video cassettes.

Regular allocations of new material from Headquarters were received throughout the year. The addition of 619 new volumes increased the stock of books to 17,933.

In evaluating the use of the collection it was noted that the most used areas in the reference collection included West Indian Books, Religion, Business Studies, Food and Nutrition, Sports, Woodworking, Electrical Installation Carpentry and Information Technology. Shortages in the topics of Agricultural Science, Early Childhood Education in Jamaica, Management, Marketing, Tourism and Hospitality Management, Cosmetology, Clothing and Textile, Auto Mechanics, Technical Drawing, Welding, Carpentry and Home Economics were noted.

Total membership for the parish library at March 31, 2009 was recorded as 5,700. There was a decrease of 399 when compared to the previous year's figure of 6,099. This was as a result of the sustained process of withdrawing and delisting members who were either dormant or had become delinquent.

Total circulation including consultation of reference material for the year was 59,894, a decrease of 16,359 when compared to the figure of 76,253 for the previous year. Improved services at the nearby Seaforth Branch Library might have contributed to the decline in usage at the Parish Library. The growing popularity of the Internet as a reference tool also contributed to the decrease in the consultation of hard copies of reference material.

There was an increase in the number of reading material accessed by adults and a slight decrease in the amount for juniors. A total of 12,181 books consisting of 6,786 adult and 5,395 children's books were borrowed throughout the year.

Information Communication Technology services were provided at the Parish Library with a total of ten computers for public access. Computer services offered to the public included Internet access, word processing, and printing services.

The use of computers at the Parish Library for word processing for 2008/2009 was 6,640

The Parish Library continued to highlight and execute a variety of activities in support of national and international observances. Special effort was made to provide activities for both adults and juniors and to promote education, information literacy and cultural awareness. The parish library also networked with other agencies in the implementing of special programmes and activities.

The Annual Summer Programme was held from July 14-31, 2008. A total of 280 participants registered at the Parish Library.

Full -Time Branch Libraries**Cheswick**

The Branch Library continued to make significant contribution by providing reading material for learning and exposing users to cultural activities and educational programmes.

At the end of the year there were 877 registered members at this branch. This was 80 more than that for last year. Nineteen adults and 78 juniors were delisted for failure to return the items they borrowed. New readers joining the Library totalled 74 adults and 104 juniors. The stock of books at this branch library increased from a total of 2,455 to 2,825

For the entire year a total of 5,467 books were loaned to readers. This figure was made up of 1,608 adult books and 3,859 junior books. Students from surrounding schools made greater use of reference books during this year. The number of reference consultations was 6,451 consisting of 2,478 adult and 3,973 junior books.

Port Morant

For the year in review the Port Morant Branch Library recorded increases in membership, circulations and Internet usage. The branch maintained vibrant extension activities which included class visits, displays and weekly Story Hour sessions. Promotional activities during the year included the Reading Competition, Summer Programme and the Jamaica Library Service 60th Anniversary Open Day.

The total bookstock at March 31, 2009 was 2,073 which increased by 186 compared to the previous year's total of 1,887. A total of 21 books were withdrawn from the collection, while the bookstock was augmented by allocations from Headquarters.

Total membership for the year in review was 401, comprising 127 adults and 274 juniors. There was an increase of 67 when compared to the previous year's figure of 334. A total of 88 new members were registered for the year in review; (25 adults and 63 juniors). The free access to computers and internet services was an incentive for persons to join the library.

The total number of material circulated was 1,822, an increase of 785 compared to the previous year's figure of 1,037. The total reference usage was 1,217 which was an increase by 191 when compared to the previous year's total of 1,026.

Internet usage recorded for the year in review was 1,956 consisting of 1,306 adults and 650 juniors, showing a significant increase of 1,633 when compared to the previous year's figure of 323. Based on continued demand from users, facsimile and photocopying services will be implemented in the next financial year.

Seaforth

Seaforth Branch Library recorded a satisfactory level of accomplishments during the year. A wide range of resources, programmes and services were provided to meet the growing demand of users for education, information and recreation. The computer and photocopying services recorded significant growth during the year.

The total membership at March 31, 2009 was 1,300. During this period 87 new readers were added of which 19 were adults and 68 were juniors. There was an increase of 51 over the preceding year's figure of 1,249. Cancellation of 36 junior members was also recorded for the year.

The number of items in the collection was 3,321 consisting of 2,050 adult and 1,271 junior books. There was an increase of 173 when compared to the figure for last year

Circulation for the year 2008–2009 was 56,304 compared to 28,016 for the previous year. There was a sharp increase of 28,288 attributable to the high usage of reference material. Home loans for the year were 2,758 of which 1,757 were junior and 963 were adult books. When compared with the previous year, an increase of 248 was realized.

During this year 53,546 items of reference material were consulted; consisting of 26,830 junior material and 26,716 adult material. When compared with the preceding year there was a significant increase of 28,040.

Yallahs

Renovation of the building housing the Yallahs Branch Library and construction of additional facilities for staff was completed in February 2008. Preparations for the reopening of the library were far advanced at the close of the year. A proposal to re-open this branch as a full-time branch library, with increased opening hours was considered.

Part -Time Branch Libraries

Cedar Valley

The branch has been closed to the public since July 17, 2006 pending the renovation of the building. A proposal to the Culture, Health, Arts, Sports and Education (CHASE) Fund to refurbish the premises that housed the library and a basic school did not materialize. Other options to secure technical assistance to re-design and renovate the building were being pursued.

Heartease

The stock consisted of a total of 3,356 books consisting of 1,175 adult, 1,210 junior and 971 paperback books. There was an increase of 181 over last year's figure. Books added to the stock for the year were 254, while 173 were withdrawn.

There were 72 adults and 147 children registered at this branch. New members added for the year were 22 adults and 52 juniors. The membership of 13 adults and 76 juniors were withdrawn. Overall, the membership decreased by 219 which was a decrease of 9 when compared with the total for last year.

Extension activities held during the period included Story hour sessions, participation in the National Reading Competition and hosting the Annual Summer Programme.

Mobile Library Service

For the year in review the Mobile Library provided services to eight routes, comprising a total of 44 stops in 14 rural communities throughout the parish. Four routes were visited Mondays to Thursdays alternately on a bi-weekly schedule. The mobile library continued to provide a wide variety of books for adults and children as well as quick reference sources, popular magazines and the daily newspapers.

The total bookstock at March 31, 2009 was 7,143 when compared to the previous year's total of 7,641.

The membership for the year in review was 2,107, decreasing by 378 when compared to the previous year's figure of 2,485. This decrease resulted from the continued cancellation of inactive members and the transfer of membership from the former stops in the Dalvey community to the newly established Cheswick Branch Library.

The circulation of material totalled 14,043 and increased by 174 when compared to the previous year's figure of 13,869. The introduction of mobile library service to the community of Winchester in April 2008 contributed significantly to the increase in circulations. The new readers added in this community totalled 110 persons who borrowed 2,132 books for the year.

Throughout the year in review the unit was made available for library tours and library promotional activities. In March 2009, two workstations were installed inside the unit, in preparation for the implementation of computer and Internet access services.

REGION SIX

ST. ELIZABETH PARISH LIBRARY

	2007/08	2008/09
Parish Population	150,547	151,122
Membership	21,433	27,034
Library Outlets:		
Main Library	1	1
Branches	10	10
Mobile Library Stops	30	Service
		suspended
Areas of Service to Special Communities	2	2
Establishment	47	47
Collection	45,567	49,688
Circulation	288,378	311,772
Computer Use	13,706	37,195

The St. Elizabeth Parish Library provided public library service to meet recreational, educational and information needs through a network of service outlets. The main library at Black River, 10 branch libraries located at Balaclava, Elderslie, Junction, Lewisville, Malvern, Nain, Red Bank, Santa Cruz, Southfield and Warminster, 30 mobile stops, a free Postal Readers' Service and a service to the Pediatric Ward at the Black River Hospital are the channels through which the reading and information needs of the Parish are met.

The book stock at the end of March 2009 was 49,334, consisting of 23,005 adult books, 16,704 junior books and 9,625 paperback books. Non-book material totalled 354 when compared with the figure of 45,211 for the previous year, an increase of 4,477 was recorded.

The book stock was supplemented with additional information from pamphlets, periodicals, newspaper clippings and Internet sources.

Four thousand and fifty four (4,054) books were distributed for addition to stock throughout the Network, and 2,344 books were withdrawn. Two thousand and fourteen books were repaired and returned to circulation.

The high incidence of non-return of books borrowed for home reading continued to be a challenge. At the end of March, an additional 1,754 books borrowed had not been returned. The number of unreturned books included 693 junior books and 1,061 adult books.

Membership for the year 2008/2009 totalled 27,034, comprising 9,208 adults and 18,172 juniors. There were increases of 624 when compared to membership at the end of last year. A total of 1,241 new readers were registered during the year while the membership of 752 readers was cancelled. Seven hundred and fifty two new junior and 493 adult members were added.

All the service points except Southfield Branch Library recorded increases in membership for the year under review. The membership at Southfield decreased by 10.

Resources circulated for the year totalled 308,516, comprising 56,385 home loans and 252,131 reference consultations. The number of books borrowed for home reading recorded a modest increase of 683. The comparative statistics show that reference consultations accounted for 69.5% of total circulation. There was an overall increase of 20,126 when compared with the total circulation of 288,390 for the previous year.

The children's interests continued to be focused on the popular mysteries, fairy tales, adventure and Bible stories. The Goose Bumps, Sweet Valley High and the Baby Sitters Club series also remained popular with the children and there were many requests for the Harry Potter books. The picture books in the Tiny Tots Collection were the overwhelming favourite among the children.

The demand for light fiction by adult readers continued to be great. Donations of paperback novels were adequate to satisfy the needs of the females, but the male readers complained as their favourite westerns and detective stories were in short supply. Non-fiction books borrowed for home-reading were on subjects areas such as Religion, History, Education, Geography, the Social Sciences, Music, Literature, Home Economics and Sports.

A close examination of the Reference sources used revealed that items related to business subjects were in fact the most frequently consulted. Other subjects for which frequent requests were received were West Indian History, Tourism, Social Studies, Biographical Works, Industrial Arts, Information Technology, Environmental Science, Agricultural Science and Domestic Sciences. The Internet was also well utilized for research purposes. This source was a favourite of students doing History at the CAPE level.

Thirty one new computers purchased through the Universal Access Fund were received from Headquarters, thus bringing the number of computers available for public use to 51. All eleven service points in the network offered computer services during the year, but only seven had Internet connectivity as land lines were not available at the other locations.

Free computer access was introduced with effect from May 1, 2008, and this has resulted in a significant increase in the number of persons accessing the service across the network, as well as increase in the number of prints being done. An analysis of the figures for the year 2008/2009 showed 45,286 uses of the service, an increase of 21,177 when compared to usage for the year ending March 31, 2008.

The Postal Reader Service continued to serve its small membership throughout the year. A total of 181 books were circulated. Members read widely and were loaned books from the junior, adult fiction and non-fiction collections.

The service to the Pediatric Ward continued during the year. During the visits staff either read stories or played stories recorded on cassette tapes to the children.

Parish Library

The Parish Library performed creditably for the year. The service point recorded increases in membership and loans with figures increasing from 8,299 and 76,789 to 9,299 and 93,929 respectively. Use of the computer also increased from 8,754 to 10,872.

Full -Time Branch Libraries

Junction

The Junction Branch Library was upgraded to full time status effective January 12, 2009. The branch maintained a stock of 2,770 comprising 1,226 adult books, 951 junior books and 593 paperback books. There was an increase of 74 when the stock figure was compared to the last year's figure of 2,696. The total membership was 1,604 comprising 635 adults and 969 junior members. There was a marginal increase of 27, when compared with the membership at the end of March last year.

The branch library recorded the largest increase in circulation for branch libraries in the network for the year. The circulation figure at the end of the year under review was 47,939. This figure comprised 6,151 for home loans and 41,788 reference consultations. There was an increase of 14,156, when compared to 33,783 for the corresponding period last year.

The computer service continued to be well used and usage increased by 2,080 for the review year. The figure increased from 507 to 2,587. The free access to the computers was responsible for the 80% increase in computer usage.

Malvern

The services provided by the library continued to be fully utilized by members and other users from the community. Students at the Bethlehem Moravian College were the major users of the service. The library's facilities were used to complete research for course work and projects in preparation for final exams.

Stock at the end of the period totalled 3,808 books which increased by 242 when compared to the previous year's figure. During the period of review 37,034 books were circulated. Home reading totalled 2,786 while reference consultation was 34,298. When compared to last year's total circulation, there was a decrease of 11,265. Total membership for the period under review was 438 members, comprising 180 adults and 258 juniors. When compared with last year's figure of 383, an increase of 55 was recorded.

The Branch received two new computers on June 19, 2008 from Headquarters increasing the number of computers available to the public to five (5). At the end of the reporting period the overall figure for computer usage was 3,718, representing an increase in usage of 2,085 when compared to the previous year's figure of 1,633. The free computer access now offered has resulted in persons coming in more regularly to check e-mail, type and print documents.

The Branch Library had a very successful Reading Competition for 2008/2009. Enobong Umoh, 6-8 age group, Sheyinka Harry, 12-14 age group and Simone Roye, 21 and over age group all

emerged parish champions and represented the Parish at the National Reading Competition finals. Malvern hosted the Reading Competition motorcade for the first time as most of the parish champions were from this community.

Other extension activities included the Annual Summer Programme and several exhibitions mounted in recognition of local and international observances.

Santa Cruz

The book stock at the end of the period was 5,012 comprising 3,179 adult books 1,450 junior books and 379 paperback books. A total of 606 books were allocated to the branch and 183 withdrawn from stock. There was an increase of 288 when compared to the previous year's total of 4,724. Membership for the period under review totalled 4,322 comprising 1,149 adult members and 3,173 junior members. Two hundred and thirty eight new members were registered and the membership of 237 persons was cancelled.

The circulation figure at the end of the period under review was 68,391. This figure comprised 9,648 for home loans and 58,743 for reference consultations. There was a decrease of 2,966 when the total figure was compared to the 71,461 circulation for the year 2007/2008.

Santa Cruz Branch Library continued to be one of the most popular service points for accessing the computers and the service was in great demand during the year being reviewed. Computer usage for the period was 15,603 increasing by 7,034 when compared to the previous year's computer usage figure of 8,569. A break down of the usage showed 2,927 uses of e-mail, 1,673 word processing and 11,057 research.

Extension activities included the annual Summer Programme, mounting of exhibitions and participation in the National Reading Competition. The Branch champion in the 9 – 11 age group represented the parish at the national finals and emerged first runner-up.

Southfield

At the end of the year in review membership at this Branch was 1,084 consisting of 353 adult members and 731 juniors. The book stock at the Library totalled 3,687, comprising of 2,078 adult books, 1,050 junior books and 559 paperback books. In addition the Branch received a number of periodicals which were well utilized by the users of the library.

The figures for material circulated was 16,045 consisting of 8,098 home loans and 7,947 reference consultations. A decrease of 36 was recorded when compared to the figure of 16,081 for last year.

One additional computer was supplied from Headquarters. During the period computer usage recorded included e-mails - 1,283, word processing – 572 and Internet - 1,350.

Total computer usage for the period was 3,205 reflecting a significant increase of 2,610 when compared to last year's figure of 595.

Several extension activities were held at the branch throughout the year including class visits, story hour sessions, the reading competition, and the summer programme. Exhibitions were also mounted in celebration of national and international events.

Part -Time Branch Libraries

Balaclava

It was a moderate year for the branch with the circulation recording a decline of 395. A total of 8,925 material was circulated. Book stock of 2,898 had increased by 226.

The membership for the period was 1,685, an increase of 144 over last year's figure, which was 1,541. At the end of the reporting period the overall computer usage figure was 1,993 representing an increase of 1,757 when compared to the previous year.

The summer programme was held from July 21 to August 8, 2008 and a total of six exhibitions were mounted throughout the year to mark significant events.

Elderslie

At the end of the reporting period membership at the Branch Library was 759, comprising 576 junior readers and 183 adult readers. When compared to the 2007/2008 this represented an increase of 68. During the period, the figure for circulation of material was 6,598 an overall decrease of 1,671 when compared to the 8,269 circulated in the previous year. The decrease was largely due to the decline of 1,317 recorded in home loans.

Outreach activities undertaken included National Reading Competition, story hour sessions and mounting of displays.

Lewisville

The Lewisville Branch Library had a very productive year as there were increases in stock, membership and issues when compared to the previous year.

For the period under review, stock totalled 3,171 consisting of 1,461 adult books, 871 junior books and 839 paper back books. There was an increase of 282 when compared to the corresponding figure for the previous year.

Membership totalled 1,423. Sixty-two (62) new readers were registered during the year; of which 25 were adults and 37 were juniors. The membership at the end of March 2009 increased by 35, when compared to the membership at the end of 2007/2008.

Circulation at the end of the year totalled 13,529, with home reading accounting for 3,038 and reference consultations accounting for 10, 491. When compared to the figure of 11,209 for last year, an increase of 2,320 was reflected.

The photocopying services were enhanced with the delivery of a new photocopying machine on July 1, 2008. The expansion of the ICT services at the Branch continued, and the computer services were fully utilized by visitors. Three additional computers were assigned in preparation for the implementation of free computer and Internet access.

Five displays were mounted during the period under review to mark important occasions and to keep patrons abreast of topical issues. The branch had a successful summer programme which was held between July 21 and August 8 with an average of 30 children participating daily in several activities.

Nain

During the period under review the Nain Branch Library continued to serve the community of Nain and its adjacent areas satisfactorily.

Stock at the end of the period totalled 2,648 books increasing by 238 when compared to the previous year's figure. During the period of review 5,306 books were circulated. Home reading totalled 1,939 while there were 3,367 reference consultations. When compared to last year's total, there was an increase of 472.

The Branch continued to provide photocopying and computer services which were fully utilized by the community. Computer usage for the period under review was 3,028, which increased by 2,173 when compared to the figure of 855 recorded for the period 2007/2008. The number of photocopies was 14,049 which reflected an increase 6,346 over the figure of 7,703 for the previous year.

Six exhibitions were mounted during the year in recognition of significant events.

Red Bank

The Red Bank Branch Library continued to play its role in providing information to its users. The Branch implemented extension activities such as story hour sessions, the reading competition, the summer programme and the mounting of interesting displays.

At the end of the year the figure for stock was 3,127. Of this number 1,316 were adult books, 988 junior books and 648 paperback books. When compared to last year's total of 3,052, there was an increase of 75.

Membership at the end of the period was 476; increasing by 16 when compared with the previous year's figure.

The Branch received three new computers through the Universal Access Fund. The computers were used for word processing and accessing information from storage devices such as compact discs, floppy diskettes and flash drives. There was no internet connectivity in the area. It is expected in the new financial year that wireless technology will be utilized to enable internet access. Computer usage totalled 1,124.

Warminster

The Warminster Branch Library experienced some successes in the use of the resources of the library, especially by junior and young adults. Membership was 441 consisting of 233 adults and 208 juniors. There was an increase of 22 when compared to last year's figure of 419. The circulation figure at the end of the period was 6,623, consisting of 2,655 home loans and 3,968 reference consultations. There was an increase of 682 when compared to the previous year's total of 5,941.

The Branch received two new computers on May 14, 2008 from Headquarters. Two thousand and sixty-six (2,066) uses of word processing, research, compact discs and computer games were recorded. There was an increase of 283 when compared to last year's total of 1,793.

The Branch continued to mount displays to foster public awareness and education. Five exhibitions were mounted during the year under review highlighting calendar activities.

Mobile Library Service

This service remained suspended during the year due to the lack of a mobile library unit.

WESTMORELAND PARISH LIBRARY NETWORK

	2007/08	2008/09
Parish Population	144,437	144,988
Membership	35,197	32,303
Library Outlets		
Main Library	1	1
Branches	7	7
Mobile Library Stops	46	Service suspended
Areas of Service to Special Communities	1	1
Establishment	39	37
Collection	42,247	42,729
Circulation	159,183	166,704
Computer Use	18,584	60,524

The Westmoreland Network is operated through the Main Library in Savanna-La-Mar, seven Branch Libraries and 22 Mobile Stops.

The year in review could be described as a positive one for the Network as most of the projects planned were either completed or work had begun. The year also took on added significance as the organization celebrated its 60th Anniversary. Similar to previous years, the improvement of physical infrastructure was given priority as was the adequate provision of resources to satisfy the needs of the users.

The total bookstock for the Parish Network at the end of the review period was 42,964, which comprised 19,424 adult books, 238 audiotapes, 13,984 junior books and 9,317 paperback books. When compared to the total of 42,370 for the previous year, there was a marginal increase of 594.

A regular supply of periodicals, magazines and pamphlets was received from Headquarters. These were then shared with the Branch Libraries.

The total number of registered readers in the Network at the end of the period in review was 33,938, comprising 11,687 adults and 22,251 juniors. When compared with the total of 35,099 for the previous year there was a decrease of 1,159.

During the review period a total of 1,067 new readers were registered, while 2,192 memberships were cancelled as they were either inactive or delinquent borrowers.

The total number of items circulated during the review period was 166,704. This comprised 37,658 home loans and 129,046 reference consultations. When compared with the previous year's total of 174,066 there was a decrease of 7,362.

An analysis of the statistical data revealed that the overall decline was as a result of a decrease in home reading loans. This could be attributed to the unavailability of an adequate supply of the paperback books favoured by readers.

The Negril Branch Library performed exceptionally again this year. The total circulation of 43,928 which represented an increase of 14,294 over the previous year was almost 30,000 more than the next best performing Branch Library. Negril, along with Beeston Spring, were the only two libraries that recorded increases.

The most frequently researched subject areas/topics included Food & Nutrition, West Indian Culture and Heritage, Information Technology, Religion, Social Studies, Business, Tourism, Biology, Sports, Agricultural Science, Home Economics, Caribbean Literature, West Indian History, Geography and Music. The non-book materials, particularly the Newspaper Clippings, complimented the collection very well. Noticeable gaps in the collection were in the areas of Guidance & Counselling, Psychology, Housekeeping, Metalwork, Clothing & Textile and Electrical Installation.

For home reading, the adults, who remain predominantly female, sought romance novels written by popular authors such as Danielle Steele, Nora Roberts, Janet Dailey, Jackie Collins and Sandra Brown. The small number of males on the other hand, showed interest in books written by James Patterson, Robert Ludlum, John Grisham, Stephen King and Tom Clancy.

The young junior readers were mostly interested in the picture books, while the older ones were inclined to read Hardy Boys, Nancy Drew, Sweet Valley High series and books written by Enid Blyton, when these were made available.

With the introduction of free computer/internet access on May 1, 2008 the usage increased at all service points. This occurred despite the fact that the total number of public access computers remained at 26.

Parish Library

The Main Library had a fairly good year. With the organization celebrating its 60th Anniversary, staff participated fully in the activities that were organized.

Membership and book stock increased but book circulation decreased. This was particularly evident in the area of reference consultations. The decrease however, did not indicate that fewer persons were using the library as the figure for computer usage increased threefold.

Four of the Parish Champions in the National Reading Competition were registered members at the Main Library.

Full -Time Branch Libraries**Bethel Town**

The Bethel Town Branch Library continued to operate with inadequate space which hindered optimal utilization of the services. The construction of a new building began on July 6, 2008 and was nearing completion at the end of the review period.

The total membership at the branch was 3, 337 which reflected a decrease of 768 over the previous year. The total book stock was 4,047 which was 290 more than last year's figure of 3,784. There was a decline of 1, 312 in book circulation when compared to the 2007/2008 figure of 15,639. It is hoped this decrease will be reversed when the library is moved to the new building.

Twenty-one children participated in the National Reading Competition at this branch. Chalcia Gardner who was also the Parish Champion in the 9 -11 category was awarded the prize for the best story ending at the National Finals. Summer Programme which was held from July 21 -31, 2008 experienced lower than expected attendance as a number of churches in the community had Vocational Bible School programmes during the same period.

Negril

The Negril Branch Library had an extremely good year as it continued to be the top performer of all the branches. The branch was temporarily relocated to the Negril Community Centre, which has significantly more square footage than its previous location. The relocation was done in order to facilitate the expansion of the library building which is being funded and supervised by the Rockhouse Foundation. Usage of the library facilities increased significantly. This trend is expected to continue when the library returns to its original location in the newly refurbished and extended building.

There was a 48% increase in book circulation when compared with the previous year. Membership, however, fell significantly due to delisting of inactive and delinquent borrowers. A total of 960 such members were cancelled. Membership at the end of the period was 768.

A generous donation of \$1.3 million was received from the Rockhouse Foundation to purchase books to increase the stock at the branch. The official handing over of this cheque was done at Headquarters on March 26, 2009.

A number of extension activities were successfully organized at the Branch. The annual Summer Programme was held from July 21 -31, 2008 and was well attended. Children from the branch also participated in the National Reading Competition and Najay Gayle, the branch representative in the 6 – 8 age groups, placed third at the Parish Finals.

Parents Month was celebrated with an exhibition and a panel discussion on November 18, 2008.

Petersfield

The Petersfield Branch Library served as a valuable resource centre in the community for both adults and children.

There was a marked increase in the usage of the computer services, indicating the preference of patrons for this resource, instead of books, when seeking to satisfy their reference queries. As a consequence, the figure for reference consultation declined by 1,192 when compared with the 2007/2008 figure.

Total membership was 2,408 which increased by 73 over the previous year.

The branch maintained its vibrancy through several extension activities that were successfully organized during the review period. These activities included the hosting of the annual summer programme from July 21 – 31, 2008 which had 37 children attending daily. Thirty-one students participated in the Reading Competition with Peta – Gay Graham finishing third in the 12 -14 category at the Parish Finals.

Twenty-seven story hour sessions were held during the year at Primary and Infant Schools in the area. On November 20, 2008 the Branch hosted a panel discussion in celebration of Parents Month.

Whitehouse

During the review period there was a small increase in membership of 126. Decreases were recorded for both book stock and book circulation. The book stock which totalled 2,642 decreased by 89 when compared with the 2007/2008 figure. This decrease resulted from the withdrawal of old and tattered books from the collection.

The photocopying and computer services were well utilized. On June 6, 2008 Sandals Whitehouse European Village and Spa donated fifty-three (53) paper-back books to the Library.

Part -Time Branch Libraries

Beeston Spring

The Beeston Spring Branch Library recorded increases in both membership and book circulation. Book circulation increased by 431 when compared with the figure for the previous year, while membership increased by 26 over the previous year.

Extension activities were very popular at the Branch with its summer programme being the most anticipated event. A total of 51 children participated in the programme which was held from July

21 – August 2, 2009. Seven exhibitions were mounted on topical issues during the year. Twenty-one children participated in the reading competition.

Darliston

Plans are in place to have the library relocated early in the new year in order to offer improved services. Despite the challenges, the book circulation figures showed that both home loans and reference consultations increased.

Summer Programme was held from July 21 – August 2, 2008 with 49 children in attendance. The annual Reading Competition had a total of 33 participants.

St. Leonards

Book stock and membership at the branch increased marginally. Book stock was 3,290 at the end of the period and when compared to the figure of 3,237 for 2007/2008, an increase of 53 was recorded. Membership marginally increased by 68 and book circulation decreased.

At the end of the review period 4,965 items were circulated, a decrease of 162 when compared to the total of 5,127 for the previous year.

The annual Reading Competition had eleven (11) participants, while twenty (20) children participated in the summer programme which was held from August 11-22, 2008.

Mobile Library Service

The mobile library service only operated during the first quarter of the year as the utility vehicle which was being used to carry out this service met in an accident on June 12, 2008 and had to be taken out of service. Every effort will be made to restart this service early in the new year as the users continued to clamour for its return.

CONCLUSION

The Public Library Network concluded a year that was once again characterized by diligent application to the task of serving the community. In so doing a number of challenges were encountered but these were exceeded by the successes achieved.

In the new year the Network looks forward to:

- The establishment or revitalization of service to a number of challenged communities.
- The installation of an Integrated Library Management System.
- The provision of a more responsive service to the visually impaired and other special needs groups.
- A vibrant, effective and participatory outreach and extension programme specifically highlighting current national issues.
- The completion of work on the several building projects being undertaken to enable users and staff to be accommodated in buildings that are comfortable, functional and attractive.
- The provision of service that continues to promote and support lifelong learning and that is increasingly proactive and responsive to the demands of the clients.

SCHOOL LIBRARY NETWORK

INTRODUCTION

The School Library Network continued to serve school libraries on behalf of the Ministry of Education in the following categories:

29 Infant
356 Primary
346 All Age
87 Primary & Junior High
9 Technical High
95 High
4 Special Schools

The 926 school libraries served are distributed by parishes over 6 Regions as follows:

- Region I Kingston, St. Andrew and St. Catherine
- Region II St. James, Trelawny and Hanover
- Region III Manchester and Clarendon
- Region IV St. Ann and St. Mary
- Region V Portland and St. Thomas
- Region VI St. Elizabeth and Westmoreland

1. COLLECTION MANAGEMENT

Resource Material

Three teams of Librarians visited and purchased resource material from 37 publishers in the United States of America (USA) and the United Kingdom (UK) during the period July-November 2008.

During the visits 244 titles comprising 7,060 books, and 83 DVDs were purchased from Gumdrop Books and 647 titles comprising 12,345 books and 80 DVDs were purchased from Cranbury International Group of Publishers in the United States of America. In addition, 1,163 titles comprising 11,798 books and 104 CDs were purchased from publishers in the United Kingdom.

Two hundred and sixty-eight (268) titles comprising 6,928 books, 20 DVDs and 764 charts were purchased locally from:-

Institute of Technical Supplies	Basil Reid (Dr.)
Jackmandora	The Book Merchant Ltd
Kingston Bookshop	Book & Nutrition Centre
Metric Trading Company Ltd.	Carlong Publishers
Morenike Olabunmi	Cengage Learning
Novelty Trading Company Ltd.	Council of Voluntary Social Services
Selectco Publications	Diane Browne
Sunny Investment & Finance	Great House Omnimedia
SunZone Limited	Ian Randle Publishing
Twin Guinep Ltd.	Institute of Business and
Actman International Ltd.	Professional Development

The total of 39,182 items of resource material selected locally and from overseas represented a decrease of 12,739 when compared with last year's figure of 52,210.

Periodicals

The School Library Network continued to subscribe to periodical publications namely *Jamaica Journal*, *Jamaica Business Journal*, *Eating Well*, *Fine Woodworking*, *Discover*, *National Geographic*, *National Geographic for Kids*, *Discovery Girls*, *Animal Friends* and *Kid Zone*." Three thousand, four hundred and forty (3,440) copies of journals and magazines were acquired. This figure reflected a decrease of 210 when compared with the figure for the last fiscal year.

Donations

In addition to the items purchased a total 10,882 items of resource material were donated to the Network. The donation comprised 10,817 books and 65 pamphlets and a variety of items of stationery and office supplies.

Distribution

Forty-eight thousand and eight (48,008) books, 64 sets of encyclopedias and dictionaries, 3,465 periodicals, 11 pamphlets, 51 maps, 30 packs of flash-cards, 412 charts, 3,330 catalogue cards, 1,774 CDs and 114 DVDs were allocated to regional offices for distribution to school libraries.

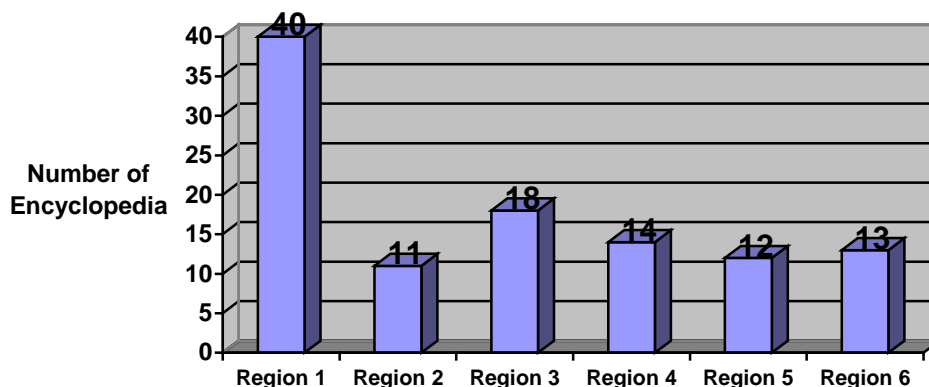


Figure 1. Number of Schools that Received Sets of Encyclopedias in Each Region

A total of 108 schools in the six regions received 64 sets and 50 single volume encyclopedias. Six of these³ each received two sets of encyclopedias. Figure 1 gives a breakdown of the number of schools in each region that benefitted from the allocation.

Reading Pattern

The selection pattern indicated generally low literacy levels in several schools.

In Region 1, audiovisual and West Indian material continued to be in great demand in the primary and high schools. Encyclopedias and resource material covering subject areas such as Information Technology, Religion, Social Studies and Science were also most frequently requested in order to satisfy the research needs of those students.

The improved supply of fiction books was eagerly received by the infant, primary and high schools.

Resource material was selected from all categories to satisfy the needs of all schools in Region 3. However, some schools concentrated on the reference and non-fiction collection to support their needs.

Rock All-Age and Mitchell's Hill Primary in Clarendon and St. Jago and Comfort Hall All Age Schools in Manchester capitalized on the available collection in order to develop more effective school libraries as there were no neighbouring public library facilities.

In Region 4, schools selected mainly fiction junior and non-fiction books. The limited supply of mystery stories could not meet the popular demand for them. Books of high interest to particular age groups, but presented in a vocabulary lower than that level were requested for both primary and high schools. The following eight schools made requests for encyclopedias and dictionaries:

³ Appendix SLN 001: Encyclopedias Allocated to School Libraries in Regions 1-6 April 2008 – March 2009

Chalky Hill, Epworth, Derry Primary and Exchange All Age Schools in St. Mary and Fort George, Inverness Primary & Infant, Labyrinth All Age and Hillside Primary Schools in St. Ann.

Schools in Region 5 were grateful for the new additions which covered a wide range of topics. Requests were received for material covering Integrated Science, Social Studies, Mathematics and English at Caribbean Certificate of Secondary Level Competence. New sets of encyclopedias were requested by Coopers Hill, Tranquility, Arcadia, Rural Hill, Bellevue, Windsor Primary and Belvedere All Age Schools.

The selection of fiction/junior books was very popular in Region 6; teachers were encouraged to include resource material from the non-fiction collection to create a balance in the selection process.

Binding / Repairs

In an effort to maintain the school library collections in good physical condition and lengthen the shelf life of well used material, repairs were carried out on 576 books, which showed an increase of 272 over the previous year. In Region 6 marked improvement was noted in books returned by schools as the care of books was increasingly emphasized in the schools.

Withdrawals

Material that were irreparably damaged and those that contained dated information were withdrawn from the collections. Fourteen thousand, four hundred and forty-seven (14,447) books were withdrawn from the stock in the primary schools while 1,585 books were withdrawn from the high school libraries. Overall 16,032 books were withdrawn (see Table 1).

Table 1: Withdrawals from Primary and High School Libraries.

Regions	Primary Schools Number of Books withdrawn	High Schools Number of Books withdrawn
1	2,681	407
2	324	428
3	4,234	-
4	5,829	-
5	650	550
6	729	200
Total	14,447	1,585

Thirty-four thousand, nine hundred and eighty-three (34,983) book cards were withdrawn from the Accessions Register.

2. INFORMATION AND COMMUNICATIONS TECHNOLOGY (ICT) SERVICES

The School Library Network Headquarters and the six Regional Offices each received one new lap-top and a multimedia projector. The equipment enhanced the delivery of library programmes in schools.

Region 1 received one additional computer to assist with the inventory of resource material. In this Region 94 school libraries have access to computer facilities within their library rooms, while 48 have no access to computer facilities. The four Infant Schools in St. Catherine have a computer in each of their library rooms. Alpha, Central Branch and St. Anne's Infant Schools in Kingston have computers in their libraries and these are accessed by the students with guidance from their teachers.

In Region 2, Garland Primary and Junior High received computers for the library.

In Region 3, computer facilities were made available for research purposes and usage by the communities in 7 schools, namely:-

- Chantilly Primary School Library was well organized and equipped with several computers available for students' use.
- Broughton Primary School Library although small had three computers.
- Coley Mountain All Age had seven computers acquired through the E – Learning Programme.
- New Forest Primary and Junior High School had a spacious library with nine computers
- Denbigh Primary had 12 computers in the library
- Green Park Primary and Junior High School Library had 11 computers with internet connection and usage by students is closely monitored.
- Porus Infant School had two computers in the small library

The majority of high school libraries in Region 3 have a computer laboratory and as a result only one or two computers were placed in the library rooms. The maintenance of the computers in some of these libraries was not done consistently and so students had limited access to these facilities.

In Region 4, most high school libraries offered computer facilities to students although in some instances these were limited and Internet access was not always available. Some Primary and All Age Schools in this Region had computers in their libraries even though most of these schools had computer laboratories. In some instances the libraries shared facilities with the computer laboratories. The schools included Camberwell, Jeffrey Town, Paisley All Age, Goshen and Ramble Primary and Galina Primary & Infant Schools in St. Mary and Hoolebury, Iron's Mountain, and Madras All Age Schools in St. Ann.

In Region 5, at Fair Prospect High, three functional computers were put in the library to restore computer services. Only one had internet connection.

In Region 6, few schools in the Region had computers in their libraries. Pondside All Age in St. Elizabeth and Dundee All Age, Grange Hill and Savanna-la-mar Primary Schools in Westmoreland had computers, but only Savanna-la-mar Primary School had internet access.

3. FIELD OPERATIONS

Primary School Libraries

Eight hundred and seventy-two (872) visits were made to Primary, All-Age, Primary and Junior High Schools in the six Regions to carry out book exchanges, library inspections and stock checks; to re-organize libraries and participate in a number of outreach programmes. There was an increase of 36 visits to schools served this year in comparison to 792 visits made in the last year. A total of 61,527 books, 1,093 periodicals, 41 DVDs, 335 CDs, 4,268 bookmarks, 4 maps, 247 pamphlets, 26 pens, 82 charts, 12 cassettes, 24 flashcards and 1 video cassette was supplied to the school libraries.

Two hundred and three (203) visits were conducted to primary schools in Region 1 for book exchanges and library inspection visits. One hundred and thirteen (113) visits were made to primary schools in Region 2. In Region 3, 182 visits were conducted for book exchanges and 81 visits made to schools in Region 4.

In Region 5, for the period, 100 visits were made to schools for book exchanges, story telling and to re-organize the libraries. Major damage was done to roads in the deep rural areas of St. Thomas and Portland as a result of Hurricane Gustav. This hampered visits to Minto, Penlyne Castle, Johnson Mountain and Claverty Cottage All Age and Mt. Vernon Primary Schools where the roads remained inaccessible.

In Region 6, 193 visits were undertaken to conduct book exchanges, re-organize libraries, inspect libraries and advise on school library operations (see Table 2).

Table 2: Primary School Libraries Visited

Region	Number of Visits	Total Number of Libraries Served
1	203	207
2	113	110
3	182	128
4	81	128
5	100	83
6	193	131
Total	872	805

High School Libraries

Two hundred and thirty-two (232) visits were made to high schools this year (see Table 3). This was a 61% increase or 85 visits accomplished this year over the previous year's figure of 139 visits. A total of 10,628 books, 1,502 periodicals 1 map, 26 pamphlets, 200 bookmarks, 1,701

catalogue cards, 14 DVDs, 12 cassettes, 10 folders, 1 set of encyclopedia and 249 CDs was supplied to secondary school libraries.

Ninety-three visits were conducted to high school libraries in Region 1. Region 2 staff conducted 17 visits to high schools. Sixty-two visits were made to high schools in Region 3. The collections in the high schools were weeded and stock counts carried out. In Region 4 and 5 there were 23 visits each to high schools. In Region 6, 14 high schools received resource material during the year.

Table 3: High School Libraries Visited

Region	Number of Visits	Total Number of Libraries Served
1	93	41
2	17	13
3	62	22
4	23	14
5	23	15
6	14	16
Total	232	121

Special Visits

Staff from the Jamaica Library Service Headquarters and Regional Offices conducted 60 visits to 17 school libraries for inspection and assessment. As a result discussions were held on refurbishing and lay-out of library rooms, collection development and best practices. The schools involved were:

- Padmore Primary
- Pembroke Hall Primary
- Portsmouth Primary
- St. Martin de Porres Primary
- St. Peter Claver Primary
- St. Richards Primary
- Craghton All Age
- Woodford All Age
- Maverley Primary & Junior High
- Melrose Primary & Junior High
- Clarendon College
- Central High
- Cumberland High
- St. Andrew Preparatory
- Donald Quarrie High
- Jessie Ripoll Primary
- Balmagie Primary

Missing Books

From stock checks in 19 school libraries in Region 1, it was found that 2,296 books valued at a cost of \$1,160,368.41, were missing. Efforts were being made to collect the cash to replace the books. The schools concerned were:

August Town Primary	Kitson Town All Age
Balmagie Primary	Lucky Valley All Age
Berry Hill All Age	Mannings Hill All Age
Dupont Primary	Marlie Hill Primary
Elleston Primary	Newmount Industry All Age
Garden Hill All Age	Polyground Primary
Greenwich All Age	St. Georges Girls Primary & Infant
Guys Hill Primary	St. Martin de Porres Primary
Homestead Primary	Tredeggar Park All Age
Jacks Hill All Age	

In Region 3, no satisfactory explanation was received from schools for the disappearance of books from some school libraries. Mizpah All Age was one of the schools with a large number of missing books and only 30 of 110 books borrowed were returned. The number of missing books at Harmon All Age School Library increased over the years. Frankfield Primary School Library had a high turnover of staff in the library; as a result, as in former years, many books were discovered to be missing.

Sanguinetti had a large number of missing books necessitating letters being sent to this school stating the details of missing books. In Region 5, there were 4,931 books missing from some school libraries. Lists will be prepared and sent to the schools affected. In Region 6, several schools were still struggling with the problem of missing books. These schools were provided with lists of missing books to assist with the recovery from students. Improved security at some of these libraries will also minimize the incidence of missing books.

Factors contributing to missing books included unsecured library accommodation, high turnover and insufficient number of school library personnel to adequately supervise the library. Discussions were held with administrators regarding the high incidence of missing books and it is hoped that positive results will be seen in the near future.

Operation of School Libraries

There were 97 teacher/librarians administering school libraries in all six Regions (see Table 4 for additional information).

Table 4: Number of Teacher/Librarians in each Region

Region	Number of Teacher/Librarians		Total
	Primary	Secondary	
1	39	29	68
2	-	1	1
3	2	1	3
4	7	6	13
5	2	8	10
6	-	2	2
Total	50	47	97

Functional School Libraries⁴

The Jamaica Library Service continued to play a pivotal role in encouraging school administrators to develop their libraries for full utilization by the school community.

In Region 1, seven schools that improved their status and reestablished their libraries, namely Calabar and Norman Gardens Primary & Junior High and Mona High, Trench Town, Allman Town, Iris Gelly and New Providence Primary Schools. This year, there was an increase of four outstanding school libraries in the Region. Alpha, Bellas Gate, Eltham Park, Old Harbour Bay, St. Richards' Primary and Vauxhall High Schools continued to be outstanding. The additional four schools displaying exceptional libraries were Balcombe Drive Primary and Junior High, Greater Portmore and Excelsior Primary and Tivoli Gardens High Schools.

In Region 2, three schools renovated their school libraries to ensure more comfortable surroundings. These were Berry Hill All-Age, Garlands Primary and Refuge All-Age schools. Dumfries Primary resumed the selection of books which were accommodated in cupboards. Mt. Peto was in the process of renovating its library room.

In Region 3, schools recognized for their efforts were Green Park Primary and Junior High, May Pen and Denbigh Primary Schools in Clarendon and Grove Town Primary and Mandeville Primary and Junior High in Manchester. Mitchell Town Primary in Clarendon maintained a high standard consistently although it did not have a library room. Book boxes were used to accommodate resource material and these resources were well kept and returned in excellent condition due to a supportive principal and the vigilance of the teacher in charge.

In Region 4, sixteen school library collections were reorganized inclusive of ten in St. Mary and six in St. Ann. These were Derry, Elliot, Hillside, Jack's River, Mason Hall, Ramble, Robin's

⁴ Appendix SLN 003: Functional and Inactive School Libraries

Bay, Water Valley, Zion Hill, and Highgate Primary & Junior High in St. Mary and Brown Town, Exchange, Grants Mountain, Parry Town and St Ann's Bay Primary in St. Ann.

Schools in Region 5 that were refurbished and functioned well included Coopers Hill, Airy Castle, Tranquility, Prospect, Hayfield, Arcadia and Pear Tree River, Rock Hall All Age and Boundbrook Infant Schools. Fair Prospect High School Library continued to display major improvements including the acquisition of three functional computers; one of which had internet connection.

Overall there were 49 functional school libraries in Region 6. There were notable improvements at nine school libraries and these included Mountainside, Merrywood, Sandy Bank Primary, Hopeton, Russells, Quickstep and Goshen All Age schools in Westmoreland.

Inactive School Libraries

During the year Principals made effort to reduce the number of school libraries classified as inactive and to change the status to "functional" as classified by Jamaica Library Service criteria:-

- A designated room with an organized collection
- Personnel in charge of the library
- Access to the collection

A meeting with 78 Principals in Kingston & St. Andrew was convened on November 4, 2008 to sensitize Principals/Administrators to their role in the provision of functional school libraries. As a result positive changes have been observed in the infrastructure, collections and general aesthetics of a number of school libraries.

Mobile Service

All Regions were equipped with vehicles and this impacted positively on the number of visits accomplished to school libraries islandwide. Region 2 functioned with a rented vehicle until a Toyota Hilux Van was allocated in the final quarter of the year. The Mobile Library in Region 1 was out of service for seven months in order that repairs could be effected. The Region was loaned a vehicle and was able to successfully carry out visits to schools. The DAF Mobile Library for Region 5 was sold in September 2008.

The Mitsubishi Panel Van assigned to the Region continued to operate well except for challenges encountered in maneuvering the terrain in the deep rural areas of St. Thomas and Portland. Consequently some school visits were disrupted.

Building and Physical Infrastructure

Refurbishing and renovation of existing library facilities and the acquisition of new library rooms were accomplished through the determined efforts of Principals of some Primary and High Schools.

Several High Schools benefitted through the Secondary School Enhancement Programme (SSEP) introduced by the Ministry of Education in 2001 which provided financial support for improvements in various focus areas of school development including library development.

Following hurricane damages to school buildings many of the Primary Schools in Region 1 vigorously pursued repairs to library buildings and infrastructure. During the process of repairs the Principals sought guidance and advice from the Jamaica Library Service to ensure that the libraries were renovated in keeping with international standards. Notable changes to the library infrastructure of Primary School Libraries were made at Grateful Hill Primary, Melrose and New Day Primary and Junior High, Padmore and Red Hills All Age Schools. Central Branch Infant and Craighton All Age received reconstructed and fully furnished libraries following the destruction of these schools by fire.

Most of the High Schools in the Region maintained libraries in good physical condition. Tivoli Gardens High renovated their library by creating an attractive, comfortable environment with modern equipment and adequate furniture. Additionally, school libraries in Trench Town, Mona Heights and Norman Gardens Primary, Calabar Primary and Junior High and Seafield All Age were restored to functional status, assigned staff to manage the libraries and given adequate facilities with which to implement programmes.

In Region 2, major improvements were noted in school libraries. Refuge All Age School Library was extensively renovated and new furniture added as a result of donations made by the National Commercial Bank. The floor was tiled and new shelves, tables and chairs installed. The library room at Bogue Hill All Age was refurbished resulting in more students utilizing the facility. Mount Peto and Bellevue Primary and Garland and Bellevue Primary and Junior High School Libraries were also refurbished.

Many schools in Region 3 have established libraries. During the year Lennon and Thompson Town High and Clarendon College began plans for refurbishing their library facilities. At Cross Keys High in Manchester the energy and enthusiasm of the teacher/librarian resulted in a variety of dynamic initiatives that transformed the school library. These initiatives included repainting, re-organization of the collection, production of a newsletter and several library outreach programmes. The participation of the school library in the Jamaica Library Service 60th Anniversary Conference Poster Presentation gained notable mention.

The collections of some High Schools were transformed following a stock taking exercise and weeding of the collections.

Some libraries were recipients of gifts of books from benefactors including JAMALCO and Food for the Poor. The Digicel Foundation and the Past Students Association of the Ramble All Age contributed to the development of school libraries in Region 4. These benefactors collaborated to provide the Ramble All Age School with a well resourced school library, and a resource centre was also built at Elliot Primary. Most of the High School libraries in the Region continued to develop their libraries and made effort to offer internet service to students. The Oracabessa High School Library remained as one of the most outstanding school libraries in the Region and was showcased when it was selected for inclusion on a tour for conference participants attending the JLS 60th Anniversary Conference held in February 2009. Delegates

were very impressed with the school library facilities and Mr. Gerald Brown donated a collection of books to the school library on behalf of Manitoba School Library Association in Canada.

The Buff Bay High School in Region 5 completed major improvements to the School Library. These included the installation of new shelves and signs, seating facilities, a glass entrance door and an air conditioning unit. The refurbishing resulted in increased usage of the library by students. Refurbishing of library accommodation was also done at Boundbrook Infant, Coopers Hill and Airy Castle Primary and Rock All Age. Other re-establishments were undertaken in libraries to transform them into attractive facilities. These included Port Antonio Infant, Tranquility and Hayfield Primary Schools.

In Region 6, few School Libraries benefitted from improved facilities and collection following re-establishment exercises in these libraries. These included Mountainside, Merrywood and Sandy Bank Primary and Russells All Age. There were also a few school libraries that acquired computers with internet connectivity. These were Dundee All Age, Grange Hill and Savanna-lamar Primary. Several school libraries were earmarked to upgrade their libraries in the coming year.

Regional Offices

The Region 1 office maintained its usual attractive ambiance with furniture and equipment in good condition. Three new office desks and a personal computer were installed. In Region 2 reconstruction of the Regional Office was finally completed towards the end of the year. In Region 5 the Regional Office continued with improvements to its physical appearance and infrastructure. Signage was put in place to highlight the location of the office, a filing and an audiovisual cabinet were installed and a DVD player and printer were supplied. These new additions further assisted the productivity of the Regional Office. The office accommodation in Regions 3, 4 and 6 was maintained and continued to be comfortable and welcoming.

Headquarters

The offices at Headquarters remained comfortable and welcoming and provided accommodation for school library personnel and fieldwork students on training.

Teacher/Librarians' Seminars

Six Teacher/Librarians' Seminars were conducted under the theme "*The School Library: A Gateway to Knowledge*" to assist with the professional development of persons who manage school libraries by:-

- Providing continuing education for school library personnel
- Training personnel in critical aspects of school library management
- Providing an awareness of a functional school library
- Providing a forum for teacher/librarians to network and share ideas to improve their school libraries.

One day seminars were held in Regions 2, 3 and 5 while Regions 1, 4 and 6 benefitted from two days of training. Training for two days was extended to Region 6 this year for the first time and was well received.

The four hundred and forty-nine (449) participants were very appreciative of the training conducted by staff from the Department of Library and Information Studies, the University of the West Indies Libraries and Jamaica Library Service. Topics covered included:

- Facebook: Building a Community of Readers
- Managing Your School Library Collection
- Disaster Management in School Libraries: Guidelines for Creating and Maintaining a Plan for Library Collections
- Children and Literature

4. PROGRAMMES AND SERVICES⁵

Information Requests

The School Library Network received several requests for information from School Library staff, other individuals and institutions relating to the operation of school library programmes, the services and training opportunities offered by the Jamaica Library Service. All requests received were satisfied and referrals made where necessary.

Displays and Extension Activities⁶

Forty-seven displays/exhibitions were mounted in recognition of historical, cultural and current events. Programmes to increase literacy levels and to promote reading were conducted in twenty-nine schools. These included storytelling, information literacy skills training and talks to students on the importance of reading and a career in librarianship.

5. PLANS/PROJECTS TO BE COMPLETED 2009/2010

During the coming year, the School Library Network plans to:-

- Purchase and process 10,000 items of resource material to enrich School Library collections in support of their curricula needs.
- Spearhead continuing education programmes for 450 members of school library staff through training seminars in all Regions
- Continue to work assiduously with Principals in reactivating 60 School Libraries
- To re-organize the collections in 90 School Libraries
- Add Angel's Primary in Region 1 and Foga Road High in Region 3 to the list of schools served

⁵ Appendix SLN 002: All School Libraries Served.

⁶ Appendix SLN 004: List of Displays and Extension Activities

- Conduct three meetings with 150 Principals to sensitize them of the importance of functional School Libraries
- Encourage the affiliation of school libraries to professional associations
- Achieve 1,800 visits to 926 Schools to inspect and assess facilities and advise on best practices, conduct book exchanges, stock counts and re-organize library collections.
- Assist with Panel Examinations in association with the Ministry of Education
- Continue the focus on Early Childhood Development through the improvement of Infant School Libraries
- Conduct 200 Educational and Informational Programmes through talks, story hours, panel discussions, displays and quiz competitions in order to encourage students to utilize library resources.

CONCLUSION

The School Library Network achieved its goals and objectives for the year being reviewed. Increased visits to school libraries and improved supply of resource material to enrich the collections were among some of these accomplishments.

Training of Teacher/Librarians continued to be a success. The focus on maintaining functional school libraries continued to heighten throughout the year resulting in the change in status of many of these libraries from inactive to being fully functional.

FINANCE DIVISION

Undeterred by the financial challenges and with prudent management of organizational resources, a number of projects were successfully completed. The assistance of strategic developmental partners further supported growth and development.

The Recurrent budget of \$1.34 Billion submitted was approved at a level of 67% reflecting a total of \$818.380 Million. This was later enhanced by \$104.37 Million to fund increases in salaries and motor vehicle upkeep for year 1 of the period 2008-2010.

Of the approved budget of \$922.753M there was a shortfall in the subvention received from the Ministry of Education of \$37.214M for 2008/2009. The areas affected were:

Object 21 – Compensation of Employees	\$35.064M
Object 28 – Retirement Benefits	\$ 2.388M

The Capital Development budget was \$355.179M with an approval level of \$30.475M.

The Table below highlights the Estimate of Expenditure by Cost Centre for the Financial Year 2008 – 2009

Table 1: Estimate of Expenditure by Cost Centre

Cost Centre	Submitted	Approved	Enhanced	Subvention Received April 2008 – March 2009
	\$M	\$M	\$M	\$M
Direction & Administration	417.359	209.348	232.165	225.773
School Library Network	168.902	68.105	75.582	72.313
Public Library Network	758.237	540.927	615.006	587.453
Total	1,344.498	818.38	922.753	885.539

The subvention received for the period was \$885.539M, which reflected an increase of 20% over last financial year; however, this was still insufficient to fund the total expenditure of \$939.576M. The shortfall in the budget was funded by the proceeds from income generating activities.

Direction & Administration

The submitted Estimates of Expenditure of \$417.359M for the financial year was reduced by 50% resulting in an approved amount of \$209.348M, which was subsequently enhanced to

\$232.165M in order to adequately fund increase in salaries, travel expenses and subsistence. The revised vote was not fully funded as total subvention received of \$225.773M was 3% less than the revised amount. (See Table 2)

The Purchases of Other Goods and Services – Object 25 – was the most severely affected area of the budget as only a mere 26 % of the submission was approved and granted. No funding was received for Object 31 – Purchase of Capital Goods.

***Table 2: Direction and Administration
Estimates of Expenditure by Objects***

		Submitted	MOFPS Approved	MOFPS Enhanced	Subvention Received
Objects	Description	\$M	\$M	\$M	\$M
21	Compensation of Employees	101.770	101.025	118.823	114.582
22	Travel Expenses and Subsistence	14.120	8.884	11.513	11.752
23	Rental of Property	3.58	1.5	1.5	1.5
24	Public Utility Services	9.759	8.597	8.597	8.597
25	Purchase of Other Goods and Services	220.224	57.351	57.351	57.351
28	Retirement Benefits	31.760	31.759	34.149	31.761
30	Grants and Contributions	0.232	0.232	0.232	0.230
31	Purchase of Capital Goods	35.914	0	0	0
Total		417.359	209.348	232.165	225.773

Public Library Network/Parish Libraries

Funding granted under this heading supported the maintenance and further development of library services throughout the 13 parishes. Of the \$758.237M submitted for the Public Library Network (See Table 3), 71% was approved in the amount of \$540.927M, which represented an increase of 5% over last financial year. A revised budget in the amount of \$615.006M was however received from the MOFPS to fund increase in salaries, travel expenses and subsistence.

The financing of Object 25 – Purchases of Other Goods and Services was greatly hampered as only 46% of the submission of \$173.697M was approved. This shortfall was compensated mainly by the proceeds from income generating activities and assistance from developmental partners.

*Table 3: Public Library Network
Estimates of Expenditure by Objects*

Objects	Description	Submitted	MOFPS Approved	MOFPS Enhanced	Subvention Received
		\$'M	\$'M	\$'M	\$'M
21	Compensation of Employees	417.367	396.307	467.427	439.832
22	Travel Expenses and Subsistence	23.979	12.472	15.431	15.473
23	Rental of Property	18.555	15.555	15.555	15.557
24	Public Utility Services	49.015	36.344	36.344	36.344
25	Purchase of Other Goods and Services	173.697	80.000	80.000	79.998
30	Grants and Contributions	0.310	0.249	0.249	0.249
31	Purchase of Capital Goods	75.314	0	0	0
Total		758.237	540.927	615.006	587.453

School Library Network

The budget submitted for the School Library Network was \$168.902M and 40% was approved in the amount of \$68.105M (See Table 4). This was enhanced to \$75.582M representing 44% of the total submission. The revised portion was only reflected in Objects 21- Compensation of Employees and 22 – Travel Expenses and Subsistence to pay increased salaries, travel and subsistence. There was however a shortfall of \$3.309M and \$0.04M in the total subvention received for Objects 21- Compensation of Employees and 22 – Travel Expenses and Subsistence respectively for the period under review.

Table 4: School Library Network
Estimates of Expenditure by Objects

		Submitted	MOFPS Approved	MOFPS Enhanced	Subvention Received
Objects	Description	\$'M	\$'M	\$'M	\$'M
21	Compensation of Employee	33.12	32.127	39.164	35.855
22	Travel Expenses and Subsistence	2.57	1.779	2.219	2.259
23	Rental of Property	1.4	1.4	1.4	1.4
24	Public Utility Services	4.94	4.72	4.72	4.72
25	Purchase of Other Goods and Services	125.299	28.05	28.05	28.05
30	Grants and Contributions	0.046	0.029	0.029	0.029
31	Purchase of Capital Goods	1.527	0	0	0
Total		168.902	68.105	75.582	72.313

Capital Development Funding

A total of \$284.872M was requested for Capital Development in 2008/2009; an amount of \$34.527M was approved which was later revised to \$30.475M. An amount of \$27.476M was received within the financial year to finance the following projects:-

Implementation of Local Area Network (LAN)	\$ 10.5M
Provision of Free access to ICT services	\$ 6.5M
Design and implementation of Recovery of Overdue Books programme	\$ 3.2M
Expansion of Greater Portmore Branch Library	\$ 4M
Purchase of Furniture and Fixtures	\$ 3.276M.

Income Generating Activities

Income generating activities throughout the Network netted a total of \$8.617M. The approved services included photocopying services, rental of premises, facsimile services, internet and other computer services, printing services, scanning services, chair rental, laminating services and locker rental.

Other Highlights

The process for the implementation of the accrual accounting based system at Headquarters commenced during the later half of the financial year with the expected date of completion by the end of the first quarter of the 2009/2010 financial year.

**Combined Receipts and Payments Statement
For Year Ending March 31, 2009**

RECEIPTS		PAYMENTS	Year-to-Date
	\$		\$
Opening Balances as at April 1, 2008		Direction & Administration	
Current Accounts :-		21 Compensation of Employees	99,799,199.45
Bank of Nova Scotia	59,593,855.01	22 Travelling & Subsistence	14,742,862.32
National Commercial Bank	36,587,610.53	23 Rental of Property & Equipment	1,684,758.34
		24 Public Utility Service	6,569,081.89
First Global Bank	18,709,802.66	25 Purchases of Other Goods & Services	78,393,552.40
People's Co-operative Bank	-	28 Retirement Benefits	44,964,422.48
Petty Cash	100,000.00	30 Grants & Contributions	369,416.05
Cash in Hand	15,252.95	31 Purchase of Capital Goods	28,793,599.49
Investments		School Library Network	
Fixed Deposits	114,367,583.11	21 Compensation of Employees	23,388,402.20
Victoria Mutual Wealth Management	28,903,118.96	22 Travelling & Subsistence	2,138,434.47
NCB Capital Markets Limited	35,834,532.70	23 Rental of Property & Equipment	894,705.23
Scotia Ja. Trust & Merchant Bank	26,743,522.90	24 Public Utility Service	3,630,075.78
Jamaica Money Market Brokers	21,595,889.03	25 Purchases of Other Goods & Services	37,507,541.09
		30 Grants & Contributions	-
Savings/Deposit Accounts		31 Purchase of Capital Goods	2,558,919.93
Bank of Nova Scotia	33,403,378.29	Parish Library Network	
National Commercial Bank	28,821,495.27	21 Compensation of Employees	391,486,023.24
Jamaica National Building Society	4,421,918.94	22 Travelling & Subsistence	15,366,126.50
Victoria Mutual Building Society	288,885.89	23 Rental of Property & Equipment	11,470,578.15
Scotia Jamaica Building Society	-	24 Public Utility Service	40,025,875.32
Peoples' Co-operative Bank	1,468,516.58	25 Purchases of Other Goods & Services	123,192,953.79
Royal Bank of Trinidad & Tobago	7,265,190.84	30 Grants & Contributions	184,500.00
CIBC	252,817.01	31 Purchase of Capital Goods	10,220,724.56
	Year-to-Date	Other Expenditure	
Subvention		Advance Account - Parish Libraries	48,880,090.67
Parish Library Network	587,453,000.00	Stale Cheques repaid	892,533.96
JLS - Direction & Administration	225,773,000.00	G.C.T. Paid	457,975.74
School Library Network	72,312,984.00	Withholding Tax	489,736.87
Additonal Subvention given to		General Advance	11,989,085.14
Portland P/L	3,000,000.00	Payment of Vacation Leave - Nicolette Taylor	74,170.79
Interest on Savings		Staff Loan	1,556,325.56
Accounts/Fixed Deposits		Salary Advance	206,855.05
Interest	15,978,468.55	Government Bus Pass	260,924.07
Dehring Bunting & Golding L:td	291,518.45	Salary -In-Advance	306,000.00
Victoria Mutual Wealth Management	462,744.86	Over Payment (Recovered in April)	45,040.40
Jamaica Money Market Brokers -			
Accrued	1,917,800.10		
Victoria Mutual Wealth Management -			
Accrued	2,496,706.52		

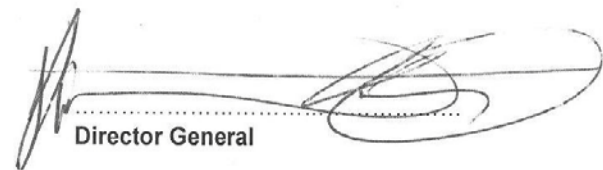
Combined Receipts and Payments Statement For Year Ending March 31, 2009

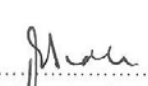
Dehring Bunting & Golding Ltd. - Accrued	2,451,260.50	Revenue - Other - JLS	281.91
NCB Capital Market Ltd. - Accrued	3,213,566.27	Funds transferred from BNS Current a/c to Salaries a/c	7,687.85
Current Account Interest - First Global Bank	452,745.01	National Reading Competition	7,603,280.93
		Motor Vehicle Insurance Loan	45,000.00
Other Revenue			
Disposal - Motor Vehicle	70,000.00	Other Capital Expenditure	8,628,325.17
Family Benefit paid by UWI - re David Dysdale	125,902.16	Family Benefit paid for D. Drysdale	4,061.36
Telephone Recoverable	25,432.20	Contract Gratuity	666,828.42
Advance Account - Parish Libraries	40,014,046.59	Salary paid by cheque	107,557.88
Lost Books	122,396.75	JLS 60th Anniversary Expenditure	5,916,622.00
Motor Vehicle Loan Recovered	399,999.84	Expenditure from Capital Development Fund	16,172,969.14
Other Revenue	110,394.14		
Interest from Staff Loan & Salary Advance recovered	113,312.28	Advance JLS (Regional Offices & SLN)	4,511,135.58
Staff Loan Recovered	1,407,400.43	Bus Pass	134,508.00
Stale Cheques Written Back	1,248,992.24	Caution Fee	45,000.00
General Advance	5,201,417.01	Contractor's Levy	566,415.86
Over Payment Recovered	71,079.26	Expenditure from Donation	1,278,706.43
Motor Vehicle Insurance Loan Recovered	108,932.00	Fax Services	238,570.68
Motor Vehicle Repair Loan Recovered	34,499.98	Advance ALJALS	22,500.00
National Reading Competition (Sponsorship)	2,365,750.00	General Consumption Tax (G.C.T.) Paid	5,382,735.82
Balance Transferred from Salaries a/c to BNS Current a/c	101,108.19	Internet Charge	12,171,276.87
Government Bus Pass	274,584.07	Laminating	350.00
Salary Advance Recovered	199,295.21	Lost Book	126,156.55
Capital Development Fund	27,476,000.00	National Reading Competition	67,500.00
G.C.T. Recovered	220,609.50	Overpayment	5,573.52
Salary-In- Advance Recovered	80,924.13	Photocopying Service	21,815,018.24
Insurance Claim	25,692.50	Purchase of Other Goods and Services	255,382.08
JLS 60th Anniversary - International Conference - Sponsorship & Other Activites	3,013,278.62	Rental (Furniture & Equipment)	15,675.00
Advance JLS	163,614.88	Salary Advance	515,600.00
Bus Pass	134,508.00	School Library Network	2,172,709.58
Caution Fee	36,500.00	Short Payment	6,715.50
Contractor's Levy	216,981.02	Stale Cheque Payable	311,556.98
Donation	1,432,717.01	Statutory Deductions (Remittances)	120,479,404.31
Fax Services	788,861.00	Summer Programme	1,246,707.48
Fines	131,657.00	Temporary Readers' Deposit	12,500.00
General Consumption Tax (G.C.T.) Recovered	4,981,609.43	Withholding Tax	2,310,582.68
Internet & Other Computer Services	19,287,200.46	Other Expenditure	55,799,031.83

**Combined Receipts and Payments Statement
For Year Ending March 31, 2009**

JLS - Headquarters	251,447.15	Closing Balances as at March 31, 2009	
Laminating Services	110,895.00	<u>Current Account</u>	
Locker Rental	33,465.00	BNS	20,907,599.82
Lost Book	205,245.50	NCB	19,873,719.47
Lost Ticket	4,570.00	Petty Cash	77,168.00
Advance ALJALS	22,500.00	Cash in Hand	6,320.58
National Reading Competition	65,992.15	<u>Savings/Deposit Accounts</u>	
Overpayment Recovered	22,407.88	Bank of Nova Scotia	33,679,992.01
Photocopying Service	22,306,541.64	National Commercial Bank	29,100,018.78
Rental (Furniture & Equipment)	66,965.00	Jamaica National Building Society	6,194,947.13
Rental of Premises	237,621.91	Victoria Mutual Building Society	670,859.56
Salary Advance Recovered	563,774.35	Scotia Jamaica Building Society	-
Scanning Services	27,190.00	Peoples' Co-operative Bank	2,229,646.36
School Library Network	1,979,071.70	Royal Bank of Trinidad & Tobago	9,500,733.77
Short Payment	110.45	CIBC	269,413.74
Stale Cheque Written back	384,418.91	<u>Investments</u>	
Statutory Deductions	120,008,621.66	Fixed Deposits	91,932,870.87
Summer Programme	1,138,402.00	BNS 13-17	21,951,490.45
Telephone Calls - Private	263,136.18	BNS 620095	1,000.00
Temporary Readers' Deposit	24,942.00	First Global 1012947	19,855,229.05
Withholding Tax Recovered	979,679.63	NCB	10,534,433.66
Other Revenue	17,388,578.79	First Global 102-781-2	1,998,638.67
		First Global 102-782-0	1,609,528.10
		<u>Investments</u>	
		Victoria Mutual Wealth Mgmt	19,399,825.48
		NCB Capital Markets Limited	19,048,098.97
		DB&G (Scotia Ja. Trust & Merchant Bank)	29,194,783.40
		Jamaica Money Market Brokers	1,026,701.28
		Petty Cash	-
	<u>1,610,247,437.73</u>		<u>1,610,247,437.73</u>


 Chairman


 Director General


 Director of Finance

HUMAN RESOURCE MANAGEMENT AND ADMINISTRATION DIVISION

INTRODUCTION

The organization views the human capital as its most important asset and every effort is made to provide an environment in which each and every employee's areas of excellence can flourish.

Additionally, administrative support was focused this year on providing an enabling environment. Overall the Division was constantly guided by organizational strategic objectives as follows:-

- To have satisfied customers
- To have in place a team of well-trained, competent, high-performing and satisfied staff
- To have in place a well-resourced, effective and efficient organization.

1. HUMAN RESOURCE MANAGEMENT

Staffing

The number of established posts remained at 868⁷ at the end of the financial year. In addition, the organization operated a number of additional posts including some for Cleaner Attendants on a part-time basis.

To provide the necessary support in the area of building maintenance and construction, one of the positions of Budget Officer (FMG/PA 3) was surrendered for a position of Building & Maintenance Officer (SOG/ST6). There was a marginal decrease in the vacancy level of the Librarians who are the primary professional group.

Provisional Appointment

Sixty-eight (68) persons were granted provisional appointments.⁸ The para-professional cadre, which consists of the Library Assistant and Records Clerk categories, accounted for the majority of appointments. Figure 1 gives a graphical representation of the provisional appointments among the different categories of staff.

⁷ Appendix HRM 001 Staff Establishment in Occupational Categories

⁸ Appendix HRM 002 Provisional Appointment

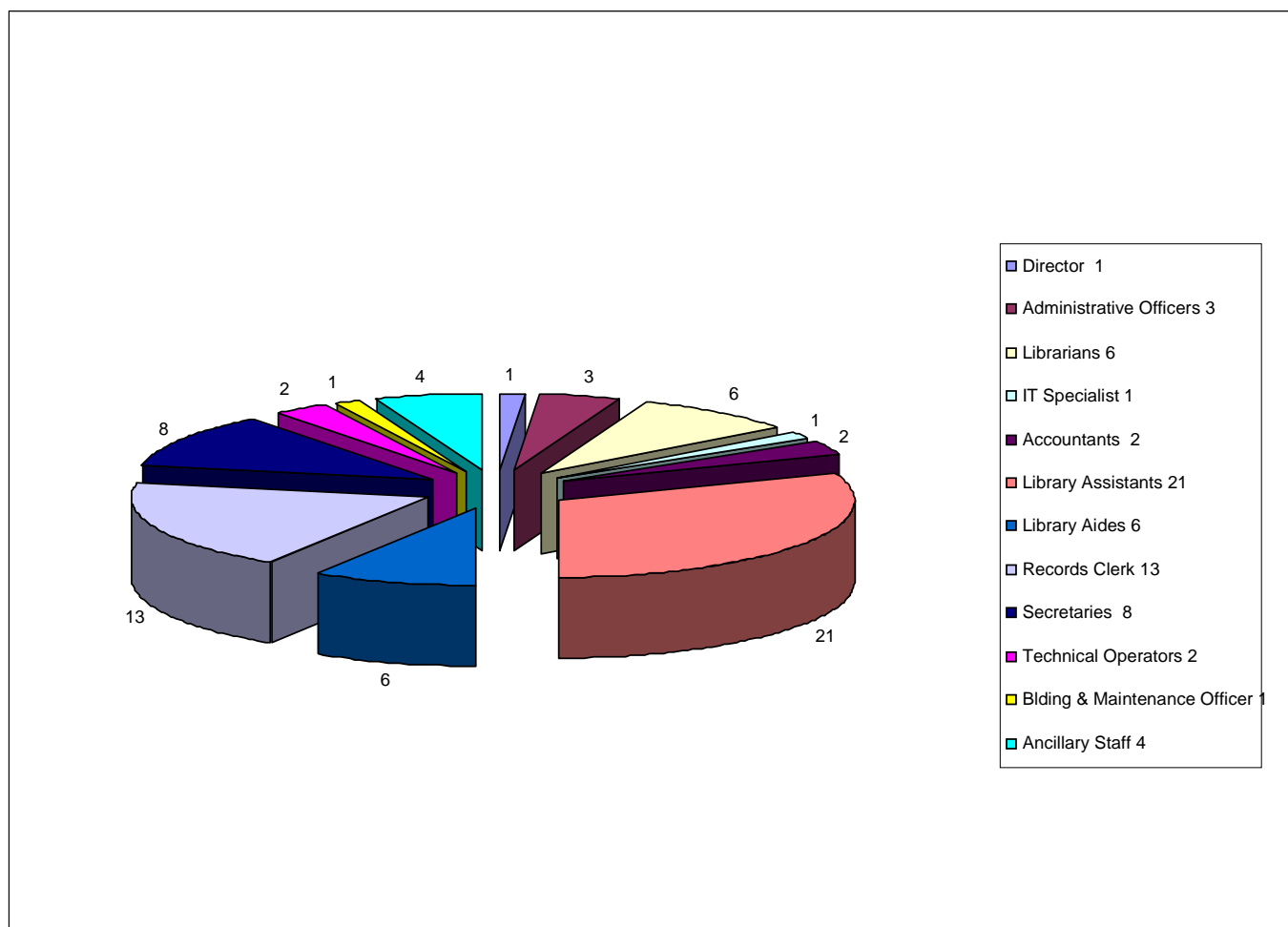


Figure 1: Provisional Appointment

Permanent Appointment

During the period under review, 99 permanent appointments were effected covering all categories of staff; however, Library Assistants represented the largest category of employees.⁹ Figure 2 presents graphical details of the permanent appointment.

⁹ Appendix HRM 003 Permanent Appointment

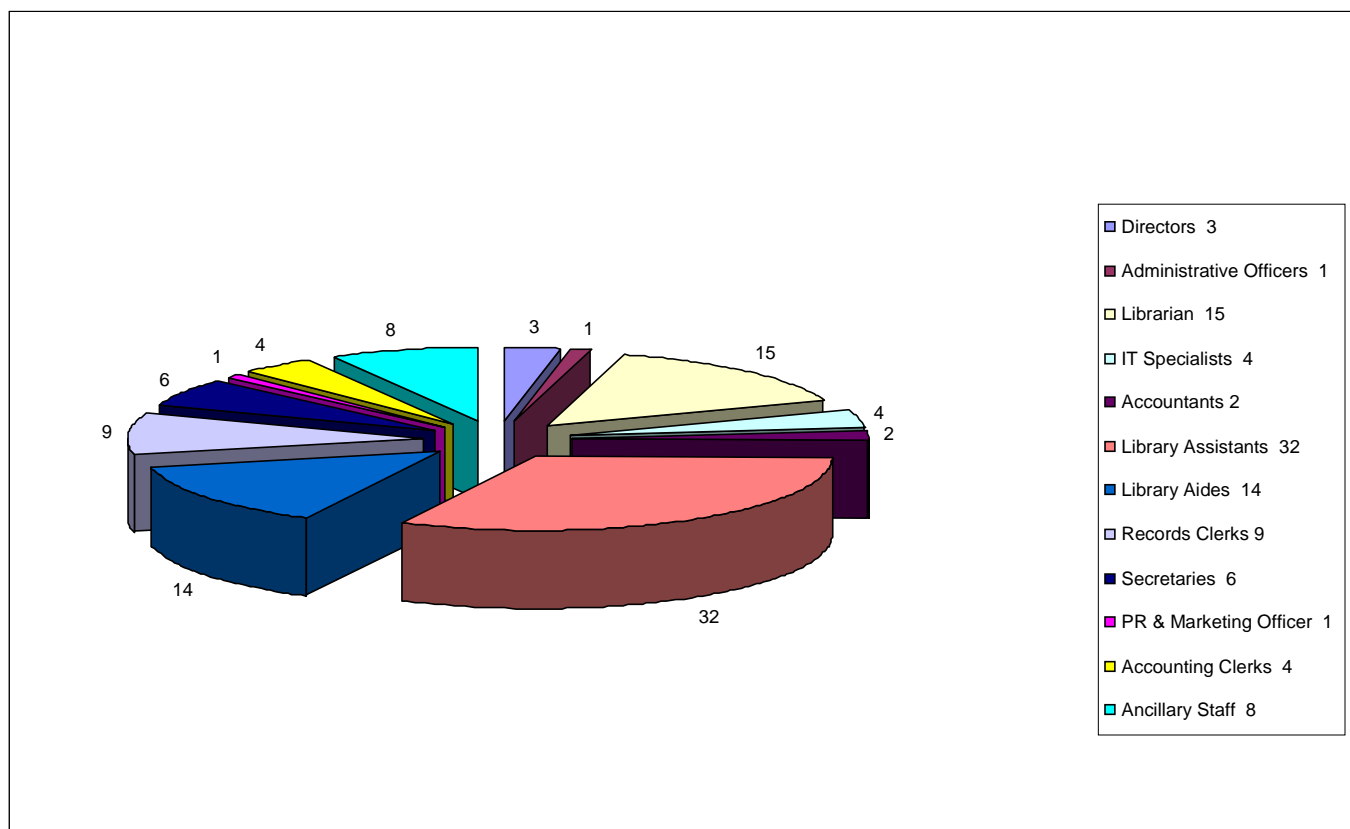


Figure 2: Permanent Appointments

Summer Employment

The organization offered summer employment to 218 students from secondary and tertiary institutions. This provided the participants with exposure to a real-life working environment and inculcating positive work ethics. They were employed during the months of July and August and provided valuable support to the public libraries in carrying out the special summer activities which were organized for junior users of the libraries.

Separation

Forty-four (44) employees were separated from the organization through resignation and termination of service.¹⁰ The Library Assistants cadre experienced the highest level of attrition with 17 persons affected. Through exit interviews the reasons for the resignations were sought; however, most persons chose not to disclose this information.

Figure 3 below gives the graphical representation of the reasons for separation.

¹⁰ Appendix HRM 004 Separation

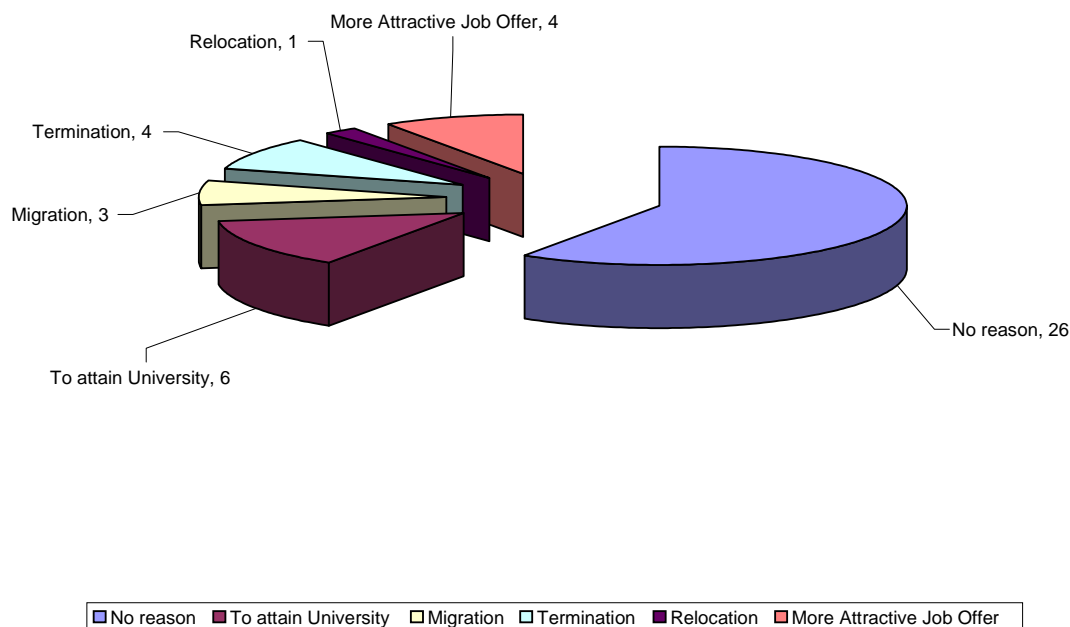


Figure 3: Separation

Pension Administration

Fourteen (14) members of staff retired during the period under review.

The relevant claims were submitted to the Superannuation Division of the Ministry of Finance and the Public Service for processing to facilitate the payment of pension/gratuity in a timely manner.

Training and Development¹¹

Every category of staff was provided with training and developmental opportunities. Structured workshops and training seminars were delivered organization wide. Informal learning was always encouraged as the organization strived to build a culture of life-long learning. A total of 474 members of staff benefited.

The organization partnered with the Library of the University of the West Indies – Mona Campus in the delivery of three customized Bindery (book repairs) workshops. The 55 participants learned new methods in repairing damaged books.

¹¹ Appendix HRM 005: Staff Training Conducted

To better improve the quality of service offered to the visually impaired, 41 Client System Support Officers and Library Assistants were trained in the use of the Job Access with Speech (JAWS). Training was conducted by three representatives of Torres Foundation Limited (the developers of the software) over a period of two days.

The collaboration with the Management Institute for National Development (MIND) continued with the delivery of Customer Service Excellence Seminar and Supervisory Management Training.

Twenty-five (25) members of staff representing every occupational group participated in the consultation workshop on HIV/AIDS Workplace Policy conducted by the Ministry of Education. Other training initiatives were undertaken at the Jamaica Employers Federation and University of the West Indies Department of Library and Information Studies.

The implementation of the Local Area Network (LAN) project by International Business Machines included a training component. This training programme furnished the Client System Support Officers with the skill set needed to administer to the newly installed network gears.

Developmental opportunities were also facilitated through attendance at local and international conferences, which included:

- International Federation of Library Associations (IFLA) conference held in Quebec, Canada
- International Association of School Librarianship (IASL) conference held in Berkeley, California
- Association of Caribbean Universities Research and Institution Libraries (ACURIL) conference held in Montego Bay
- Jamaica Employers Federation (JEF) Convention
- Jamaica Association of Secretaries & Administrative Professionals
- Human Resource Management Association of Jamaica (HRMAJ) Conference
- JLS 60th Anniversary Conference

Performance Management and Appraisal System (PMAS)

The process for the implementation of the Performance Management and Appraisal System (PMAS) is ongoing. The Job Information Questionnaires to inform the writing of output focused job descriptions were administered. The next phase of the process will be implemented in the new financial year.

Employee Welfare

In order to provide support in performance improvement of some members of staff they were referred to the Public Sector Employee Assistance Programme (PSEAP) at the Ministry of Finance & the Public Service.

The Annual Staff Fun Day was held at Puerto Seco Beach in St. Ann and the Christmas Luncheon in Kingston. Both activities were well supported. Every Parish Library Network was encouraged to organize social and recreational activities.

In an effort to prepare persons for the next phase of life, that is, retirement, a seminar was organized. Presentations were made by a number of persons including a Counsellor, Financial Planner and representatives from the National Insurance Scheme and the National Health Fund. Twenty-one (21) members of staff participated.

Industrial Relations

A stable industrial climate was maintained during the year. Matters brought before disciplinary committees were addressed in accordance with the established procedures.

Human Resource Policies and Procedures Manual

The preparation of the Human Resource Policies and Procedures Manual is ongoing. The draft document was presented to the Human Resource Management (HRM) Committee of the Board for review. The completion of the document is scheduled for the next financial year.

2. ADMINISTRATION

A number of projects were undertaken in keeping with the organization's commitment to the provision of an aesthetically pleasing and user friendly environment.

Buildings and Grounds

The physical infrastructure was significantly improved with projects undertaken on buildings and property such as the Hanover, St. Ann, Negril and Bethel Town Libraries.

Major repairs to the roof were undertaken at Headquarters and the Kingston & St. Andrew Parish Library. Further major expansion/renovation/modification is planned at:

- Trelawny Parish Library
- Kingston & St. Andrew Parish Library
- Santa Cruz Branch Library
- Clarendon Parish Library
- Greater Portmore Branch Library
- Cecil Charlton Hall (Manchester Parish Library)

Fixed Asset Management

The Department was able to generate reports for the various Libraries in the Network to facilitate continuous and accurate record keeping. Some difficulties were experienced with the software for the centralized electronic registry which was created to manage the fixed assets. This was addressed by the Software provider. In addition four members of staff were trained to use the programme.

Fleet Management

Efforts were made to ensure maximum efficiency of the fleet as the Service was gravely hampered by the number of non-operational vehicles. To improve this situation 14 new vehicles were acquired during the year:

- Five - 2009 Hiace Buses
- Two - 2009 Panel Vans
- Seven - 2009 Hilux Pick-ups

With the exception of the Hanover and St. Catherine Parish Libraries all Libraries in the Network benefited from the acquisition.

Forty-nine (49) motor vehicles and one motor bike were recorded on the fleet inventory as at March 31, 2009.¹² Six of the 49 vehicles listed on the fleet were examined by the Public Expenditure Policy and Co-ordination Division of the Ministry of Finance and the Public Service during the year and recommended for disposal by sale.

Insurance

The insurable portfolio of the organization was reviewed periodically and claims were submitted in a timely manner to facilitate early settlement.

During the year, the claims history included damage and loss to property at three locations, six motor vehicle accidents, and one impact damage to perimeter wall. The vehicular accidents were deemed the fault of third parties with two exceptions. Technical Operators found liable were sanctioned in keeping with internal guidelines. The respective claims were submitted to the Insurers.

The following claims were settled during the period:

- Huntley/Mt. Prospect Branch Library in Manchester – Settlement for theft of electronic equipment.
- Santa Cruz Branch Library in St. Elizabeth – Settlement for theft of Chubb Safe.
- St. Elizabeth Parish Library – Junior Library – Settlement for impact damage to the grillwork caused by a motorist.
- Harbour View Branch Library – repairs to the perimeter wall as a result of vehicular damage.

Safety and Security

Safety and Security has been an on-going focus of the organization. There were consistent and scheduled reviews of the security measures implemented throughout the organization. Where and when necessary, security audits were conducted and appropriate systems installed.

There were reports of burglary at the Santa Cruz Branch Library, St. James Parish Library and Duncans Branch Library.

¹² Appendix HRM 006 Motor Vehicle Fleet Inventory

Internal Communication

Management and general staff meetings were convened. There was ongoing communication through the use of the Notice Board.

CONCLUSION

During the fiscal year 2008 -2009, the Human Resource Management and Administration Division continued to provide high-level support to enable the organization to achieve its strategic objectives.

The Division anticipates full implementation of the Performance Management Appraisal System and the completion of all Human Resource policy documents early in the ensuing years.

INFORMATION TECHNOLOGY DIVISION

INTRODUCTION

The Information and Communication technological infrastructure was greatly improved during the period under review. This included major progress in the implementation of a platform to support automated library services and other operational activities.

In addition state of the art equipment provided multimedia and audio visual support to all libraries/divisions/departments. The Division has also improved the quality of service the organization provides to the public through the implementation of software solutions to manage the allocation of computer resources to the public.

The Information Technology (IT) Committee was reconstituted at a meeting in November 2008 and will give oversight to the IT portfolio.

Information and Communication Technology (ICT) Infrastructure

Network Infrastructure

The implementation of a modern Information, Communication and Technology (ICT) infrastructure within the organization progressed according to schedule.

To date 10 Local Area Networks (LANs) have been installed within the libraries.

Phase II of the installation of network infrastructure in the seven parish libraries listed below was successfully initiated by IBM World Corporation and 80% completed during the period under review:

- St. James Parish Library
- St. Thomas Parish Library
- St. Mary Parish Library
- St. Elizabeth Parish Library
- St. Ann Parish Library
- Portland Parish Library
- Manchester Parish Library.

Three of the five remaining parish libraries to be installed with Local Area Networks (LANs) were completed by the directorate of the IT Division. These were:-

- Clarendon Parish Library
- St. Catherine Parish Library
- Westmoreland Parish Library.

The two remaining parish libraries without proper network infrastructure are under renovation, and arrangements are being made to include LANs in the scope of the renovating projects.

A third LAN initiative is in its preliminary stage of implementation. Under this initiative local area networks will be installed in the following libraries:

- Browns Town Branch Library
- Santa Cruz Branch Library
- Christiana Branch Library
- Spaldings Branch Library
- Portmore Branch Library
- Buff Bay Branch Library.

This will enable the platform to support Wide Area Networking capability to provide adequate network completion for major operational efficiency and the implementation of the Integrated Library Management System.

Computer Inventory

Outlined below is the inventory of computers for public access throughout the Parish Network. At the end of the period under review the total number of computers was 491.

Table 1: Computer Inventory for Public Access

PARISH	LOCATION	Public
CLARENDON	Main Library	15
	Chapelton	4
	Clare McWhinnie	2
	Frankfield	1
	Kellits	2
	Lionel Town	2
	Pennants	1
	Spaldings	4
	Monymusk	1
		32
HANOVER	Main Library	11
	Green Island	5
	Hopewell	5
	Askenish	2
	Sandy Bay	3
	Jericho	1
	Chester Castle	3
		30

Table 1: Computer Inventory for Public Access (Cont'd)

PARISH	LOCATION	Public
KSAPL	Main Library	18
	Glasspole Avenue	3
	Harbour View	4
	Majesty Gardens	2
	Parks Road	3
	Port Royal	3
	Stony Hill	15
	Tivoli Gardens	5
	Higholborn Street	2
	Mavis Bank	2
	Shortwood	5
		62
MANCHESTER	Main Library	15
	Bombay	3
	Broadleaf	3
	Christiana	8
	Cross Keys	3
	Lancaster	3
	Newport	3
	Bellefield	4
	Porus	3
		45
PORTLAND	Main Library	8
	Buff Bay	7
	Hector's River	2
	Hope Bay	3
	Long Bay	3
	Manchioneal	3
	Mt. Pleasant	1
		27

Table 1: Computer Inventory for Public Access (Cont'd)

PARISH	LOCATION	Public
ST. ANN	Main Library	19
	Brown's Town	9
	Claremont	5
	Discovery Bay	6
	Ocho Rios	7
	Mt. Zion	2
	Runaway Bay	2
	Bamboo	4
	Moneague	4
		58
ST. CATHERINE	Main Library	8
	Greater Portmore	14
	Linstead	3
	Old Harbour	3
	Hellshire	1
	Kitson Town	1
	Point Hill	1
	Riversdale	1
	Waterford	3
	Bridgeport	2
	Bog Walk	2
		39
ST. ELIZABETH	Main Library	9
	Balaclava	2
	Elderslie	2
	Junction	3
	Lewisville	1
	Malvern	4
	Nain	2
	Southfield	2
	Warminster	2
		27

Table 1: Computer Inventory for Public Access (Cont'd)

PARISH	LOCATION	Public
ST. JAMES	Main Library	22
	Anchovy	2
	Cambridge	4
	Chatham	4
	Hopeton	2
	Lottery	2
	Maroon Town	5
	Mt. Salem	3
	Somerton	5
	Springfield	2
		51
ST. MARY	Main Library	12
	Annotto Bay	5
	Gayle	6
	Highgate	7
	Oracabessa	5
	Islington	2
	Retreat	3
	Richmond	2
		42
ST. THOMAS	Main Library	10
	Cheswick	3
	Heartease	2
	Port Morant	5
	Cedar Valley	2
	Seaforth	4
	Yallahs	2
		28
TRELAWNY	Main Library	8
	Albert Town	3
	Clarke's Town	3
	Duncans	5
	Samuel Prospect	1
	Stewart Town	2
	Wakefield	3
		25

Table 1: Computer Inventory for Public Access (Cont'd)

PARISH	LOCATION	Public
WESTMORELAND	Main Library	11
	Negril	3
	Petersfield	5
	Bethel Town	2
	Darliston	2
	St. Leonard's	2
		25
TOTAL		491

Inventory of Software

The acquisition of new software licenses included Adobe Master Collection Suite and Turbopay payroll software. The Adobe Collection Suite will aid the audio visual department in graphic design, video editing and website design, and an upgrade of the current Turbopay software will enhance payroll functions.

Cyber leader was procured to aid in the management of the computer resources. Though the software had its own set of challenges, the creativity of the Client System Support Officers (CSSOs) ensured that the integrity of the process was not compromised.

With the acquisition of 40 licenses of the Job Access with Speech (JAWS) software, Client System Support Officers and Library Assistants were trained to improve the quality of service offered to the visually impaired users.

Below is the list of all types of software that are currently used in the organization:

- Adobe Master Collection
- Microsoft Office 2000/2003
- Symantec Cooperate Edition 10
- Adobe Photoshop
- Corel Draw 9
- Adobe Acrobat Reader 8
- Sage ACCPAC 5.4
- ACCPAC DOS version
- Turbopay 8
- Micropay
- DBit
- Microsoft Visio
- Spybot Search and Destroy
- Adware SE
- Cyberleader

- Nero 6
- Dreamweaver
- Microsoft Frontpage
- SPSS 15
- MacAfee Antivirus
- Firefox
- Netscape 7.2
- Lotus Notes 7/8
- Domino Server 8
- Roxio
- Cyberlink PowerDVD.

Integrated Library Management System (ILMS)

The installation of the Integrated Library Management System (ILMS) is scheduled for the new financial year after completion of the network projects.

Review of the following four additional systems started in this financial year:

- Symphony
- Polaris
- OLIB
- Millennium.

During the last year, the Division reviewed five systems, including *Library.solution* ..

Catalogue Card Conversion

The project to facilitate the retrospective conversion of the catalogue cards for the West Indian collection is scheduled for completion in the new financial year.

Computer Usage and Internet Access

With the successful implementation of free access to computers and the Internet on May 1, the Division ensured that all maintenance activities were monitored to effectively manage this provision.

The provision has facilitated an exponential increase in usage island-wide. Wherever maintenance challenges occurred, they were adequately addressed by the Client System Support Officers (CSSOs).

Website

The redesign of the organization's website was completed within the third quarter of the year in review. The redesign was commissioned to adequately depict the organization's image and be more aesthetically pleasing. The new website is more reflective of the strategic direction of the

organization and its user-friendliness has been greatly enhanced. Along with the redesigning of the website there was also a review and reformulation of the process involved in updating the website. A recommendation was submitted for the formulation of a Website Committee.

IT Training

A number of initiatives specific to IT were undertaken through the administration of the HRM&A Division.

Internet Enabled Mobile Libraries

The Division has installed work stations in six Mobile Libraries. Plans have been undertaken to procure and install ICT devices along with the electrical equipment required to power the devices. The listed items will be installed in each Mobile Library (see Table 2).

Table 2: Requirements for Mobile Libraries

Item	Quantity Per unit
Laptop Computers	16
License for Norton Semantic Antivirus	16
License for Microsoft Office Suite	16
Electrical Equipment	8
3G Wireless Cards	8

Multi-Media Activities

The year in review - the 60th anniversary celebratory year - was particularly challenging for the multimedia department. However, the department provided critical support overall especially for the 60th Anniversary activities.

Services provided by the Multimedia department included:

- Video recording of presentations
- Audio recording of presentations
- Photographic services
- Setup and monitoring public address systems
- Setup projector screens and projectors for presentations
- Printing of banners and flyers
- Provision of multimedia support for Luncheons and special events
- Preparation of Identification cards.

As the department seeks to extend and improve the quality of services offered to the organization, it was necessary for retooling through the acquisition of the following equipment:

- Kyocera TASKalfa 500ci colour photocopier
- Canon Image PROGRAF IPF8100 wide format printer
- HP xw8600 workstation
- Adobe Creative Suite CS4 Master Collection.

CONCLUSION

The Information Technology Division recognizes the importance of information and Communication Technology applications for organizational development. Consequently network readiness as a critical component to technological innovation has been a major goal for the period under review.

INTERNAL AUDIT DEPARTMENT

The Internal Audit Department made every effort to ensure that the financial, managerial and operational information presented was accurate, reliable and timely. In addition, the Internal Auditors reviewed employees' actions to confirm compliance with procedures, standards, policies and all applicable laws and regulations.

The level of response and cooperation obtained from management in implementing the recommendations were satisfactory at all levels. The number of queries from the Auditor General's Department continued to decline as each Parish Library Network became more compliant.

The Department achieved most of its objectives and continued to be vigilant in ensuring that resources were acquired economically, used efficiently and adequately protected.

The Audit Committee of the Jamaica Library Board provided the necessary oversight of the Department.

Security

There have been a number of break-ins at parish libraries and branches over the last year. In most cases computers were stolen. One particular branch experienced two burglaries in three months. Management has taken corrective steps to reduce such incidence by implementing additional security measures.

Internal Controls

There continued to be improvement in the internal controls throughout the Network. Manuals have been re-circulated and additional training provided for members of staff. The accounting departments throughout the Library Network were better staffed during the financial year, which resulted in separation of functions. Active procurement committees existed in each Parish Library and the tenets of the Government Procurement Handbook were observed in procuring goods and services for the year under review.

Preparation of Accounting Records

The most significant improvement occurred in the preparation of final accounts. Queries relating to vouching, cash book maintenance, lodgments, bank reconciliations, general ledgers, journal entries, receipt and payments and appropriation statements were minimal. Training was provided for Accounting Technicians in those Parish Libraries with challenges in the proper use of the journal and maintenance of the general ledger.

Fixed Assets

The maintenance of the Fixed Asset Register, which includes the marking of furniture and equipment and updating and placement of location records, has been the single most recurring query on both Internal Audit reports and reports from the Auditor General's Department.

Codes are generated centrally from Headquarters and sent to the Parish Libraries. There were some challenges in Headquarters regarding the equipment used to generate the codes; however, management is aware of the situation and has been working towards correcting the problem.

Income Generating Activities

A comprehensive review of the operation and accountability for income generating activities was undertaken with special reference to Cash Collection. Overall there was improvement in the collection, lodging and accounting for funds as most collection points procured cash registers as mandated. The libraries without cash registers were presently making the necessary arrangements to obtain same.

Cash Management

Subvention and income generating funds were expended on approved activities solely. Applications for refund of General Consumption Tax paid and withholding taxes on investments were accelerated to be claimed on a quarterly basis, and as required copies of all claims made were sent to Headquarters. Zero rating facilities on items purchased were utilized more frequently. On the recommendation of the Audit Committee, refunds of General Consumption Tax (GCT) and withholding taxes on investments were added as agenda items and discussed at the Audit Committee's meetings. There was significant increase in the number of refunds from the Taxpayer and Audit Assessment Department (TAAD) over the last financial year.

Stores

There was marked improvement in the general operation of Stores despite the inadequacies of space at some locations. Stock cards, requisition forms and receipts were used to track the movements of items. There was full compliance by the small number of units to which directives were given to bring the records up to date within a specific timeline.

Audit Committee

The Audit Committee of the Library Board met three times over the last financial year and examined all reports presented by the Internal Auditor. The Committee also examined two draft documents, the Risk Management Policy Framework and the Audit Charter prior to their presentation to the Board. The Committee demonstrated a high level of professionalism and competence. This set the tone for effective auditing.

Achievements

During the year audits were conducted throughout the network as shown in Table 1.

Table 1: Summary of Audits

Parish Library Network	Period Audited
Hanover	April 21 – May 2, 2008
St. James	April 21 – May 2
Portland	June 16- 27
St. Mary	June 16- 27
St. Ann	July 28 – August 12
Manchester	August 3- 18
Clarendon	September 16- 26
St. Elizabeth	September 18- 26
Trelawny	October 24 – November 6
Westmoreland	October 27 – November 14
St. Catherine	November 27; December 12
St. Thomas	December 2- 18
Kingston & St. Andrew	March 2- 20, 2009

Unscheduled visits to investigate break-ins and other irregularities at branch and parish libraries were also conducted during the financial year.

It should be noted that, with managerial intervention and the assistance and guidance from the Audit Committee, the number of queries from the Auditor General's Department and Internal Audit continued to decrease.

CONCLUSION

The Internal Audit Department recognizes the need to continue its monitoring role to achieve the highest level of efficiency, effectiveness and economy within the Jamaica Library Service.

PLANNING & RESEARCH DEPARTMENT

The Department endeavored to facilitate the integration of Planning and Research in supporting the strategic agenda resulting in the achievement of organizational goals and objectives.

During the period of review there was continuous monitoring of the planning process and all research initiatives, driven by assessment of the most appropriate research modality such as, in-house, contracted or collaborative which would best achieve the most efficient use of limited resources and support management decision making.

The Department was at all times cognizant of its mandate to drive the identification and adoption through planning and research of innovative and creative strategies.

1. PLANNING PORTFOLIO

The achievement of the objectives outlined in the Strategic Plan was one of the major focuses of the department.

- To create an information literate society
- To have satisfied customers
- To achieve universal access to information and knowledge
- To have in place a team of well-trained, competent, high-performing and satisfied staff
- To have in place a well-resourced, effective and efficient organization

Initiatives to support the achievement of Objective 1 “To create an information literate society”

The composition of the National Information Literacy committee was reviewed to ensure that all stakeholders were represented. The Committee was appointed as a Committee of the Board to strengthen its effectiveness.

Comprehensive deliberations resulted in the following initiatives.

1. Organizations were asked to submit documentation to support Information Literacy intervention as necessary and appropriate.
2. The development of a generic Information Literacy Programme to be implemented island-wide through the Parish Library Network Information Literacy Committees
3. The development of a framework to support the planned integration of an Information Literacy course in the curriculum through the Ministry of Education
4. Implementation of a national survey to identify the IL status of sectors in the society

Initiatives to support the achievement of Objective 2 “To have satisfied customers”

Every effort was made to meet and exceed the needs of both internal and external customers supported by the relevant planning exercises. Management ensured that complaints were investigated promptly and responses communicated to individuals. In addition the preparation of

the Customer Charter was an important focus and it is scheduled to be completed in the next financial year.

Preliminary work started on the Customer Satisfaction Survey to be completed to provide the necessary baseline data to drive decision making.

Initiatives to support the achievement of Objective 3: “To achieve universal access to information and knowledge”

Managers have liaised with education/information institutions island-wide with a view to broadening access, and recommendations are being reviewed.

One of the Service’s achievements was the provision of free access to computers and the internet throughout the Parish Library Network, which was implemented on May 1, 2008. This activity was coordinated by the Information Technology Division.

Capital Development Funding of \$6.5M was approved to assist with this initiative.

A Workshop was conducted for Client System Support Officers (CSSO’s) at JLS Headquarters to provide them with the requisite training to adequately maintain and trouble shoot the Cyber Leader software, which was procured to manage access to the computer resources in public libraries island-wide.

To further support this initiative, during the year under review, in-house personnel from the Information Technology Division implemented two Local Area Networks (LANs) in the Clarendon Parish Library as a pilot project and the St. Catherine Parish Library. During April-June, through the Universal Access Fund the Service received thirty-eight (38) licences for the Job Access With Speech (JAWS) software for the Visually-impaired users of the island-wide parish library network.

Workshops were conducted by Torres Foundation at Headquarters for Client System Support Officers (CSSO’s) to give them the requisite training to provide the necessary assistance to the users at public libraries island-wide.

A comprehensive assessment regarding the delivery of library service to Special Needs Clientele is on-going and in March, a letter was dispatched to the Executive Director of the Jamaica Council for Persons with Disabilities (JCPD) to obtain a membership listing to include the visually impaired, wheel-chair bound, hearing impaired and others with special challenges with a view to ensure the necessary strategic planning to facilitate inclusion of all our citizens in accessing information. This matter will be more earnestly pursued in the next financial year.

Also, six Local Area Networks were implemented island-wide by International Business Machines (IBM) World Trade Corporation.

Capital Development Funding of \$10.5M was approved to assist with the implementation of Local Area Networks.

Initiatives to support the achievement of Objective 4: “To have in place a team of well-trained, competent, high-performing and satisfied staff”

The attendant activities of the Performance Management Appraisal System (PMAS) were stalled; however, the process will be recovered in the next financial year.

Training and a number of other staff related initiatives were undertaken in the year. The Human Resource Management & Administration Division facilitated improved customer service, heightened job productivity and improved efficiency in library operations.

Some of the initiatives have been changed under this Objective; and, with reduced funding, tasks will need to be accordingly amended in the next financial year.

Initiatives to support the achievement of Objective 5: “To have in place a well-resourced, effective and efficient organization”

The implementation of an Integrated Library Management System is contingent on the implementation of all Local Area Networks island-wide and a Wide Area Network (WAN). This will be coordinated by the Information Technology Division.

Revision of the Jamaica Library Service Act

The review of the legislation governing the Service will be more ardently pursued in the next financial year.

Design of Recovery of Overdues Programme

The Recovery of the Overdues campaign was launched incorporating an amnesty period and coincided with the JLS 60th Anniversary celebrations to ensure outstanding books were returned without users paying fines.

The amnesty period covered the organization’s anniversary year and will therefore end in the middle of the first quarter of the next financial year – in May 2009.

The campaign was well publicized and coordinated by the Public Relations & Marketing Department. The organization obtained approval from the Ministry of Finance and the Public Service in the amount of \$3.2M to assist with this initiative.

Business Processes

The review of business processes and the restructuring exercise will be implemented in the next financial year.

During the latter part of the year under review, as a result of global economic challenges, cost savings initiatives were more stringently monitored and new measures will be implemented throughout the organization to ensure that the Service is more efficient and effective.

Revision of the Strategic Development Plan

The economic challenges have impacted initiatives in the Strategic Development Plan in the reporting period. Consequently, a meeting will be scheduled early in the next financial year to revise the Plan.

- **Corporate Plan**

The Corporate Planning process sought to align organizational goals and objectives with funding viability.

The activities outlined in the Board approved Corporate Plan 2008-2009 had to be reviewed and adjusted after receipt of the approved Budget from the Ministry of Education. As a consequence some critical activities had to be supported by external funding sources as well as income generating activities.

The goals and objectives of the Corporate Plan were aligned to the Strategic Development Plan.

The production of the Corporate Plan 2009-2012 was coordinated with the input from relevant stakeholders and submitted in a timely manner to the Ministry of Education.

- **Quarterly Status Reports on the Activities related to the Strategic Development Plan**

For the period under review, two status reports were produced and circulated to all relevant stakeholders to keep them abreast of new developments and where necessary drive tasks related to the Plan.

- **Periodic Reports**

In keeping with efficient and effective organizational management and the mandate of the Public Bodies Management & Accountability Act 2001, all requisite reports were prepared and submitted in a timely manner.

- **Quarterly Status Reports on the Service's performance**

For the quarters April-June, July-September and October-December 2008 and the half-year April-September 2008 status reports were submitted to the Ministry of Education to provide critical developmental updates.

- **Annual Report for April 2007- March 2008**

Another achievement was the preparation of the Service's Annual Report.

Copies of the Annual Report were submitted to the Ministry of Education and circulated to all other stakeholders. Copies were made available to Senior Librarians island-wide for distribution to all Branch Libraries and for placement in all Mobile Libraries.

A copy of the Annual Report was placed on the organization's Website, and this was facilitated by the Information Technology Division.

- **Special Reports**

Information was provided to the following external organizations in accordance with the 'Right of Access' under the Access to Information Act and to generate public trust and confidence by providing transparency on organizational operations.

Library & Information Association of Jamaica

The Service as a member of the Library & Information Association of Jamaica (LIAJA) submitted a report on activities covering the period January-December 2008 in January 2009. LIAJA's publications inform the library community and the general public on organizational developments.

Economic & Social Survey of Jamaica

In February 2009, a report on activities of the Service for 2007-2008 was submitted to the Planning Institute of Jamaica (PIOJ) for inclusion in the publication of the Economic & Social Survey of Jamaica (ESSJ), 2008.

Data is provided annually to the PIOJ for the preparation of the Education and Training Chapter of the ESSJ. The publication provides general information to the public on the Service including activities related to the Public Library Network and the School Library Network.

Monitoring Operational Trends (of International libraries)

Searches on Operational trends were conducted on the internet to identify best practices and where feasible assist the internal planning process in the Service's mandate to ensure highest level of service and customer satisfaction.

2. RESEARCH PORTFOLIO

The Research portfolio mainly supported the Planning portfolio; however, evaluations as required are conducted on programmes and/or services offered by the organization to ensure best practices are adopted and the highest level of efficiency and productivity utilized.

Monitoring Library User Trends (island network)

For the period under review four Excel spreadsheets were prepared for the quarters beginning April, July and October 2008 and January 2009 to capture data on Collection of Overdues and analyze usage patterns per Parish Library Network as a part of the managerial and planning process.

The Reports on Overdues, submitted from Parish Libraries, were constantly monitored, and status/comparison reports submitted on Number of Overdues, Total Cost of Overdues and Number of Books Retrieved to date.

Surveys/Evaluations

Customer Satisfaction Survey

Sample surveys were collected from the internet to assist the development of the customer satisfaction and job satisfaction instruments.

The draft instrument was being reviewed to administer the survey under Objective 2. [Refer to Planning Portfolio]

In-house evaluation: Teacher/Librarians' Seminars

To ensure on-going improvement in school libraries, annual training was provided to Teacher/Librarians for the year under review. Six seminars were conducted island-wide, and a comprehensive analysis was undertaken based on the Evaluation Forms collected from participants at the Seminars. Recommendations were included in the Executive Summaries and associated reports submitted for managerial planning.

Findings from the 2007-2008 analysis revealed that 348 teacher/librarians, who completed evaluation forms, stated that overall the seminars were informative. A high percentage (99.4%) expressed the view that the content would prove useful in increasing the efficiency of their jobs and School Libraries. Participants (118) would use the knowledge gained to “run their libraries more effectively/efficiently” and “improve the library environment.”

Findings from the 2008-2009 analysis revealed that 379 teacher/librarians, who completed evaluation forms, stated that overall the seminars were well planned, interesting and informative. A high percentage (89.9%) expressed the view that the content would prove useful in increasing the efficiency of their jobs and School Libraries. Participants (146) would use the knowledge gained to “run their libraries more effectively/efficiently/productively” and “improve the library environment.”

CONCLUSION

Overall the Department achieved its objectives in facilitating and recording organizational successes/updates as highlighted under the Strategic Development Plan, which included the production of the Corporate Plan 2009-2012 and the Jamaica Library Service Annual Report for 2007-2008.

The Department will continue to provide effective support for the following projects to be undertaken in the financial year 2009-2010:

- (a) Stringent monitoring of the implementation of initiatives of the Strategic Development Plan to include:

- i. Customer Satisfaction Survey – two fold to cover external customers and staff
 - ii. Preliminary drafting of the instrument to determine the National Information Literacy Rate
 - iii. Revision of the Jamaica Library Service Act;
- (b) Evaluation of Teacher/Librarians' Seminars 2009/2010
- (c) In collaboration with Public Relations & Marketing assist with the preparation of a comprehensive Marketing Plan;
- (d) In collaboration with the Corporate Suite assist with the preparation of a Business Plan to further develop income generating activities.

PUBLIC RELATIONS AND MARKETING DEPARTMENT

INTRODUCTION

The Public Relations & Marketing Department provided, inter alia, the support necessary to foster and maintain an excellent public image for the organization, as well as the overall marketing of the available services and products.

The Department collaborated on an island-wide basis in communication, advertising and publicity campaigns. There were major successes in the forging of an enhanced relationship with all media houses resulting in a significant improvement in media coverage of programmes and activities.

In addition to the public relations and marketing support given to all activities, the celebration of the 60th anniversary benefited from all the marketing tools available to management. The anniversary celebrations were managed through a specially convened Secretariat led by a Director of Events and Conference Management.¹³

Events and Activities

National Reading Competition

The National Reading Competition and National Reading Fair under the theme '*Sixty in 2008, Read and Celebrate*' were held to commemorate the organization's 'diamond' anniversary. After a riveting battle of Parish Champions the following winners were declared:-

6-8 years National Champion

Name: Shamoy Card
Age: Eight
Parish: Clarendon
Service Point: Spalding Branch Library

9-11 years National Champion

Name: Zara Williams
Age: Eleven
Parish: St. Catherine
Service Point: Parish Library

12-14 years National Champion

Name: Chris - Ann Thomas
Age: Fourteen
Parish: Kingston & St. Andrew
Service Point: Parish Library

15-20 Adult National Champion

Name: Shantal Bailey
Parish: Portland
Service Point: Parish Library

¹³ See Report - 60th Anniversary Secretariat

21 & over Adult National Champion

Name: Simone Stephenson

Parish: Hanover

Service Point: Chester Castle Branch Library

Winner with the highest marks overall:

Shamoy Card

6-8 years National Champion

Several sponsors again partnered with the organization in providing significant financial and other support to enable the successful hosting of the events. The Sponsors were-

Major Sponsors:

- Television Jamaica Limited
- Cable and Wireless Jamaica Foundation
- Kingston Bookshop

Associate Sponsors/Donors:

- The Gleaner Company Limited
- Hilton Kingston Hotel
- Starfish Trelawny
- Sunset Jamaica Grande Resort and Spa
- Carlong Publishers
- The Association of Librarians in the Jamaica Library Service (ALJALS)
- Independence Park

Donors:

- H.D. Hopwood & Company Limited
- Nestlé Klim
- ALJALS
- Polyfoods Limited
- Restaurants of Jamaica
- Burger King
- Jamaica Beverages
- Trade Winds Citrus
- Cool Petroleum
- Sherwin Williams
- Juci Patties
- Facey Commodity
- Pepsi Jamaica Limited
- GraceKennedy Ltd.
- Library & Information Association of Jamaica
- Lasco
- Nestlé Ice-cream Division

The prizes offered were very attractive and included books for the individual winners and also for the associated School Libraries, bursaries, cash awards, cellular phones, trips to Caribbean destinations, dinners/luncheons/weekends at popular hotels and trophies for all Parish and National Champions.

Prior to the Quiz finals at the studio of Television Jamaica an Awards Luncheon was successfully held to celebrate all the Parish finalists, who were presented with gift baskets from Donors.

National Reading Fair

The Fair, held at the National Arena, presented an exciting programme including readings by local authors and other individuals. Other activities included:-

- A Parade of the Parish and National Champions of the Competition
- Readings by:
 - o Jean Goldbourne
 - o Diana Macaulay
 - o Marguerite Orane
 - o Wilfred Drummond
 - o Glynis Salmon
 - o Phillipa Davies
- Storytelling by Patricia Cuff and Richard Derby
- A Puppet Show By Opal Wallace
- A Kiddies' Village

Exhibitions were mounted by a number of private sector and other developmental partners who showcased their products and services in an engaging interactive format. The Exhibitors were:-

- o Kingston Bookshop
- o National Library of Jamaica
- o Caribbean Christian Publication
- o Carlong Publishers
- o Clonmel Potters
- o H.D. Hopwood
- o HEART Trust NTA
- o Hilton Kingston Hotel
- o Institute of Jamaica
- o Jamaica Defence Force
- o Jamaica Reading Association
- o LMH Publishers
- o Media Magic
- o Metrojam Enterprise
- o Ministry of Education- Information Literacy Unit
- o Poly Foods
- o Tru - Juice
- o Truman's Flowers
- o The University of the West Indies
- o Jamaica Library Service
 - Exhibition booth
 - Storytelling booth

The culminating concert featured a number of very popular artistes providing music, singing, dancing and other acts on stage. It was a vibrant, exciting and stimulating evening.

The Hector Wynter Memorial Scholarship Presentation

The department collaborated with Sangster's Book Stores Limited to plan and coordinate the presentation of The Hector Wynter Memorial Scholarship 2007/2009 to Miss Nordia Miller, first year student in the Department of Library and Information Studies at the University of the West Indies.

The Jamaica Library Board Scholarship Award Presentation

The presentation of the 2008/2009 Jamaica Library Board Scholarship Award to Ms. Kaye-Anne Robinson, second year student in the Department of Library and Information Studies, University of the West Indies was planned and coordinated by the Public Relations and Marketing Department. The presentation was held on September 11, 2008 at the Kingston and St. Andrew Parish Library.

Denbigh Agri-Industrial Show

Jamaica Library Service co-sponsored Nationwide News Network's broadcast from the Denbigh Agri-Industrial Show which took place from August 4-6, 2008. The Show's theme '*Eat What We Grow, Grow What We Eat*' was replicated in the exhibition mounted by the Jamaica Library Service. A pictorial overview of the programmes and services offered by the organisation supported the exhibition.

Sponsorship of the broadcast was used as a platform to create awareness of the Return Overdue Books Campaign, the Jamaica Library Service Booth at the Show and the sixtieth anniversary calendar of events.

This was done mainly through live interviews and radio advertisements. Town criers were utilised in surrounding parishes to further disseminate the messages. The booth at the event housed several interactive activities such as a mini-reading competition, movie hour, free computer and internet access and the registration of new members.

Return of Overdue Books Campaign

This campaign initiative was designed to promote the return of overdue library books as well as stimulate a greater consciousness of the importance of returning library material.

The campaign was designed to include a mass media emphasis as well as an emphasis on interpersonal communication. For the year in review, the focus was on communication via mass media. Media placement began in August and included the following:-

- Advertisements in the Gleaner, Weekend Star, Jamaica Observer, Sunday Herald, Children's Own and Youthlink
- Creation and placement of a jingle and accompanying music video

- Time signals on Nationwide News Network, Irie Fm, Fame 95 Fm, RJR 94 Fm, Zip 103 Fm and Hitz 92 Fm
- Sponsorship of Watch & Win (A Children's Programme for ages 14 and under aired on Television Jamaica). The campaign messages were infused into one of the programmes and crawl messages were also placed on-screen during the series of programmes.
- Placement of crawl messages during Television Jamaica and CVM TV's coverage of the 2008 Beijing Olympics and Homecoming celebrations.
- Use of town criers to promote the amnesty
- Radio interviews on Power 106, Nationwide and Hitz 92 Fm.
- Eye-catching armbands (in the organisation's colours) with promotional messages distributed in the parish networks.

2008 Olympics Homecoming Celebrations

Jamaica Library Service collaborated with the Ministry of Information, Culture, Youth & Sports in planning the signing of the book, "*Jamaican Athletics: A Model for the World*" by author, Patrick Robinson. The event, held on October 5, 2008, was one of the official homecoming celebratory activities to celebrate Jamaica's success in the 2008 Beijing Olympics.

The department, in fulfilment of its administrative responsibilities, contributed to the overall success of the event.

Function to Honour Mrs. Patricia Cuff- Former Senior Director

Mrs. Patricia Cuff, former Senior Director, recently retired after over forty (40) years of service.

A luncheon to celebrate her contribution to the development of the Service was held on January 23, 2009 at the Jamaica Pegasus. Among the highlights of the event were reflections by family and colleagues, the reading and presentation of a citation.

Conferment of Status of Chair Emeritus on Mr. Cecil Charlton, C.D.

In recognition of the outstanding contribution of Mr. Cecil Charlton, former Chairman of the Manchester Parish Library Committee to the development of the Service, specifically in the Manchester Parish Library Network, the Jamaica Library Board conferred him with the status of Chair Emeritus.

The title, conveyed for the first time in the history of the organisation, commemorated the occasion of its 60th Anniversary and was conferred in recognition of Mr. Charlton's length of tenure and the distinction of his service.

Lecture: 'A Legacy of Freedom, a Promise of Change: Lincoln & Obama

On March 30, 2009, Jamaica Library Service partnered with the Office of Public Affairs in the United States Embassy to present a lecture by Dr. William D. Baker on the life and legacy of President Lincoln and his significance in the twenty-first century. The lecture also compared the life and legacy of Lincoln with that of President Obama who has regarded him as a political and philosophical role model.

Book Presentation Ceremonies

Book presentations were made in various parishes in the Network. Two (2) book presentations were held at Headquarters and coordinated by the department:

- **CHASE Fund**

The Culture, Health, Arts, Sports and Education Fund (CHASE) provided Jamaica Library Service with two hundred (200) copies of the sponsored book, *“The Story of Hanover- A Jamaican Parish”* written by Marguerite Curtin. The books were presented at a function at Headquarters on June 19, 2008.

- **The Natural History Society of Jamaica**

One thousand (1000) copies of the book, *“The Natural History Society of Jamaica: Guide to the Blue and John Crow Mountains”* were donated by the Natural History Society.

Cheque Presentation Ceremony

- **The Rockhouse Foundation**

The Rockhouse Foundation, which in collaboration with Jamaica Library Service and the Westmoreland Parish Council is funding the development and refurbishment of the Negril Branch Library at a cost of \$30 million, presented Jamaica Library Service with \$1.3 million for the purchase of books for the Negril Branch Library on March 26, 2009.

Television Jamaica provided extensive coverage of the event, which was also covered by the Jamaica Information Service.

CHALLENGES

Graphic design services were contracted; however the absence of an in-house artiste retarded the timely production of advertisement copy and other products of an artistic nature. The department's success was greatly enhanced by assistance from the Circulations Department and the Kingston and St. Andrew Parish Library.

CONCLUSION

The department worked closely with the 60th Anniversary Secretariat to ensure that events were meticulously planned and coordinated and that adequate marketing and communication support was given to anniversary activities. The collaboration between the units contributed to national awareness of the organisation's 60th anniversary milestone and its significance to national development, as well as adequately supported celebratory events.

In the upcoming year, strong emphasis will be placed on further development of a marketing plan, a general publicity plan and the evaluation and revitalisation of the ROB Campaign.

60TH ANNIVERSARY SECRETARIAT

INTRODUCTION

In May 2008 the organization celebrated a most significant milestone, that of its 60th year of existence. With a sense of achievement, the organization staged a year-long programme of activities under the theme *“Honouring the Past...Repositioning for the Future”*.

This milestone provided the opportunity to showcase, through varied activities, the successes of the organization and its future strategic direction. Celebratory activities highlighted the programmes and services of the public and school libraries and recognized developmental partners, clients/readers, associates, employees and other stakeholders who contributed to the growth of the organization.

EVENTS AND ACTIVITIES¹⁴

Over 13 activities were arranged at the national and parish level all achieving significant levels of success. Of special note were the: International Conference, special National Reading Competition and National Reading Fair, Retirees' Luncheon, publication of a newspaper supplement and a National Essay Competition.

Proclamation

The inaugural activity of the commemoration was the issuing of a proclamation by the Governor General of Jamaica, the Most Honourable Prof. Sir Kenneth Hall, ON. CGMC, OJ. Before a gathering of 9 representatives of the organization the Governor General presented the proclamation to the Chairman of the Board Mr. Paul Lalor on April 30, 2008 declaring the period May 1, 2008 – April 30, 2009 the official anniversary year.

National Service of Thanksgiving

The National Service of Thanksgiving brought together over 700 members of the Jamaica Library Service family and well wishers in an atmosphere of worship and thanksgiving.

The service was held at the Kendal Camp & Conference Centre, Shooters Hill, Manchester, on May 18, 2008. Officiating ministers were Rev. Dr. Stevenson Samuels, Mr. Byron Farquharson moderator, along with Rev. Dr. Adlyn White.

Highlights of the event included a testimonial given by Mr. William James reportedly 98 years old and the oldest active registered member of the Hanover Parish Library Network, performance from the Jamaica Library Service Mass Choir and a donation of the collected offering of \$32,603.14 to the Caribbean Christian Centre for the Deaf.

National Exhibition

The 60th Anniversary Roving Exhibition was successfully executed under the general theme of the Anniversary celebrations, *“Honouring the Past... Repositioning for the Future”*.

¹⁴ Appendix SEC 001: Calendar of National Events

The exhibition was displayed in print and audiovisual formats and focused on the work of the organization since 1948, grouping the achievements of each decade and a presentation of the strategic direction.

The official launch of the exhibition was held at the Kingston and St. Andrew Parish Library on August 5, 2008 and coincided with Jamaica's independence celebrations. Over 80 persons were in attendance to witness the unveiling of the exhibit. Specially invited guests included among others, Mr. Martin Fidler, Acting High Commissioner of the British High Commission, His Worship the Mayor of Kingston Senator Desmond McKenzie, National Reading Competition 2008 National Champions and other guests. Entertainment was provided by Kingston Drummers, Jessica Yap and St. Theresa's Preparatory School. Media coverage was provided by the Gleaner Company and the Creative Production and Training Centre.

The exhibition was mounted over the anniversary year at all parish and branch libraries islandwide.

The exhibition was also modified for the staging of the following events:

- ❖ ACURIL Conference held on June 1 -6, 2008 at the Rose Hall Resort and Country Club
- ❖ Denbigh Agricultural Show held on August 2 – 4 2008, at Denbigh, Clarendon
- ❖ National Reading Fair held on November 28, 2009 at the National Arena
- ❖ 60th Anniversary International Conference held on February 16 – 21 2009 at the sunset Jamaica Grande Resort & Spa

The exhibition was very well received. Viewers appreciative of the information presented with over 450 patrons islandwide communicating their views about the roving exhibit.

Joyce Robinson Scholarship

The Joyce Robinson Scholarship was awarded to Ms. Tamika Watson at a presentation ceremony held in the Reading Room at the Kingston and St. Andrew Parish Library on August 26, 2008.

The scholarship, was named in honour of the first local Director of the organization, Dr. the Honourable Joyce Robinson, O.J. M.B.E., in recognition of her contribution to the development of the Jamaica Library Service and the profession of librarianship. Tenable at the University of the West Indies, for an undergraduate degree in Library & Information Studies scholarship was valued at \$900,000.00 and is payable in three equal annual tranches along with a full salary over the period.

Ms. Watson a Senior Library Assistant assigned to the Portland Parish Library emerged from a pool of 9 entrants, as the best suited candidate who with additional exposure and training will most closely mirror the attributes displayed by Dr. the Honourable Joyce Robinson.

National Reading Competition and National Reading Fair

A Special National Reading Competition and National Reading Fair were organized under the theme *Sixty in 2008: Read & Celebrate*. Emphasis was placed on the promotion of the competition to senior citizens.

Consequently, the highlight of the programme was the award of a special prize to the person 60 years and over who advanced furthest in the competition. The award went to Miss Eugenia Douglas, 76, from St. Thomas Parish Library network, who copped second in the parish finals.

Newspaper Supplement

A twenty-four page colour tabloid newsprint was published with 115,000 copies for circulation. The supplement appeared in the Outlook Magazine of the Sunday Gleaner along with a full page feature in the Arts section on October 26, 2008.

The publication of the supplement was planned to coincide with the celebration of Library Week. The editorial content focused on the work of the organization, supported by twenty-one (21) paid advertisements from developmental partners of the organization. Information included:

- Messages from the
 - Governor General
 - Prime Minister
 - Leader of the Opposition
 - Minister of Education
 - Chairman of the Jamaica Library Board
 - Director General, and the
 - President of the Library & Information Association of Jamaica
- Highlights in the History of the service from 1948 – 2008
- Current Programmes & Services
- Testimonials from readers and educational institutions
- National Reading Competition & Fair
- Future direction of the organization
- Highlights in pictures

Open Day

The Jamaica Library Service hosted users, members and well wishers at all service points as well as at Headquarters on **October 30, 2008**. Hosted during Library Week, the event featured: tours of all Public Libraries and Headquarters; 60th anniversary cake cutting; concerts; storytelling and other exciting and informative activities. Special effort was also made to promote:

- Range of programmes and services offered
- Renewal of membership
- Return of overdue reading material

Exclusive coverage of the day's activities was provided via live Radio Outside Broadcast on Power 106 '*Both Sides of the Story*'. The coverage featured interviews with the Chairman of the Jamaica Library Board, the Director General, other members of the Executive management team, long-serving library member and National Reading Competition National Champions.

Retirees' Luncheon

Retired employees were honoured for their contributions to the organization's success at a luncheon held at the Golf View Hotel in Mandeville on November 26, 2008. Approximately 106 retirees of the organization attended.

The guests were feted with rich entertainment and culinary delights, heightened with the presentation of gifts and a certificate of appreciation to each retiree.

Another highlight of the afternoon function was the presentation of a proposal for the establishment of the Jamaica Library Service's Retirees' Association. The proposal was well received by the retirees and a formal steering committee was established with the election of seven (7) persons to serve on the committee.

National Essay Competition

The National Essay Competition was undertaken to support the development of research skills among students and to assess their awareness of the organizations contribution to national development. *The topic was: The Jamaica Library Service has played a pivotal role in national development, Discuss.*

The competition was convened from November 2008 to February 27, 2009 and targeted students between the ages of 15 and 18 years who were enrolled in an all-age, secondary or a tertiary institution. A total of 44 entrants were received.

The criteria for the selection of a winning essay included:

- Coverage of the tenets of national development
- Originality and creativity in approach to writing
- Demonstration of personal knowledge of the library's services
- Good command of the English Language (includes: appropriate use of grammar, expression, logic and coherence)

Prizes

1st Place

- \$60,000 from the Jamaica Library Service
- Trophy courtesy of Carlong Publishers

2nd Place

- \$30,000 from the Jamaica Library Service
- Trophy courtesy of Carlong Publishers

At the time of the writing of the report the first round of marking was completed and the top five entrants were declared. The winner is expected to be announced after the second marking, to be followed by a presentation ceremony scheduled for June 2009. The top entrants are listed hereunder.

- Britanny Pink – *Kingston & St Andrew Parish Library – Convent of Mercy Academy*
- Chris-Ann Thomas - *Kingston & St. Andrew Parish Library – Ardenne High School*
- Shenieka Scott – *Kingston & St. Andrew Parish Library – Dunoon Technical High*
- Sean Davis – *Kingston & St. Andrew Parish Library – Excelsior High School*
- Andre Poyser -*Manchester Parish Library - Munro College*

Staff Library Re-Opening

The reopening of the library was symbolic in the anniversary year following seven years of dormancy. The refurbished library is well equipped with model furnishing, computer systems and a wide array of print resources for employees' informational and recreative needs.

The staff library started as a collection of material on Librarianship offering support to members of staff studying the discipline to achieve professional qualification. In 2002 a decision was taken to close and reengineer the staff library to:

- Continue lifelong learning
- Keep pace with advancements in all fields of knowledge
- Develop capabilities and improve productivity
- Promote personal and social well being through optimum use of leisure
- Influence and contribute to improvement of life skills of colleagues
- Enhance the image of the organization by convincing presentation to the public of a generally aware, balanced, confident and well-informed work force.

The unit was reopened on January 15, 2009 at a dedication ceremony held at Headquarters. The library was dedicated by Rev. Fr. Michael O'N Allen, Director of Christian Education, Diocese of Jamaica. Over 80 guests representing the Board, management and staff from the island network, affiliated libraries and agencies were in attendance to witness the reopening of the library.

International Conference

The 60th Anniversary International Conference was held from February 16 – 21, 2009, under the theme “*Public and School Libraries: Your Partner in National Development.*” The event was hosted at the Sunset Jamaica Grand Resort & Spa, in Ocho Rios. The conference sought to engage the attention of library and information professionals, school teachers, principals, policy makers, developmental and literacy specialists, and community leaders from across the world.

The main objectives were to:

- Engage policy-makers in discussion on the importance of libraries in national development
- Identify benchmarks for best practices
- Provide opportunities for human resource development
- Forge partnerships

Over the five days these objectives were successfully met.

The conference provided an interesting mix of topics presented by a qualified slate of speakers. Thirty-two (32) highly informative and often energetic presentations and discussions were delivered in the form of plenary and concurrent sessions, panel discussions, workshops, poster sessions and sidebars.

Highlights of the topics presented at the conference included:

- ***A National Policy for Public and School Libraries*** by Hon Andrew Holness, Minister of Education, Jamaica
- ***The Jamaica Library Service and Vision 2030 Jamaica: National Development Plan (Draft) – Critical Partners for Success*** by Mrs. Patricia Roberts, Director General, Jamaica Library Service.
- ***School and Public Libraries Collaboration: Charting the Course for National Development*** by Dr. Paulette Stewart, Lecturer, Department of Library and Information Studies, University of the West Indies, and Mrs. Mary Bolajoko Bewaji, Regional Director, Jamaica Library Service
- ***Information Literacy Programmes Impacting Educational Development: Case Studies from the Caribbean***: Mrs. Dorcas Bowler, Director, Bahamas Public Library; Mrs. Joy Ysaguirre, Chief Librarian, Belize National Library Service and Information System; Mrs. Annette Wallace, Executive Director, National Library and Information System Authority, Trinidad & Tobago; Mrs. Norma Amenu Kpodo, Campus Librarian University of the West Indies Library. This panel discussion was sponsored by UNESCO
- ***Personal Identity and National Development: Indigenous Literature for Caribbean Children*** by Dr. Cherrell Shelley-Robinson, Lecturer, Department of Library and Information Studies, UWI
- ***Public Libraries Facilitating the Productive/Business Sector*** by Mrs. Audrey Hinchcliff, CEO, Manpower & Maintenance Service
- ***Reading Habits of Jamaican Children*** by Ms. Jody-Ann Reece, Research and Targeting Coordinator, Early Childhood Commission and Dr. Maureen Samms-Vaughan, Professor of Child Health, Consultant Developmental and Behavioural Paediatrician, University of the West Indies Hospital

A total of 252 delegates from Jamaica, United States of America, Canada, Belize, Bahamas and Trinidad & Tobago participated in the conference.

Sponsorship

The involvement of sponsors contributed to the successful execution of the event. Partners were:

- UNESCO
- Logo Branding
- Nelson Thornes Publishers
- Scotia Bank
- Gumdrops Books
- Phoenix Printery

Other highlights

- Presentation of 1,400 books from the Sand Pebbles Series valued at over One Million dollars made to the Jamaica Library Service by Carlong Publishers.
- Exclusive coverage provided via live Radio Outside Broadcast on Power 106 afternoon programme *'Both Sides of the Story'*,
- Closing banquet
- JLS Jog
- Networking Games & Spot prizes
- Free Computer & Internet services in a state of the art Internet Café
- Tours to Prospect Plantation, Oracabessa High School Library and St Ann Parish Library.

A full report of the conference is available at the organization's website at www.jls.gov.jm

Publication

Two key publication projects were identified to be undertaken following the 60th anniversary celebrations. The projects are tentatively scheduled to begin in September 2009 with:

- The publication of "Jamaica Library Service: Progress in Pictures Vol. II, 1970 – 2008"
- The 60th Anniversary Commemorative Video – *"Honouring the Past... Repositioning for the Future"*

MARKETING SUPPORT

The commemorative activities were not only focused on the 60th anniversary events, but were also designed to re-sensitize the public of the organization's role, scope and programmes and services provided. This was accomplished through several key marketing initiatives to increase the visibility of the celebration.

Anniversary Logo and Theme

The Jamaica Library Service logo was enhanced with special notation of the 60th milestone and the period of the anniversary celebration. It was utilised in all material, such as the organisation's letterhead, brochures, flyers, promotional items and signage and was also incorporated in all print and electronic advertisements.

The theme, "*Honouring the Past... Repositioning For the Future*," was created to reflect the achievements, growth and future direction of the organization. The theme was used throughout the Network in all forms of communication for which it could be appropriately utilized and usually accompanied the logo.

Media activities

There was significant interactive promotional programme mounted to support the anniversary celebration using all media formats to include:

- Print
- Radio
- Television
- Website
- Promotional novelties

Branding - Banners, Letterheads, Posters

Fourteen (14) outdoor banners were used to advertise the anniversary as well as to draw attention to the main service points.

New letterheads were designed branded with the new logo and were used throughout the island network to communicate the organization's milestone to stakeholders.

CONCLUSION

The commemorative activities recorded an outstanding level of performance in spite of challenges experienced with funding throughout the year, and achieved its objective of:

- sensitizing the public of the celebrated milestone achievements
- recognizing strategic partners for roles played in the development of the organization
- increasing public awareness of the organizations service, programmes and resources available through the public an school library network
- promote the current developmental plans as the organization repositions toward the provision of a well-resourced, well-managed and technology-enhanced institution providing universal access to information and knowledge.

An expanded report on all the activities of the anniversary can be obtained at
www.jls.gov.jm

APPENDICES

Appendix PLN 001

EXTENSION ACTIVITIES FOR APRIL 2008 – MARCH 2009

REGION I

Kingston and St. Andrew Parish Library (K.S.A.P.L.)

Promotional Activities

2008

April – August	National Reading Competition- Theme: “ <i>Sixty in 2008: Read and Celebrate</i> ” – Parish Library
May 23	Labour Day – Theme: “ <i>Eat What You Grow, Grow What You Eat</i> ” – Parish Library
October 9	Mobile Service- Theme: “ <i>Mobile Library to the Trench Town Community</i> ” – Mobile Library
Oct 26- Nov 1	Library Week – Theme: “ <i>Libraries Charting a Course for Development</i> ” – Parish Library & Mobile Library
October 29	Information Skills – Theme: “ <i>Learning Information Skills</i> ” – Shortwood Branch Library
October 29	Staff Talent - Theme “ <i>Libraries and the Creation Within</i> ” – Parish Library

2009

January 1	Reading – Theme: “ <i>Why Should We Read?</i> ” – Shortwood Branch Library
January 29	Class visit- Glenmuir High School- Reference Department
January – March	National Reading Competition 2009 – Theme: “ <i>Read a Page at Any Age</i> ” – Parish Library
February 6	Class visit – St. Hugh’s Preparatory School – Parish Library
February 10	Class visit – Home Schoolers - Parish Library
February 12	Class visit – St. Hugh’s Preparatory School – Parish Library
February 14	Valentine’s Day – Theme: “ <i>Beauty of Love</i> ” – Parish Library

February 18	Class visit – Sts. Peter & Paul Preparatory – Parish Library
February 18	Class visit – Grove Primary
February 24	Class visit – Obistan Preparatory – Parish Library
March 6	Class visit – Pentab High School- Reference Department
March 11	Presentation – Theme: <i>“Information Literacy Skills Using the Big 6 Model”</i> – Cockburn Gardens Primary & Junior High School
April 8	Class visit - Foga Road Primary – Parish Library
May 16	Class visit - Trinitarian Basic School – Parish Library
June 22	Class visit – St. Mary’s College

Public Education

2008

March	Easter – Theme: <i>“Easter Traditions”</i> – Higholborn Street Branch Library
Mar 29-Apr 4	<i>“Health and Wellness”</i> - Parish Library
April	Easter – Theme: <i>“Easter & Lenten Period”</i> – Tivoli Gardens Branch Library
April 1-30	World Health Day- Theme: <i>“Health & Wellness”</i> – Parish Library
April 1-30	<i>“Diabetes”</i> – Parish Library
April 1-30	Cancer Awareness Month – Theme: <i>“Cervical Cancer”</i> – Parish Library
April 1-30	<i>“Cancer Awareness”</i> -Port Royal, Shortwood, Harbour View, Higholborn Street and Parks Road Branch Libraries
April 1-30	<i>“Farmers Month”</i> – Shortwood Branch Library
April 1 - 30	Farmer’s Month- Theme: <i>“Modernizing Agriculture Through Technology”</i> – KSAPL - Parish Library
April 7-30	World Health Day- Theme: <i>“Living a Healthy Lifestyle”</i> – KSAPL (Parish Library)
April 17	World Haemophilia Day – Theme: <i>“Registering & Identifying Patients: Count Me In”</i> – Parish Library

April 20-26	Reading Week – Theme: <i>“Read Your Way to Success”</i> – Parish Library
April 23	World Book & Copyright Day –Theme: <i>“Promoting Reading, Publishing & the Protection of Intellectual Property Through Copyright”</i> – Parish Library
May 1-31	Child Month – Theme: <i>“Our Children: Today’s Investment, Tomorrow’s Gain”</i> – Concert and Exhibition Parish Library <i>“Child Month”</i> - Harbour View, Shortwood and Mavis Bank Branch Libraries
	Child Month – Theme: <i>“Enabling Independent, Enthusiastic and Successful Learners”</i> - Parks Road Branch Library
May 14-31	<i>“Child Month”</i> - Port Royal Branch Library
May 4 - 10	Education Week – Theme: <i>“Building a Learning Culture In Schools: Enabling Successful, Enthusiastic & Independent Learners, Adolescents”</i> – KSAPL (Parish Library)
May 14 – 16	Education Week – Theme: <i>“Importance of Reading”</i> – Parish Library & Mobile Library
May	Education Week – Shortwood and Harbour View Branch Libraries
May 6	Read Across Jamaica Day – Parish Library
May 11	Mothers’ Day- Theme: <i>“Love From Within”</i> – Parish Library
May	Mothers’ Day – Theme: <i>“God Could Not Be Everywhere Therefore He Made Mothers”</i> – Parish Library
June 1-30	Road Safety Month – Theme: <i>“Walk Good”</i> – Parish Library
June	Fathers’ Day – Theme: <i>“Celebrating Fathers”</i> – Majesty Gardens Branch Library
June	Disaster Preparedness Majesty Gardens and Harbour View Branch Libraries
June	Hurricane Season – Theme: <i>“Disaster Preparedness”</i> – Shortwood Branch Library
June 14	World Blood Donor Day – Theme: <i>“Giving Blood Regularly”</i> – KSAPL, Reference
June 15	Fathers’ Day Theme: <i>“Celebrating Our Fathers”</i> –KSAPL

June 16	Disasters – Theme: <i>“Disasters Are a Constant Reality”: Be Prepared For Any Eventuality “With Focus On Pedestrians”</i> – Parish Library
September 9	Literacy- Theme: <i>“Literacy is the Best Remedy”</i> Shortwood Branch Library
September 26	Information Literacy - Theme <i>“Literacy is the Best Remedy”</i> - Parish Library
September 27	Miss Lou – Theme: <i>“Tenky Miss Lou”</i> – Parish Library
October 1	Breast Cancer Awareness Month - Higholborn Street Branch Library
October 1-31	Breast Cancer Awareness Month – Theme: <i>“Breast Cancer Protection Is Early Detection”</i> – Parish Library
October 1	<i>“Celebrating Our Cultural Heritage in Foods”</i> – KSAPL – Parish Library
October	Pink Eye – Theme: <i>“Pink Eye: Be Aware”</i> – Shortwood Branch Library
October 10	Our National Heroes and the Emblems of Nationhood – Mavis Bank Branch Library
October	National Heroes’ Week- Theme: <i>“Celebrating Our National Heroes”</i> – Parks Road Branch Library
October	National Heroes’ Week - <i>“Saluting Our Heritage: Building Our Nation”</i> – Higholborn Street Branch Library
October 14	National Heroes’ Day - <i>“Jamaican Mystical Heritage”</i> – Parish Library
October 15	National Heroes’ Day – Port Royal Branch Library
October 15	National Heroes Day – <i>“Our Cultural Heritage in Herbs and Spices”</i> – KSAPL (Parish Library)
October 16	National Heritage Week – <i>“Our Heritage”</i> – Shortwood Branch Library
October 17	Heritage Week – Theme: <i>“Jamaica’s Heritage”</i> – Parish Library
October 21	<i>“Care Of Books, Finding Aids, Literacy Elements, Parts of a Book, Children’s Literature, Reference Sources, Information Seeking Strategies, Literacy Genres”</i> – Stony Hill Branch Library

October 26-31	Fire Safety Awareness Week - Theme: <i>“Awareness the Key to a Fire Safe Community”</i> – Parish Library
October 29	<i>“Types of Reference Sources”</i> and <i>“Parts of a Book”</i> – Shortwood Branch Library
October 30	<i>“Importance of Reading”</i> – Parks Road and Stony Hill Branch Libraries
October 30	Open Day - Theme: - <i>“Honouring the Past... Repositioning for the Future”</i> – (Parish Library)
November 1	Drug Awareness Month – Parish Library
November 1	Parents’ Month – Theme: <i>“Parents...Get It Right”</i> – Parish Library
November 1	Parents’ Month – Theme: <i>“Parenting Right From the Start”</i> – Mavis Bank Branch Library & Mobile Library
November 12	Lifelong Learning to the World – Parish Library
December 17-31	Christmas- Theme: <i>“Christmas in Jamaica Then and Now”</i> – Mobile Library
December	Christmas – Theme: – <i>“Christmas is Here”</i> – Mobile Library
December 21	Christmas – Majesty Gardens Branch Library

2009

January 1	Black History Month – Theme: <i>“Saluting our Black Freedom Fighters”</i> – Higholborn Street Branch Library
January 8	Earthquake Awareness Week – Theme: <i>“Be Prepared”</i> – Shortwood Branch Library
January 9	Earthquake Awareness Week - Theme: <i>“Earthquakes Have No Seasons: Do Your Part.... Be Earthquake Smart.”</i> - Parks Road Branch Library
January 10	Earthquake Awareness Week – Theme: <i>“The History of Earthquakes”</i> – Mavis Bank Branch Library
January 11-17	Earthquake Awareness Month – Theme: <i>“Earthquakes Have No Seasons: Do Your Part.... Be Earthquake Smart.”</i> - KSAPL
January 12	Earthquake Awareness - Harbour View Branch Library

January 17	World Religion Day –Adult Reference and Adult Lending, KSAPL
January 20	Barack Obama - Theme <i>“The Change We Need.”</i> – Parish Library
January 21	<i>“Chinese New Year: The Year Of Ox”</i> – Parish Library
January 21-27	World Leprosy Week – Theme: <i>“Transforming and Empowering the Lives of Peoples Affected by Leprosy”</i> – KSAPL
January 30	Bob Marley’s Birthday – Parish Library
January 30	Information Literacy - Mobile Library
January 30	Obama: The Change We Need – Mobile Library
January 30	Open Day – Theme: <i>“Literacy Expose.”</i>
February	Barack Obama: Yes We Can – Shortwood Branch Library
February 1	Black History Month – Port Royal Branch Library
February 1	Earthquake Awareness Month – Stony Hill Branch Library
February 2	Black History Month - Harbour View, Stony Hill and Tivoli Branch Libraries
February 3	Valentine’s Day – Theme: <i>“Love is in the Air”</i> – Junior Library
February 3-9	Bob Marley’s Week – Theme: <i>“Making Of Music”</i> – Parish Library
February 4	Black History Month – Mavis Bank Branch Library
February 4	Valentine’s Day – Mavis Bank Branch Library
February	<i>“Martin Luther King”</i> and <i>“Rosa Parkes”</i> – Shortwood Branch Library
February 6	Bob Marley’s Birthday - Theme: <i>“Soul Rebel.”</i> – Parish Library
February 9	Bob Marley – Tivoli Gardens Branch Library
February 10	Valentine’s Day – Harbour View Branch Library
February 11	Black History Month – Theme: <i>“Black And Proud”</i> – Parks Road Branch Library

February 18	Heart Month – Harbour View Branch Library
February 21	Easter – Theme: “ Lent ” – Mavis Bank Branch Library
February 23	Easter – Theme: “ Ash Wednesday ” – Tivoli Gardens Branch Library
February 27	Easter- Theme: “ Ash Wednesday ” – Majesty Gardens Branch Library
March 2	Easter – Theme: “ Lent ” – Tivoli Gardens Branch Library
March 4	“ World Kidney Day ” and “ World Consumer Rights Day ” – Port Royal Branch Library
March 6	International Women’s Day – Harbour View Branch Library
March 6	Easter – Tivoli Gardens Branch Library
March 9	“ Fibroid Awareness ” and “ Commonwealth Day ” – Harbour View Branch Library
March 11	Kidney Awareness Day – Harbour View Branch Library
March 12	World Kidney Day – Mobile Library
March 14	International Day for the Elimination of Racial Hatred – Parish Library
March 25	International Day for the Commemoration of the Two Hundredth Anniversary of the Abolition of the Slave Trade - Theme: “ Reflecting on the Past and Looking to the Future. ”

Networking with other Agencies and Communities

2008

May 6	National Council for Indian Culture – “ Commemoration of the 163rd Anniversary of the arrival of Indians in Jamaica ” – Parish Library
May 15	World Telecommunications and Information Society Day (Ministry of Energy, Mining and Telecommunications (MEMT)) – Theme, “ Connecting Persons with Disabilities: ICT Opportunities for all. ” – Parish Library

September 26	Harbour View Primary School Literacy Jamboree – Theme <i>“Literacy is the Best Remedy”</i> – Parish Library
2009	
January 7	Launch of <i>“Shaggy Parrot and the Reggae Band”</i> by Jana Bent – Parish Library
January 27	National Career Development Conference – Theme: <i>“Career Development: the Journey to Success”</i>
January 27	Shipping Association of Jamaica 70 th Anniversary – <i>“Photographic and Artifacts Exhibition”</i> – Parish Library
January 30	Cockburn Gardens Primary & Junior High School Literacy Expo/Fair – Themes: <i>“Literacy Exposé”</i> and Barack Obama – Parish Library
March 27	Early Childhood Commission’s Handing Over Ceremony and Reading Fair – Theme: <i>“Promoting Early Literacy Among Our Young Children”</i>
March 30	Lecture by Professor Michael Burlingame – Theme: <i>“A Legacy of Freedom of Change: Lincoln & Obama”</i> – Parish Library

[St. Catherine Parish Library](#)

Public Education

2008

April 7	World Health Day. Theme: <i>“Protecting Health from Adverse Effects of Venereal Disease.”</i> - BogWalk Branch Library
April 20-26	Reading display. Theme: <i>“Read your Way to Success”</i> at all service points
April 22	Earth Day. Theme: <i>“Protecting our Wildlife”</i> - BogWalk Branch Library
April 22-26	Reading Week. Activities at all service points
May 1-31	Child Month display. Theme: <i>“Our Children: Today’s Investment, Tomorrow’s Gain”</i> (Display mounted at all service Points)
May 6	Read Across Jamaica Day (Activities took place at all service points)

May 8	Disaster Preparedness Presentation Old Harbour Branch Library
May 20	Disaster Preparedness Presentation Guy's Hill Branch Library
May 21	Jamaican Culture and St. Catherine Parish Library Network display mounted at Spanish Town Primary School
May 22	Child Month Display mounted by The Child Development Agency – Parish Library
May 29	Child Month Concert Parish Library
June 1-31	Disaster Preparedness Display Mounted at all service points
June 5	Jamaican Culture and St. Catherine Parish Library Network display mounted at Cultural Day for the National Senior Citizens
June 6	Father's Day display Mounted - Bogwalk and Hellshire Park Branch Libraries
June 12	Disaster Preparedness presentation Waterford Branch Library
June 13	Food Safety Week (June 15-21) display mounted by the St. Catherine Public Health Department
July 1-31	Importance of Reading mounted at the Kitson Town Branch Library
September 16-26	Jamaica Library Service, 60 th Anniversary Exhibition Mounted at the Parish Library
September 1	Display mounted on Louise Bennett at Guy's Hill Branch Library
September 22	Panel Discussion on HIV/STI at the Parish Library
October 1-30	National Heritage Display mounted at all service points.
October 6-10	Mental Health exhibition mounted at Parish Library Theme: <i>“Jamaican Priority – improving services through citizen advocacy and action”</i>
October 7	Heritage Day Celebration Function at Greater Portmore Branch Library

October 26 – Nov. 7	Library Week Display mounted at All Service Points. Theme: <i>“Libraries: Charting a Course for Development”</i>
October 30	Jamaica Library Service 60 th Anniversary Open Day at all service points.
October 30	Jamaica Library Service Past and Present Directors Display mounted at all service points.
November 1	Drug Abuse Display and Parenting Display at all service points
November 19	Parent Month Forum at Riversdale Branch Library
December 1	World AIDS Day Exhibition mounted at all service points
2009	
January	Disaster Preparedness Earthquake display mounted at all service points
February	Black History Month exhibition mounted at all service points

REGION II

St. James Parish Library

Public Education Exhibitions

2008

April 1-30	Cancer Awareness Month: <i>“Awareness Saves Lives”</i> all service points
April 20 – 26	Reading Week: <i>“Read Your Way to Success”</i> all service points
April 23	World Book and Copyright Day
May 1- 30	Child Month <i>“Our Children: Today’s Investment ... Tomorrow’s Gain”</i> - all service points
June 1- 30	Disaster Preparedness Month: <i>“Disaster is a reality: Be prepared for any Eventuality”</i>
June 3	Mounted for ACURIL Conference: <i>“Historic St. James”</i> all service points
June 4 – 10	National Environmental Awareness Week: <i>“Kick the Habit! Towards a Low Carbon Economy”</i> all service points
July 25	Summer Programme Exhibition <i>“Sixty in 2008: Read and Celebrate”</i> – all service points

August 19	Beijing 2008 – Olympic Beijing 2008
September 8	International Literacy Day, Literacy and Health
September 8 - 12	Literacy Week, Read Your Way to Success
September 9	Celebrating Miss Lou's Birthday " <i>Miss Lou MoBay Ring Ding</i> "
October 1 – 31	Breast Awareness Month " <i>The Best Protection is Early Detection</i> "
October 15	Heritage Week " <i>Saluting Our Heritage ... Building Our Nation</i> "
October 30	JLS 60 th Anniversary Open Day " <i>Honouring the Past ... Repositioning for the Future</i> "
November 1 – 30	Parent Month " <i>Parenting Right from the Start</i> "
2009	
January 5 - 16	Jamaica Library Service 60 th Anniversary Celebration Exhibition
January 11 – 17	Earth Awareness Month " <i>Earthquakes Have No Season: Do your Part ... Be Earthquake Smart</i> "
January 20	Barrack Obama Exhibition
February 1- 28	Reggae Month: " <i>Celebrating Reggae Month</i> "
February	" <i>Pioneers of St. James Parish Library</i> " in recognition of JLS 60 th Anniversary

Promotional Activities

Class Visit

2008

May 29 Norwood Basic School

2009

January 23 Glendevon Primary & Junior High

January 27 Sunderland Primary

March 18 Maldon High School

Albion Basic School
Heinz Simonich Preparatory School

March 3 Blossom Gardens Children's Home

March 10 Rose Heart Preparatory School

March 12 D.M.P. Academy

School Visit

2008

May 6 Lottery All Age
Montego Bay Infant

May 8 Chetwood Memorial Primary

September 9 Cornwall College

November 5 Chetwood Memorial Primary School

October 29 Mt. Alvernia High

October 30 Kidz Palace

2009

January 29 Solomone Kindergarten

March 6 Comfort Hall Baptist Basic School

Networking with Other Agencies

2008

May 3 – 4 St. James Horticultural Society Flower Show held
at Porto Bello, *“Beauty in the Wild”*

May 26 Representatives from Bank of Nova Scotia addressed the staff on the
advantages and disadvantages of owning a credit card.

June 5 Tour of the library given to international representatives of ACURIL
Conference

July 24 Hosted Bahai Faith exhibition

August 11 The Jamaica South Africa Friendship Association Exhibition *“Building
Bridges ... Forging Friendship”*

September 9 St. James Parish Library in collaboration with Jamaica Cultural
Development Commission mounted exhibition in celebration of Miss
Lou’s Birthday at the Montego Bay Civic Centre

September 24	St. James Parish Library hosted Ministry of Education and Literacy Unit host Literary Committee “ <i>Changing lives through literacy</i> ”
November 10	Isaac Edmestone Barnes Exhibition (1857 – 1930) “ <i>New Research Reveals Amazing Transformation</i> ”
November 17	St. James Parish Library Launch Senior Citizen Computer Training and Introduction to Jaws Software
2009	
February 23	JCDC Creative Writing Exhibition Launch
March 4	JCDC Creative Writing Workshop
March 26	St. James Parish Library host Sorptimist International Forum “ <i>Abortion and the Issues Surrounding it</i> ”

Hanover Parish Library

Public Education

Promotional Activities

2008

April	School visit - Askenish Branch Library Reading with Rotarians - Askenish Branch Library
April 18- 25	Theme: “ <i>Read your way to success.</i> ” Lucea Infant, Esher Basic School, Clare’s Preparatory - Story Hour - Parish Library
April 24	Young’s Pre-School and Day Care - Hopewell B/L
April 25	School visit Rhodes Hall High - Parish Library
May 3	Launch of “ <i>The Story of Hanover: a Jamaican Parish</i> ” by Marguerite Curtin. - Parish Library, Askenish B/L, Chester Castle B/L, Green Island B/L, Hopewell B/L
May 6	Read Across Jamaica Day School visits to Clare’s Preparatory, Green Island Primary, Middlesex Primary, Lucea Infant, Prospect Early Childhood, Chester Castle Basic, Askenish Basic schools - Parish Library Class visits: Alpha Step, Greenland Basic, March Town SDA Prep and Lucea Infant schools

May 15	Public Forum on Human Trafficking, guest speaker -Senator Arthur Williams – Parish Library
May 22	Launch of Senior Citizen Computer class – Parish Library
May 30	Annual Child Month concert - Parish Library
June 4 - July	Reading Frenzy - All Service Points
August 20	Annual Summer programme Theme: “ <i>Sixty in 2008 ...Read and celebrate</i> ” – Parish Library
September 16	Summer camp participants visit to library Weeny Wednesday- Cave Valley Basic, Christian Fellowship Basic, Askenish basic and Greenland Basic
September 14	Story time with Amina Blackwood Meeks Class visit Lucea Preparatory - Parish Library
September 23	School visit to Rhodes Hall High Theme “ <i>Literacy is the best Remedy</i> ” - Hanover Parish Library
October 22	Class visit - Lucea Infant school – Hanover Parish Library
October 30	Display -Open Day - Theme “ <i>The Way We Were and Where We Are Now</i> ” - All service points Class visits-Blair’s Basic, Askenish Basic and Askenish All Age. Alpha Preparatory, Cacoen Castle, Askenish All-Age, Middlesex Corner Primary - Askenish B/L, Hopewell B/L, Parish Library Open Day activities at all service points Radio (Power106 FM) Interview Mr. William James, oldest member of the Parish library Cutting of Anniversary cake - Parish Library
October 31	School visits- Lucea Infant & Clare’s Preparatory Alpha Preparatory, Cacoen Castle, Askenish all-Age, Middlesex Corner Primary “ <i>The key to a fire safe community</i> ” conducted by Lucea firefighters – Parish Library
November 5	Weenie Wednesday - Lucea Infant School - Parish Library
November 12	Read for Fun session Esher Primary School - Parish Library

November 20	Re-dedication ceremony for Pondside Branch Library. Guest speaker- Mrs. Beverley Anderson Manley
November 26	Weeny Wednesday - Lucea Infant School - Parish library
December 3	Weeny Wednesday with Santa Claus - Lucea Infant , Pondside Basic, Orange Bay Basic schools
December 5	Armchair Travel to Wisconsin with Ms. Carol Palmert. Theme: <i>“Thanksgiving and it’s Origin”</i>
December 15- 20	Jamaica Library Service’s 60 th Anniversary Display - Parish Library
December 18	Tribute to Millicent Clare - Parish Library
December 30	Computer training - Camp participants Parish Library
2009	
January 30	Armchair Travel to South Africa - Parish Library
February 3	Training in use of the JAWS Software – Parish Library
February 4	Class visit - Lucea Infant Parish Library
February 20	Jamaica Day hosted by Mrs. Evangeline Clare - Parish Library
March 6	Armchair Travel to Cuba by Mr. Luis Brizuela, Cuban national – Parish Library
March 12	Official opening of the Creative Writing Exhibition co-hosted with JCDC - Parish Library
March 14	<i>“Recycle and Re-use”</i> Story hour session hosted by Hollins group
March 16	Armchair Travels to West Virginia - Parish Library
March 18	Weeny Wednesday - Sandy Bay Basic and Lucea Infant schools- Parish Library
March 19	Armchair travels to Malaysia, New York and Virginia conducted by students of the Hollins University Team. – Parish Library

Trelawny Parish Library**Public Education****2008**

April 1 -30	Exhibition –Theme: <i>“Careers in Librarianship”</i>
April –August	National Reading Competition -Theme: <i>“Sixty in 2008: Read and Celebrate”</i>
May 8-15	Reading Week Activities – Theme: <i>“The Importance of Reading”</i> .
May	Careers Day Exhibition at Holland –Theme: <i>“Careers in Librarianship”</i>
May 1-31	Exhibition -Theme: <i>“Know Your Parish: Ben Down Market”</i>
June 8	Trelawny Horticulture Show - Theme: <i>“Authentic Jamaican Flowers”</i>
June 1 -30	Exhibition on Hurricane Season - Theme: <i>“Disaster Preparedness”</i>
August 2-31	Emancipation -Theme: <i>“Emancipation 1834 -2008”</i>
August 2-31	Exhibition on the Olympics Games Theme: <i>“Jamaica in the Olympics”</i>
August 20	Exhibition on: <i>“Jamaica South Africa Friendship Association”</i> .
August 27	Exhibition - Theme: <i>“Back to School Tips”</i>
October 30	Open Day Display- Theme: <i>“Information Sources at the Library”</i>
	Exhibition – Theme: <i>“History of the Trelawny Parish Library”</i>
November 1-15	Exhibition- Theme: <i>“What is Pink Eye?”</i>
November 1-31	Parenting Month exhibition - Theme: <i>“Parenting Right From the Start”</i>
November 14	World Diabetes Day exhibition - Theme: <i>“Diabetes in Children and Adolescence”</i>
November 26	World AIDS Day exhibition. Theme: <i>“Leadership”</i>
December	Christmas exhibition- Theme: <i>“Christmas in Jamaica”</i>
December	University of the West Indies exhibition - Theme: <i>“New Research by Professor Alan Eyre Revealed the Amazing Transformation of Isaacs Edmestone Barnes to Dr. J, Edmestone Barnes, CM CC FRGS”</i>

2009

January	Earthquake Awareness exhibition " <i>Be prepared for Earthquakes</i> "
February 6	Bob Marley Birthday exhibition - Theme: " <i>Bob Marley</i> "
February	Reggae Month exhibition. - Theme: " <i>History of Reggae</i> "
February	Black History Month exhibition – Theme " <i>Some Risen Stars of Trelawny</i> "
February 25	Hague Agricultural Show display - Theme: " <i>We Eat What We Grow and Grow What We Eat</i> "

REGION III**Manchester Parish Library****Public Education****2008**

April 7	Health checks and talk on Health Awareness Day at the Christiana Branch Library
April 7	An exhibition in observance of " <i>World Health Day</i> " was mounted at the Parish Library
April 7 – 30	Exhibitions " <i>Eat Right Live Healthier</i> " and " <i>Protecting Health from Climatic Change</i> " were mounted at the Christiana Branch Library
April 17	An exhibition in observance of " <i>World Hemophilia Day</i> " was mounted at the Parish Library
April 23	An exhibition on " <i>Genres of Literature</i> " by the Parish Library and mounted at Manchester High School.
April 24	An exhibition mounted on " <i>The Male Side of the Story</i> " at the Parish Library
May 1 – 31	An exhibition on " <i>Parenting</i> " was mounted at the Mile Gully Branch Library
May 1 – 31	The exhibition " <i>Our Children: Today's Investment Tomorrow's Gain</i> " mounted at the Newport Branch Library

May 8 – 12	An exhibition in observance of “ World Red Cross Day ” was mounted at the Christiana Branch Library
May 8 – 31	An exhibition was mounted at Frankfield Primary School by the Lancaster Branch Library in observance of “ Youth Expo Day. ”
May 16	The exhibition “ Our Children: Today’s Investment, Tomorrow’s Gain ” was mounted at the Parish Library in celebration of Child Month
May 16	The exhibition “ Our Children: Today’s Investment, Tomorrow’s Gain ” was mounted at the Bellefield Branch Library
May 18 – 31	An exhibition on “ Trade Unions in Jamaica ” was mounted at the Christiana Branch Library
May 21	A talk on “ Children and Health, Personal Hygiene and Body Changes ” at the Christiana Branch Library
May 22	The exhibition: “ Spring’s Delight ” by the Parish Library mounted at the Manchester Horticultural Society’s Annual Flower Show
June 1	A display featuring Manchester Parish Library Network’s National Reading Competition 2007 Parish Champions mounted at the Parish Library
June 12	A display featuring the Prime Minister and other members of Jamaica’s Cabinet mounted at the Parish Library.
June 17 – 31	The exhibition “ Children and Road Safety ” mounted at the Christiana Branch Library
June 21	The exhibition “ Children and Road Safety ” mounted by the Parish Library
June 21	Display of posters on “ Disaster Preparedness ” by Manchester Parish Council was mounted at the Parish Library
June 30	A talk on “ Preparing for the Hurricane Season ” at Christina Branch Library
June – September	The exhibition: “ Warning: Be prepared for the Next Hurricane ” was mounted at the Christiana Branch Library
July 1 - 31	An exhibition on “ Norman Washington Manley ” was mounted at the Christiana Branch Library
July 1- Sept. 31	A Display: “ Facts on Hurricane ” at Porus Branch Library

July 4	The exhibition “ <i>Norman Washington Manley: The Visionary</i> ” was mounted at the Parish Library
July 8 - 21	An exhibition: “ <i>Are you prepared?</i> ” Preparation tips for the Hurricane Season was mounted at the Christiana Branch Library
July 31	Exhibition on Emancipation was mounted at Maidstone Branch Library
August 5 - 30	The exhibition “ <i>Celebrating our Heritage</i> ” in observance of Emancipation /Independence was mounted Christiana Branch Library
August 17 - 30	An exhibition on “ <i>Marcus Mosiah Garvey</i> ” in observance of Marcus Garvey’s Birthday was mounted at the Christiana Branch Library
August 18 - 30	An exhibition on “ <i>Marcus Mosiah Garvey</i> ” in observance of Marcus Garvey’s Birthday was mounted at the Parish Library
September 8	Display in observance of: “ <i>International Literacy Day</i> ” was mounted at the Bombay Branch Library
September 8	The exhibition “ <i>Literacy is the best Remedy</i> ” in observance of International Literacy Day was mounted Christiana Branch Library
September 8 - 30	An exhibition on “ <i>Louise Bennett-Coverley</i> ” was mounted at the Christiana Branch Library
September 15 - 19	An exhibition: “ <i>Jamaican Olympians</i> ” was mounted at the Bombay Branch Library
September 29	Visit to Lindo’s Nursing Home in observance of Senior Citizen’s Month by Christiana Branch Library
September 29	The exhibition “ <i>Jamaicans Olympians</i> ” was mounted at Mile Gully Branch Library
September 29	The exhibition “ <i>World Athletics Championships</i> ” was mounted at the Mile Gully Branch Library
October 2	An exhibition on “ <i>Our National Heroes - Celebrating Our Heritage</i> ” was displayed in the Junior Department at the Parish Library.
October 8 – 22	An exhibition was displayed at Porus Branch Library emphasizing “ <i>Our National Heritage</i> ”
October 10 – 31	Exhibitions on “ <i>Heritage sites in Manchester</i> ” and “ <i>Remembering our Heroes</i> ” were mounted at Christiana Branch Library in the Junior and Adult department respectively.

- Oct. 10 – Nov. 10 A set of Jamaican artifacts from the Iris Scarlett Museum was displayed at Christiana Branch Library, in celebration of National Heritage Week.
- October 12 – 18 An exhibition about “*Our National Heroes*” was mounted at Bellefield and Bombay Branch Libraries, an exhibition on “*Jamaica’s Culinary Delights*” was also mounted at Bellefield Branch Library.
- October 13 – 23 An exhibition under the theme “*Reading is a Way of Life*” was mounted at Porus Branch Library, at Porus High School, emphasizing the importance of reading.
- October 14 A talk on the “*National Heritage of Jamaica*” at the Christiana Seventh Day Early Childhood Institution, by Mitchel Barnes – Librarian.
- October 14 A Heritage Extravaganza concert, hosted by the Mile Gully Branch Library was held in the Mile Gully Town Square, featuring, traditional and non-traditional dance, singing and poetry, from students and members of the community. Additionally, an exhibition on the various types traditional dance in Jamaica was mounted at the Mile Gully Branch Library.
- October 14 Storytelling at Porus Branch Library, to a group of students from Porus Primary School, conducted by Mr. Peter Morris - member of the community of Porus.
- October 15 A heritage concert at the Parish Library, and Christiana Branch Library, featuring cultural dance, songs and poems.
- October 16 The Broadleaf Branch Library hosted a talk on “*National Land Agency*” which was given by Mrs. Janice McLean-Buchanan. While, a heritage concert was held, traditional food was also prepared and displayed at Bellefield Branch Library, while, a concert was also held at Bombay Branch Library.
- October 17 A heritage concert was held at Cross Keys Branch Library
- October 22 – 29 A display was mounted at Porus Branch Library, featuring “*Breast Cancer*”
- October 28 Motivational talk by Guest Artist and motivational speaker, Tony Rebel and Chocolate Allen at the Parish Library to a group of young people, as part of the pre “*Open Day*” celebration at the Parish Library.
- November 3 Exhibitions under the theme “*Parenting... Right from the Start*” was mounted at Broadleaf, Lancaster, and Mile Gully Branch Libraries, and talks on Parenting at Broadleaf, and Mile Gully Branch Libraries.

- November 3 In commemoration of Substance Awareness Month an exhibition on ***“Drug Abuse”*** was mounted in the Junior Department at the Parish Library.
- November 12 A talk on ***“The importance of Reading Development in Children”*** was given by Miss Mitchel Barnes – Librarian to a group of parents at the Mico Care Institute – Ridgemount.
- November 17 A Drug Abuse display was mounted at Broadleaf, and Christiana Branch Libraries.
- November 18 – 30 A Parent Month exhibition featuring ***“Parent ... Right from the Start”*** was displayed at Bellefield and Porus Branch Libraries.
- November 20 A talk on ***“Reading as an Adventure: Experience It”*** by Miss Vonette Jones – Librarian, and Mrs. Hyacinth Green – Record’s Clerk, at the Woodlawn School of Special Education.
- November 21 In recognition of Parent Month, an exhibition under the theme ***“Parenting... Right from the Start”*** was displayed in the adult department at Parish Library.
- November 24 An exhibition on Parenting was mounted at Christiana Branch Library, highlighting the role and importance of parents in grooming and nurturing children.
- November 27 A skit on Drug Abuse was done at Broadleaf Branch Library, by Maxalee Campbell – Library user.
- December 1 – 31 An exhibition on ***“World AIDS Day”*** was displayed at the Porus Branch library.
- December 1 – 31 The Exhibition ***“Lead, Empower, Deliver”*** was mounted in the Adult Department of the Parish Library in recognition of World AIDS Day.
- December 10 In recognition of ***“Human Rights Day”*** an exhibition about ***“Dignity and Justice”*** was mounted in the Junior Department at the Parish Library and Christiana Branch Library, books containing the topic were also on display.
- 2009**
- January 1-31 An exhibition ***“Be Prepared”*** in observance of Earthquake Awareness Week was mounted at the Porus Branch Library
- January 1-31 An exhibition ***“Earthquake has no Season: Do Your Part”*** was mounted at the Christiana Branch Library
- January 15 Exhibition on Earthquakes was mounted at the Broadleaf Branch Library

January 15	A Display in observance of “ <i>Earthquake Awareness</i> ” was mounted at the Bombay Branch Library
February 2	An exhibition was mounted titled “ <i>Change Has Come</i> ” featuring Barack Hussein Obama and his family in recognition of Black History Month
February 2 - 28	An exhibition on “ <i>Bob Marley</i> ” in observance of Bob Marley Week was mounted at the Newport Branch Library.
February 2-28	Exhibition “ <i>From Slavery to Freedom & Leadership</i> ” Christiana Branch Library
February 2-28	Display in observance of Black History Month was mounted at the Bombay Branch Library
February 2-28	Display in observance of Black History Month was mounted at the Broadleaf Branch Library
February 2-28	Exhibition in observance of Black History Month was mounted at the Huntley/Mt. Prospect Branch Library entitled “ <i>Celebrating our Caribbean History</i> ”
February 3	An exhibition on “ <i>Famous Black People</i> ” was mounted at the Broadleaf Branch Library
February 6-28	An exhibition “ <i>Bob Marley and His Contribution to Jamaica’s Music</i> ” was mounted at the Christiana Branch Library
February 9-28	An exhibition in observance of Black History Month “ <i>Great Jamaican Men</i> ” was mounted at the Porus Branch Library
February 9-28	Exhibition in observance of Black History Month “ <i>Black Icons</i> ” was mounted at the Bellefield Branch Library
February	Talk on Louise Bennett Coverley to students at Zion Hill Primary School by the Bombay Branch Library
February 16	An exhibition was mounted entitled “ <i>Congratulations to Shari-Jo Miller- The Gleaner Children’s Own Spelling Bee Champion 2009</i> ”.
March 3	A PowerPoint presentation was on display in the adult department featuring the following personalities from Jamaica: Marcus Garvey, Mary Jane Seacole, Author Wint, Michael Holding, Thomas Lecky and Mike McCallum.
March 9	A talk on “ <i>Black History</i> ” to students at Sacred Heart Academy by Christiana Branch Library

March 9	A display in observance of “ <i>Peace Day</i> ” was mounted at the Broadleaf Branch Library
March 12	Display in observance of “ <i>International Women’s Day</i> ” was mounted at the Broadleaf Branch Library
March 16	An exhibition was mounted in the adult department focusing on the importance to know about fibroids
March 16 – 31	Display in observance of “ <i>World Kidney Day</i> ” was mounted at the Broadleaf Branch Library
March 17-31	Exhibition in observance of Consumer Rights Day “ <i>The Rights of the Consumer</i> ” was mounted at the Christiana Branch Library
March 16-20	Exhibition “ <i>The Brain</i> ” was mounted at the Christiana Branch Library
March	Exhibition in observance of “ <i>Consumer Rights Day</i> ” was mounted at the Porus Branch Library
March 16 - 22	Display in observance of Brain Awareness Week was mounted at the Broadleaf Branch Library
March 16 - 22	A talk in observance of “ <i>World Water Day</i> ” was done at the Bombay Branch Library
	An exhibition featuring local writers Jean Goulbourne and Dr. Earl McKenzie was mounted in the Adult Department
	The Optimist Club of Mandeville mounted exhibits for Poster Competition entitled “ <i>Envision 2020: is the Future Nature</i> ”

Promotional Activities

2008

April 16	An exhibition “ <i>Read Your Way to Success</i> ” was mounted at the Parish Library.
April 20	A talk on “ <i>The Importance of Reading</i> ” at the Mile Gully Branch Library
April 20 – 26	An exhibition in observance of “ <i>National Reading Week</i> ” was mounted at the Newport Branch Library
April 21	An exhibition “ <i>Read Your Way to Success</i> ” was mounted at the Lancaster Branch Library

April 21 – 23	In celebration of ‘Boys Reading Day’ a talk on <i>“The Importance of Reading”</i> at the Christiana Branch Library
April 22	A talk on <i>“The Importance of Reading”</i> by Cross Keys Branch Library to Grade One Students at New Broughton Primary School
April 23	A talk on <i>“The Importance of Reading”</i> by the Parish Library at Mandeville Church of Christ Basic School
April 23 – 30	An exhibition <i>“Are You Reading Enough”</i> was mounted at Bellefield Branch Library
April 24	A talk on <i>“The Importance of Reading”</i> by the Parish Library at Hillcrest Early Childhood School
April 24	A Library tour and talk on <i>“Exploring Reading”</i> at the Porus Branch Library
April 24	A Presentation on <i>“The Importance of Reading”</i> by the Parish Library to Grade One students at Excel Learning Centre
April 26	A Presentation on <i>“The Importance of Reading”</i> by the Parish Library to Grade Five Students at Old England Primary School
May 6	Visit to School and Talk on “Reading” in observance of <i>“Read-Across-Jamaica Day”</i> was done by Christiana Branch Library
June 5	Students from El Instituto de Mandevilla visited the Parish Library and a tour conducted.
June 6	A Presentation on <i>“The Importance of Reading”</i> by the Parish Library in observance of “Read-Across-Jamaica Day” at Mizpah All Age School
June 25	Students from Alligator Pond All Age visited the Parish Library and a Library Tour was conducted
July 4	Story and Movie Hour conducted by the Christiana Branch Library at New Vision Children’s Home
July 9	Display mounted with National Reading Competition Parish Finals at the Parish Library
July 29	National Reading Competition Parish Motorcade was conducted through Mandeville Town

Aug.20 – Sept. 30	A display with National Reading Competition Parish Champions was mounted at the Parish Library
September 8	Read Aloud Sessions were held with parents reading to children at the Parish Library
September 11	Grade 6 Students, from Bellefield Primary School visited the Bellefield Branch Library
September 25	Students from Fergusson All Age School and Students from Huntley All Age School visited the Parish Library.
October 27-31	An exhibition on the history and functions of Bellefield Branch Library was mounted.
Oct. 28-Nov. 5	The Jamaica Library Service 60 th Anniversary Exhibition “ <i>Honouring the Past ... Repositioning for the Future</i> ” was displayed at the Parish Library.
October 30	<p>Open Day celebration concerts were held at Bellefield, Christiana, Maidstone, and Porus Branch Libraries, as well as Manchester Parish Library, talks were also given to groups of students, about the role of the library.</p> <p>Open Day celebration tours, which include demonstration of routine duties carried out in the library, were done at Manchester Parish Library, Bombay, Broadleaf, Cross Keys, Christiana, Mile Gully, and Porus Branch Libraries.</p> <p>Exhibitions about the history and functions of individual service points with an overview of the Jamaica Library Service as a whole were mounted at Bellefield, Bombay, Broadleaf, Christiana, Cross Keys, Huntley, Lancaster, Maidstone, Mile Gully, and Porus Branch Libraries, as well as the Parish Library.</p> <p>Storytelling sessions were held at the Parish Library, Christiana, Cross Keys, and Lancaster Branch Libraries. Library Trivia held at Christiana, Maidstone, Mile Gully, and Porus Branch Libraries.</p>
Nov. 12-27	The Manchester Parish Library hosted its third annual Manchester Parish Library Caribbean Quiz Competition, highlighting important information on the Caribbean.
December 6	A special treat for Kid’s Fun Hour students was held at Christiana Branch Library.
December 8	Christiana Branch Library visited New Vision Children’s Home and conducted story hour.

2009

- February 5 Students from Broadleaf Infant School visited the Broadleaf Branch Library
- February 13 Exhibition / Quiz Competition was mounted at the Huntley/Mt Prospect Branch Library
- February 13 Grade six students from Broadleaf Primary School visited the Broadleaf Branch Library
- February Grade 5 students from Mile Gully Primary School visit Mile Gully Branch Library
- February 24 A talk at Career Exposition, Christiana High School *‘Librarianship as a Career’* by the Christiana Branch Library
- March 03 Class Visit by Students of Broadleaf Primary School to the Broadleaf Branch Library

Networking with Other Agencies**2008**

- June 19 Talks on *“Modern Farming Practices will Enhance Production”* and *“Marketing Strategies which Yield Profits”* by representatives from RADA at Maidstone Branch Library
- June 24 Presentation on *“Road Safety”* to students from Hillcrest Early Childhood School by the Parish Library
- July 16 A talk on *“Substance Abuse”* at the Bellefield Branch Library by Mrs. Josein Marshall-Baker from the National Council of Drug Abuse

2009

- January 15 Earthquake Awareness Week Exhibition *“Earthquake has no Season: Do Your Part”* was mounted at the Parish Library in association with the Manchester Disaster Management Committee
- February 9 – 13 An exhibition was mounted by the Mandeville Regional Hospital at the Parish Library in recognition of Heart Month
- March *“Be a Smart Consumer; Empower Yourself”*, a talk by Mr. Richard Rowe of the Consumer Affairs Commission at the Christiana Branch Library

[Clarendon](#)**2008****Promotional Activities**

April 20-26	Exhibition- Theme: <i>“Read Your Way to Success- Aenon Town</i>
April 21-24	Reading Session- Theme: <i>“Read Your Way to Success”- Monymusk</i>
April 22-26	Reading Session- Theme: <i>“Read Your Way to Success” - Pennants</i>
April 22-23	Reading Session-Theme: <i>“Read Your Way to Success”- Kellits</i>
April 23	Talk- Theme: <i>“Read Your Way to Success” - Lionel Town</i>
April 24	Exhibition-Theme: <i>“Read Your Way to Success”- Main Library</i>
April 24	Reading Session-Theme: <i>“Read Your Way to Success” - Frankfield</i>
April 25	Reading Session- Theme: <i>“Read Your Way to Success”- James Hill</i>

Public Education

April 1-30	Exhibition- Theme: <i>“Farming is Very Important to Develop a Healthy Nation” - Lionel Town</i>
April 1-30	Exhibition- Theme: <i>“Answer Now to Cancer, Get Tested” - James Hill</i>
April -30	Exhibition- Theme: <i>“Common Cancers that Affect Women”- Kellits</i>
April 1-30	Exhibition- Theme: <i>“Prostate and the Jamaican Man” - Pennants</i>
April 1-30	Exhibition- Theme: <i>“Early Detection Can Save Your Live”- Aenon Town</i>
April 2	Exhibition- Theme: <i>“Count Us In” - Main Library</i>
April 7	Exhibition- Theme: <i>“The Climate and You” – Pennants</i>
April 7-8	Exhibition- Theme: <i>“Some Farm Equipment and Their Uses”- Chapelton</i>
April 17	Exhibition- Theme: <i>“Get to Know About Hemophilia”- Frankfield</i>
April 22	Exhibition- Theme: <i>“The Dangers of Global Warming”- Pennants</i>
April 23	Exhibition- Theme: <i>“Do You Have the Right to Copy?” - Pennants</i>
April 25	Talk-Theme: <i>“A Team Event to Fight Cancer”- Main Library</i>

April 26-30	Exhibition- Theme: <i>“Choosing Secretary as a Career”</i> - Chapelton
May 1-31	Exhibition- Theme; <i>“Children are Very Important to the Society, Treat Them Well”</i> - Lionel Town
May 1-31	Exhibition-Theme: <i>“Mental Illness Affecting Children”</i> - Kellits
May 1-31	Exhibition- Theme: <i>“Abuse on Children”</i> - Spalding
May 3	Exhibition- Theme: <i>“Freedom of Expression, Access and Expression”</i> - Main Library
May 5-9	Exhibition- Theme: <i>“How Can I Become A Teacher”</i> - Lionel Town
May 5-31	Exhibition- Theme: <i>“Highlighting Childcare Facilities in Jamaica”</i> - Chapelton
May 5-31	Exhibition- Theme: <i>“Get the Facts on Read Cross in Jamaica”</i> - Chapelton
May 8	Exhibition-Theme: <i>“The Jamaica Red Cross Society”</i> - Pennants
May 10	Exhibition- Theme: <i>“The Jamaican Indian”</i> - Pennants
May 10	Exhibition- Theme: <i>“Teacher’s... We Can’t Succeed Without Them”</i> - Frankfield
May 10-17	Exhibition- Theme: <i>“Education- The Gateway to the Future”</i> - Kellits
May 12	Exhibition-Theme: <i>“A Nursing Career”</i> - Pennants
May 12-31	Exhibition- Theme: <i>“Listen to the Children, They Too Have Their Stories”</i> - Monymusk
May 14	Exhibition- Theme: <i>“Mothers, They are the Best”</i> - Frankfield
May 18-24	Exhibition- Theme; <i>“History of Trade Unions in Jamaica”</i> - Kellits
May 31	Brochure-Theme: <i>“Tobacco-Free Youth”</i> - Main Library
June 1-30	Exhibition- Theme: <i>“Answer Now to Cancer, Get Tested”</i> - James Hill
June 1-30	Talk- Theme: <i>“Always be Alert: Know Road Signs”</i> - Kellits
June 1-30	Exhibition- Theme: <i>“You Can’t Prevent Disasters so Be Prepared”</i> - Kellits
June 1-30	Exhibition- Theme: <i>“Early Action Save Lives”</i> - Pennants

June 1-30	Exhibition- Theme: <i>“Disasters Do Happen, Be Prepared”</i> - Spalding
June 1-30	Exhibition- Theme: <i>“Be Safe”</i> - Spalding
June 2-30	Exhibition- Theme: <i>“Disasters Do Happen, Be Prepared”</i> - Aenon Town
June 2-30	Exhibition- Theme: <i>“Road Safety Is a Way of Life”</i> - Aenon Town
June 5	Exhibition- Theme: <i>“Kick the Habit! Towards a Low Carbon Economy”</i> - Main Library
June 5	Exhibition- Theme: <i>“A Healthy Environment Means a Healthy You”</i> - Frankfield
June 5-9	Exhibition- Theme: <i>“The Cleaner It Is the Better We Are, Who Am I?”</i> - James Hill
June 5-9	Exhibition- Theme: <i>“Ways We Take Care of our Environment”</i> - Kellits
June 5-9	Exhibition- Theme: <i>“The Green House Effect”</i> - Pennants
June 15	Bookmarker- Theme: <i>“The Joys of Fatherhood”</i> - Main Library
June 18	Exhibition- Theme: <i>“Fathers...Be a Good Example for Your Offspring”</i> Frankfield
June 26	Exhibition- Theme: <i>“Do Drugs Control Your Life? Your Community, No Place for Drugs”</i> - Main Library

Networking with Other Agencies

April 9	Exhibition-Theme: “Protecting Health from Climate Change” (in collaboration with Clarendon Health Department) - Main Library
May 27-June 6	Exhibition-Theme: “Building Bridges...Forging Friendship” (in association with South America High Commission and Jamaica South Friendship Association) - Main Library

Promotional Activities

July 7-25	Summer Programme- Theme: “Sixty in 2008...Read and Celebrate” - Pennants
July 14-25	Summer Programme- Theme: “Sixty in 2008...Read and Celebrate” - James Hill

July 14-25	Summer Programme- Theme: <i>“Sixty in 2008...Read and Celebrate”</i> - Frankfield
July 14-25	Summer Programme- Theme: <i>“Sixty in 2008...Read and Celebrate”</i> Lionel Town
July 14-31	Summer Programme- Theme: <i>“Sixty in 2008...Read and Celebrate”</i> Main Library
July 14-31	Summer Programme- Theme: <i>“Sixty in 2008...Read and Celebrate”</i> Chapelton
July 21-31	Summer Programme- Theme: <i>“Sixty in 2008...Read and Celebrate”</i> Clare McWhinnie
July 21-31	Summer Programme- Theme: <i>“Sixty in 2008...Read and Celebrate”</i> Kellits
July 21-31	Summer Programme- Theme: <i>“Sixty in 2008...Read and Celebrate”</i> Aenon Town
July 21-31	Summer Programme- Theme: <i>“Sixty in 2008...Read and Celebrate”</i> Monymusk
July 27	Display of Summer Programme craft and Poster Activities: Theme: <i>“Sixty in 2008...Read and Celebrate”</i> - Main Library
August 12-21	Summer Programme- Theme: <i>“Sixty in 2008...Read and Celebrate”</i> (held at the Percy Junor Hospital) - Spalding
September 8	Exhibition- Theme: <i>“Read a Line, Open Your Mind”</i> - James Hill

Public Education

July 4	Exhibition- Theme: <i>“A Hero’s Journey”</i> - Main Library
July 4	Exhibition- Theme: <i>“Let Us Learn More about Caricom”</i> - Frankfield
July 4	Exhibition- Theme: <i>“Benefits of the Caribbean Single Market and Economy”</i> - Kellits
July 8-31	Exhibition- Theme: <i>“Wild Life: Ours to Protect, Ours to Enjoy”</i> - Clare McWhinnie
July 15	Exhibition- Theme: <i>“The Advantage and Disadvantage of Using Drugs”</i> Lionel Town
August 1	Exhibition- Theme: <i>“The Journey to Freedom”</i> - Kellits

August 1	Exhibition- Theme: <i>“Reviewing our Past in Pictures”</i> - Clare McWhinnie
August 1-5	Exhibition- Theme: <i>“Celebrating a Day of Freedom”</i> - James Hill
August 1-30	Exhibition- Theme: <i>“Highlighting Some of Our Great Women”</i> - Clare McWhinnie
August 1-6	Exhibition- Theme: <i>“Celebrating Festival in Jamaica Is an Annual Event”</i> - Lionel Town
August 6	Exhibition- Theme: <i>“Celebrating 46 Years of Independence”</i> - Frankfield
August 6	Exhibition-Theme: <i>“Looking Back, Pushing Forward”</i> - Kellits
August 6-8	Exhibition- Theme: <i>“Independence Day: When was It?”</i> - James Hill
August 8-23	Exhibition- Theme: <i>“The Jamaican Track Team”</i> - Aenon Town
August 8-24	Exhibition- Theme: <i>“In Pursuit of Gold”</i> - Main Library
August 11-19	Exhibition- Theme: <i>“A Piece of the Past”</i> - Clare McWhinnie
August 17	Exhibition- Theme: <i>“A Look at Jamaica’s First National Hero”</i> Kellits
August 17	Brochure- Theme: <i>“A Hero for a Lifetime”</i> - Frankfield
September 1-30	Exhibition- Theme: <i>“Be Ready for the Next Hurricane”</i> - Aenon Town
September 8	Exhibition- Theme: <i>“Miss Lou’s Poetic Legacy”</i> - Kellits
September 9-16	Exhibition- Theme: <i>“Breast Feeding is Very Important In the Development of a Child”</i> - Lionel Town
September 12	Exhibition- Theme: <i>“Love your Body...Treat Your Body Right”</i> Main Library
September 14-20	Exhibition- Theme: <i>“Women who Influence Jamaica’s Tourism”</i> - Kellits
September 16	Exhibition- Theme: <i>“Be Educated, Protect the Ozone Layer”</i> - Clare McWhinnie
September 19-27	Exhibition- Theme: <i>“Our Eight Prime Minister”</i> - Clare McWhinnie

Networking with Other Agencies

- July 1-31 Exhibition- Theme: *“Awards of Poems 2007”* (Collaboration with Jamaica Cultural Development Commission in mounting Jamaica Creative Writing Exhibition) - Main Library
- July 27 Exhibition- Theme: *“We are One in the Lord”* (Collaborated with Church of the Open Bible mounted on the church grounds) - Main Library
- August Display of craft items (collaborated with Ministry of Labour and Social Security Council of Senior Citizens) - Main Library

Promotional Activities

- October 9 Exhibition- Theme: *“Honouring the Past...Repositioning for the Future”* - Main Library
- October 26 Exhibition- Theme: *“Libraries: Charting a Course for Development”* Frankfield
- October 30 Exhibition- Theme: *“Jamaica Library Service, Sixty in 2008... Honouring the Past Repositioning for the Future”* - Clare McWhinnie

Public Education

- October 1 Exhibition-Theme: *“Conjunctivitis, Pink Eye Be on the Alert”* - Chapelton
- October 1 Exhibition- Theme: *“I Have Cancer, Cancer Don’t Have Me”*- Clare McWhinnie
- October 13-20 Exhibition-Theme: *“We Salute our Heroes”*- Spalding
- October 15-24 Exhibition- Theme: *“Our Heroes, How Much Do You?”* James Hill
- October 16 Exhibition- Theme: *“World Food Security: The Challenges of Climate Change and Bioenergy”*- Main Library
- October 17 Exhibition- Theme: *“The Advantages and Disadvantages of Using Drugs”* - Lionel Town
- October 19 Exhibition- Theme: *“Preventing Fires, Protecting the Environment”* Clare McWhinnie

October 20	Exhibition- Theme: <i>“Mission Accomplished with Gladness and Pride”</i> - Clare McWhinnie
October 20	Exhibition- Theme: <i>“Heroes are Many, Heroes are One and Heroes will Fight all Wrong”</i> - Main Library
October 26-30	Exhibition- Theme: <i>“Jamaica Cuisine”: It Taste Good”</i> - Chapelton
October 27-31	Exhibition- Theme: <i>“Stop! Think! Children’s Lives”</i> - Pennants
November 1	Exhibition- Theme: <i>“Preparing Young People to Become Caring, Competent Parents”</i> - Clare McWhinnie
November1-29	Exhibition- Theme: <i>“Training is very important for Good up bringing”</i> - Lionel Town
November 1-30	Exhibition- Theme: <i>“Don’t Abuse Drugs-It Can Wreck Your Life”</i> Kellits
November1-30	Exhibition- Theme: <i>“Help Us De-Feet Lung Cancer”</i> - Main Library
November1-30	Exhibition-Theme: <i>“Parenting, Right from the Start”</i> - Kellits
November1-30	Exhibition- Theme: <i>“Creating a Safe Environment through Informed and Healthy Choices”</i> - Main Library
November 3-28	Exhibition- Theme: <i>“Danger! Are You Aware?”</i> - James Hill
November 6-30	Exhibition- Theme: <i>“Jamaica’s Money: Reflecting on the Past”</i> Chapelton
November 10-30	Exhibition- Theme: <i>“Parenting: How Informed Are You?”</i> Chapelton
November 14	Exhibition- Theme: <i>“How Prepared are You?”</i> - Spalding
November 20	Exhibition- Theme: <i>“Bringing Kids, Families and Community together in Fun, in a Safe, Healthy and Educational Environment”</i> - Clare McWhinnie
November 20	Exhibition- Theme: <i>“Voices of Youths”</i> - Main Library
November 25	Exhibition- Theme: <i>“Investing in Women and Girls”</i> - Aenon Town
November 25	Exhibition- Theme: <i>“Investing in Women and Girls”</i> - Main Library
December 1	Exhibition- Theme: <i>“Take the Test, Take Control”</i> - Clare McWhinnie

December 1	Exhibition- Theme: <i>“The Impact of HIV AIDS on the Society”</i> - Aenon Town
December 1	Exhibition- Theme: <i>“Get in the Know, Know Your HIV Status”</i> Frankfield
December 1	Exhibition- Theme: <i>“Effects of AIDS on Children”</i> - Kellits
December 1	Exhibition- Theme: <i>“You are not too Young to Die”</i> - Spalding
December 1	Exhibition- Theme: <i>“Protect Yourself, Don’t Wreck Yourself”</i> - James Hill
December 1	Exhibition- Theme: <i>“Stop AIDS, Keep the Promise Leadership”</i> - Main Library
December 3	Exhibition- Theme: <i>“Rights of Persons with Disabilities”</i> Main Library
December 1-31	Exhibition- Theme: <i>“Celebrating Christmas in Jamaica”</i> Lionel Town
December 6-13	Exhibition- Theme: <i>“Cultural Celebrations in Jamaica”</i> Chapelton
December 10	Exhibition- Theme: <i>“Dignity and Justice for All”</i> Main Library
December 15-29	Exhibition- Theme: <i>“Old Time Christmas”</i> - Main Library

2009

Public Education

January 1-31	Exhibition- Theme: <i>“Highlights of the 1907 Earthquake – Did You Know?”</i> Chapelton
January 3	Exhibition- Theme: <i>“Celebrating a Nation Within a Nation”</i> - Clare McWhinnie
January 6	Exhibition- Theme: <i>“Maroons in Jamaica”</i> - Pennants
January 11-17	Exhibition- Theme: <i>“Earthquake: You Can’t Prevent It, So Prepare For It”</i> - Kellits
January 11-17	Exhibition- Theme: <i>“Earthquakes Have No Season, Be Prepared”</i> Aenon Town
January 12-17	Exhibition- Theme: <i>“Major Earthquakes in Jamaica”</i> - Pennants
January 13	Exhibition- Theme: <i>“Coping with the Devastation”</i> - Clare McWhinnie

January 13-19	Exhibition- Theme: <i>“Be Aware Before the Quake Shake”</i> - James Hill
January 13-19	Exhibition- Theme: <i>“It Matters! Are You Prepared?”</i> -Main Library
January 18	Exhibition- Theme: <i>“Religion Must be the Cause of Unity”</i> - Main Library
January 25-31	Exhibition- Theme: <i>“Leprosy: Even Though We Don’t See it Still Exist”</i> - Spalding
January 26	Exhibition- Theme: <i>“The role of Customs in the Protection of Society”</i> Main Library
February 1	Exhibition- Theme: <i>“Great Black Men and Women of the Past”</i> - Clare McWhinnie
February 1-28	Exhibition- Theme: <i>“If You Care for Your Heart It Will Take Care of You”</i> - Kellits
February 1-28	Exhibition- Theme: <i>“Great Black Negroes Past and Present”</i> -Spalding
February 1-28	Exhibition- Theme: <i>“The Quest for Black Citizenship in the America”</i> Main Library
February 1-28	Exhibition- Theme: <i>“Put Your Heart in it, Make a Difference”</i> - Main Library
February 1-28	Exhibition- Theme: <i>“Heart Defects”</i> - Spalding
February 1-28	Exhibition- Theme: <i>“Cardiovascular Diseases and How to Prevent Them”</i> - Clare McWhinnie
February 1-28	Exhibition-Theme: <i>“A Look at Five Great Jamaican Olympians”</i> - Kellits
February 1-28	Exhibition- Theme: <i>“Who is Barrack Obama?”</i> - Lionel Town
February 1-28	Exhibition- Theme: <i>“Black Entrepreneurs in Jamaica”</i> - Chapelton
February 1-28	Exhibition- Theme: <i>“I Have a Dream. Who said those Words?”</i> - James Hill
February 1-28	Exhibition- Theme: <i>“Honouring Barrack Obama US first Black President”</i> - Aenon Town
February 6	Exhibition- Theme: <i>“Remember Bob Marley”</i> - Pennants

February 6-8	Exhibition- Theme: <i>“Bob Marley - A Reflection on Some of His Songs”</i> Chapelton
February 8-14	Exhibition- Theme: <i>“Safer Sex will Ensure a Longer Life”</i> - Kellits
February 9-14	Exhibition- Theme: <i>“Condoms and You”</i> - Pennants
February 16	Exhibition- Theme: <i>“Combating, Building Peace”</i> - Main Library
February 24	Exhibition- Theme: <i>“Heroes are Human Too”</i> - Main Library
March 1	Exhibition- Theme: <i>“Providing Spiritual Physical Educational Service”</i> Clare McWhinnie
March 1-31	Exhibition- Theme: <i>“Don’t Discriminate, Help a Falling Brother”</i> Main Library
March 1-31	Exhibition- Theme: <i>“Being Blind in Not a Crime”</i> - Spalding
March 8	Exhibition- Theme: <i>“Famous Women”</i> - Pennants
March 8	Exhibition- theme: <i>“Sharing and Caring for the Future”</i> - Main Library
March 14-21	Exhibition- Theme: <i>“Consumer Know Your Rights”</i> - James Hill
March 15	Exhibition- Theme: <i>“Do You Know Your Rights?”</i> - Kellits
March 15	Exhibition- Theme: <i>“The Many Uses of Water”</i> - Lionel Town
March 15	Exhibition- Theme: <i>“Parts of a Book”</i> - Chapelton
March 15	Exhibition- Theme: <i>“Junk Food Generation”</i> - Main Library
March 16	Exhibition- Theme: <i>“Dangers of Earthquake- Know the Facts”</i> - Aenon Town
March 29	Exhibition- Theme: <i>“Water - Did You Know?”</i> - Lionel Town

Networking with Other Agencies

February 20	Exhibition- Theme: <i>“Claude McKay, A Man of All Season”</i> collaborated with Claude McKay High School in hosting Claude McKay Day) - Claude McKay High School
February 24	Exhibition-Theme: <i>“Celebrating Jamaica, Honouring the Name that I Bear”</i> (collaborated with Midland Prep school at their Jamaica Day- mounted at Midland Prep) - Main Library

March 16 Exhibition- Theme: *“Mother Support: Going for the Gold”* (collaborated with Clarendon Health Department in celebrating Breast Cancer Month) - Main Library

REGION IV

St. Ann

2008

Promotional Activities

April – August	National Reading Competition - Parish Library & 11 Branches
April 21 – 25	Reading Week Activities
April 21 - 30	Book Display - Parish Library
April 22	Class Visit from the Brown’s Town Model Basic School - Brown’s Town Branch Library
April 22 – 24	Class Visits from the Mt. Zion Primary and the Mt. Zion Basic School - Mt. Zion Branch Library
April 23 - 30	Exhibition <i>“Read Your Way to Success”</i> - Parish Library
April 23	Visit to St. Ann’s Bay Primary School for Story Reading & Talk - Parish Library
	Visit from Claremont All Age School - Claremont Branch Library
April 24	Visit to Bethel Basic School for story reading-Parish Library
April 25	Class Visit by students of the White Dove Pre-School, St. Ann’s Bay - Parish Library
April 30	Class visit from the Discovery Bay All Age School- Discovery Bay Branch Library
	Read Across Jamaica Day
May 6	Visits to St. Ann’s Bay Primary, Bensonton and Fort George All-Age Schools for reading sessions - Parish Library
	Visit to Logan’s Preparatory School - Ocho Rios Branch Library

	Visit to Keith All Age School - Discovery Bay Branch Library
	Visit to the Moneague College Early Childhood Development Centre- Moneague Branch Library
	Class visit from the Moneague Primary & Junior High School- Moneague Branch Library
	Visit to Mt. Zion Basic School - Mt. Zion Branch Library
	Visit to the Watt Town All Age School -Watt Town Branch Library
	Visit to the Brown's Town Preparatory School - Brown's Town Branch Library
	Visit to the Brown's Town Model Basic School - Brown's Town Branch Library
	Visit from Firm Foundation, Bezer and Bamboo Basic Schools - Bamboo Branch Library
May 9	Visit to Cee Tee Basic School for story reading session - Parish Library
May 11	Talk on using the library at the Linton Park All Age School PTA Meeting - Linton Park Branch Library
May 14	Class Visit from the Star Kids Day Care & Learning Centre- Parish Library
May 15	Class visit from the Keith All Age School - Brown's Town Branch Library
May 21	Exhibition mounted at the Edgehill School of Special Education Open Day and Harvest celebrations - Parish Library
June 6	Class visit from the Mount Moriah Primary School - Brown's Town Branch Library
July – August	Summer Activities Programme Theme “ <i>Sixty in 2008, Read and Celebrate</i> ” - Parish Library & 11 Branches
July 25	Motorcade for National Reading Competition Champions -Ocho Rios to St. Ann's Bay
Sept. 10	Class Visit from Bensonton Primary School - Parish Library
Oct. 2	Class Visit and tour of library by students from the Exchange All-Age School - Parish Library

Oct. 14	Class Visit from the Edgehill School of Special Education - Parish Library
Oct. 15	Class Visit from St. John's Preparatory School - Parish Library
Oct. 16	Class Visits from Life in the Word Basic School and Race Course Basic School - Parish Library
Oct. 22	Class visit from the Mt. Zion Basic School - Mt. Zion Branch Library
Oct. 23	Class visit from the Faith Tabernacle Basic School - Claremont Branch Library
Oct. 24	Class Visits from Salmon Memorial Basic School and Faith Tabernacle Basic School - Parish Library
Oct. 30	60 th Anniversary Open Day - Parish Library & 11 Branches
Nov. 11	Class visit from the Mt. Zion Basic School - Mt. Zion Branch Library
Nov. 13	Exhibition & Book Display " <i>Read to Succeed</i> " at the Ocho Rios Primary School Parent Month activities - Parish Library
Nov. 14	Class visit from the Faith Christian Fellowship Basic School - Claremont Branch Library
Nov. 17	Talk on " <i>Literacy</i> " at the Runaway Bay All Age School by Mrs. Annette Redway, Regional Director
Nov. 20	Class Visits from Bright Beginners Basic School, Lime Hall Primary and White Dove Pre-School - Parish Library
Nov. 26	17 th Annual Public Speaking Competition Theme " <i>Initiatives to Develop Literacy in Today's Youth.</i> " Five schools from the parishes of St. Ann and St. Mary participated.- Ocho Rios Branch Library
Nov. 28	Exhibition on St. Ann Parish Library mounted at St. Ann Parish Council Open Day - Parish Library
Dec. 19	Visit to the Linton Park Basic School - Linton Park Branch Library
Jan. 25	Class visit from the St. Christopher's School for the Deaf, Brown's Town Branch Library
Feb. 2 - Mar 3	JLS 60 th Anniversary Exhibition - Parish Library
Feb. 20	Class visit by Tomlinson Christian Academy - Parish Library

- Feb. 24 Class visit – Steerfield Basic School - Parish Library
- Mar. 21 Exhibition & Book Display mounted at the Jamaica Evangelistic Mission Women's Expo on the grounds of the Brown's Town Tabernacle Church

Educational

- May 1 – 31 Exhibition "***Know your Child: Grow your Child***" - Brown's Town Branch Library
- May 5 Exhibition "***The Tainos***" mounted at Seville Great House during Taino Day activities
- Sept. 3 - 20 Exhibition "***Small Island, Big Stars: The Beijing Olympics 2008***" - Parish Library
- Sept. 8 – 30 Exhibition "***Literacy is the Best Remedy***" to mark International Literacy Month - Brown's Town Branch Library
- Sept 30 Special programme for boys "***It's Cool to be Literate***" - Parish Library
- Oct. 8 – 27 Exhibition "***Small Island Big Stars: The Beijing Olympics 2008***" - Brown's Town Branch Library
- Oct. 12 – 20 Book exhibition "***Saluting our Heritage, Building our Nation***" - Claremont Branch Library
- Oct. 28 – Nov. 6 Exhibition "***History of the Jamaica Library Service***" - Moneague Branch Library
- Nov. 17 Official opening of exhibition on "***Healthy Lifestyles.***" Guest Speaker: Mrs. Shauna Llewellyn Gordon, Health Education Officer, North Eastern Regional Health Authority -Discovery Bay Branch Library
- Nov. 17 – Dec. 1 Exhibition on "***Healthy Lifestyles***" in collaboration with the National Council on Drug Abuse (NCDA) - Discovery Bay Branch Library
- Nov. 19 – 30 Exhibition on South Africa "***Building Bridges, Forging Friendships***" - Parish Library
- Dec. 1 – 13 Exhibition on "***AIDS***" to mark World AIDS Day - Parish Library
- Jan. 1 - Feb. 2 Exhibition "***Isaac Edmestone Barnes***" - Parish Library
- Jan. 21 Special computer session with Grade 8 students from the Claremont All Age School - Claremont Branch Library

Cultural

- Aug. 15 – 31 Exhibition “*Marcus Garvey*” - Parish Library
- Sept. 9 – 30 Exhibition “*Miss Lou*” - Parish Library
- Oct. 1 – 30 Book Display on “*Our Heritage*”- Mt. Zion Branch Library
- Oct. 15 Book Display “*Out of Many One: the story of the Jamaican People*” was mounted at Seville Great House for Heritage Exposition - Parish Library
- Oct. 17 – 31 Exhibition “*Saluting our Heritage, Building our Nation: Our Heritage in Sports*”- Parish Library
- Feb. 1 – 27 Mounting of album of photographs of outstanding community members to mark Black History Month - Claremont Branch Library
- Feb. 2 – 27 Black History Month display - Moneague Branch Library
- Feb. 9 – 27 Exhibition “*Famous Black Persons*” to mark Black History Month - Moneague Branch Library
- Feb. 11 – 28 Black History Month exhibition “*Caribbean Nyammings: A Celebration of Our History from Past to Present through Foods*”- Parish Library
- Feb 11 Talk on “*The Health Benefits of Caribbean Foods*” by Miss Shelley-Ann Martin, Librarian, followed by sampling of Caribbean dishes. Students from Columbus Preparatory, St. Ann’s Bay Primary and Marcus Garvey Technical High Schools in attendance.
- Feb.24 Power-point presentation to mark birthday of National Hero Rt. Excellent Alexander Bustamante - Parish Library
- Mar. 2 Audio Visual presentation on “*Mento Yard*” with students of Priory Primary & Infant School - Parish Library

Networking with Other Agencies

- April 23 Mrs. Annette Redway, Regional Director, and the Jamaica Association of Secretaries & Administrative Professionals All Island Boss of the Year was Guest Speaker at the Secretaries Day Luncheon held at the Ruins, Ocho Rios
- June 23 Visit from a group of contestants in the Miss Women’s Centre contest - Parish Library.

July 3	Mrs. Annette Redway, Regional Director, was Guest Speaker at the graduation exercise for Muir House Primary & Junior High School
July 11	Visit by the Retired Librarians Group of the Library and Information Association of Jamaica (LIAJA) - Parish Library
Aug. 17	Function to mark 121 st Anniversary of Birth of National Hero Marcus Garvey coordinated by the St. Ann Parish Council
Oct. 20	National Heroes Day Civic Function coordinated by the St. Ann Parish Council
Oct. 21 – 31	Exhibition to mark Public Health Inspectors Week - Brown's Town Branch Library
Nov. 13	The Claremont Branch Library in collaboration with the National Council on Drug Abuse launched a Read 2 R.E.A.D. Club at the Branch Library
Nov. 20	Graduation exercise for Senior Citizens Computer Training Class at the Runaway Bay United Church.
Dec. 1 – 6	Exhibition to mark " Disabilities Awareness Week " mounted by the Edgehill School of Special Education - Parish Library
Jan. 20 - 28	Exhibition of entries in the Jamaica Cultural Development Commission Creative Writing Competition - Parish Library
Jan. 20	Seminar on " Creative Writing " conducted by Mr. Andrew Brodber, of the Jamaica Cultural Development Commission - Parish Library
Feb 2.	Launch of 2009 Senior Citizens' computer training classes. Guest Speaker: Mr. Enell Hall from the West Indies Union of 7th Day Adventist Churches - Parish Library
Feb. 2 – 6	Exhibition to mark " World Wetland Day " mounted by NEPA - Moneague Branch Library
Mar. 10 – 20	The Shipping Association of Jamaica 70 th Anniversary Exhibition -Parish Library
Mar. 12	Official opening of Shipping Association of Jamaica 70 th Anniversary Exhibition - Parish Library
Mar. 17	Public Forum "Rodent Control" organized by the North Eastern Regional Health Authority in collaboration with JIS and NSWMA - Parish Library

[St. Mary](#)**Public Education****2008**

April 1 – present	For Your Information Display
April 20 – May 3	Reading Week Display – Theme: <i>“Reading your way to Success”</i> . Main Library, Annotto Bay, Camberwell, Highgate, Oracabessa, Gayle, Islington, Richmond, Retreat & Woodpark Branch Libraries.
May 2- 31	Child Month Display - Theme: <i>“Our Children: Today’s investment, tomorrows gain”</i> Main Library, Annotto Bay, Camberwell, Highgate, Oracabessa, Gayle, Islington, Richmond, Retreat & Woodpark Branch Libraries.
April 1 – 30	Cancer Awareness Month Display - Theme: <i>“Early detection can save your life”</i> Woodpark and Highgate Branch Library.
April 7	World Health Day Display - Theme: <i>“Protecting Health from Climate change”</i> . Woodpark Branch Library.
May 1 – 31	Child Month Display - Theme: <i>“Enabling Independent, Enthusiastic & Successful Learners”</i> Woodpark Branch Library.
May 3 – 10	Reading Display - Theme: <i>“Readers are Leaders”</i> Highgate Branch Library
May 4 – 10	Education Week Display - Theme: <i>“Building a Culture of Learning in schools: Enabling Independent, Enthusiastic & Successful Learners”</i> Parish Library
June 21 to present	<i>“Find your way using the Dewey Decimal System”</i> Display at the Parish Library, Richmond, Retreat, Highgate, Islington and Gayle Branch Libraries.
July 25 – August 15	Summer Programme 2008 Display - Theme: <i>“Sixty in 2008; read and celebrate”</i> Annotto Bay, Camberwell, Highgate, Oracabessa, Gayle, Islington, Richmond, Retreat & Woodpark Branch Libraries.
July 30 -August 16	Summer Programme 2008 Display - Theme: <i>“Sixty in 2008; read and celebrate”</i> Parish Library.
August 4 to present.	<i>“Exploring the Parts of a Leaf”</i> . Display Highgate Branch Library.
August 11 to present	<i>“Exploring the Parts of a Project”</i> Display - Highgate Branch Library.
September 6 – 31	<i>“Miss Lou Our Cultural Icon”</i> Display - Parish Library

September 8	International Literacy Day Display - Theme: <i>“Literacy is the Best Remedy”</i> Woodpark Branch Library.
September 16 – 30	International Literacy Day- Display Annotto Bay Branch Library
September 16 – 30	Olympics 2008 Display - Theme: <i>“Beijing Heroes”</i> Highgate Branch Library
Oct 6 – 25	Heritage Week Display - Theme: <i>“Saluting Our Heroes & Heroine”</i> Annotto Bay, Camberwell, Highgate, Oracabessa, Gayle, Islington, Richmond, Retreat, Woodpark and Parish Library
Oct 13 – Nov 7	Disaster Preparedness Week Display - Theme: <i>“Disasters are a constant reality, be prepared for any eventuality”</i> . Annotto Bay, Camberwell, Highgate, Oracabessa, Gayle, Islington, Richmond, Retreat, Woodpark Branch Libraries and Parish Library.
Oct 13 – Nov 7	Heritage Week Display - Theme: <i>“Saluting Our Heroes & Heroine” & “Celebrating our Heritage, The Strength of our Nation”</i> Annotto Bay, Camberwell, Highgate, Oracabessa, Gayle, Islington, Richmond, Retreat, Woodpark and Parish Library.
October 13 – 24	Cancer Awareness Week Display - Gayle Branch Library.
October 13 - 17	World Women Day Display October 15, 2008 - Highgate Branch Library.
Nov. 2- 21	Parenting & Child Welfare Display - Highgate Branch Library.
Nov. 10 – 28	Parents Month Display - Theme: <i>“Tips on Parenting”</i> Annotto Bay, Camberwell, Highgate, Oracabessa, Gayle, Islington, Richmond, Retreat, Woodpark and Parish Library.
Nov 25 – Dec 12	World Aids Day Display - Theme: <i>“Youth Take The Lead”</i> Dec. 1, 2008 Highgate and Woodpark Branch Library.
Dec. 1 to Present	HIV & Sex Education Display - Theme: <i>“Pamphlets & Posters for Your Information”</i> Highgate Branch Library
2009	
Jan, 30-Feb 28	Black History Month Display - Theme, <i>“From Slavery & Struggle to Freedom & Leadership”</i> Parish Library, Annotto Bay, Camberwell, Highgate, Oracabessa, Gayle, Islington, Richmond, Retreat & Woodpark Branch Libraries.
Jan, 30-Feb 28	Reggae Month Display. - Theme: <i>“Reggae’s Origin, Evolution and Influences: Robert Nesta Marley”</i> Parish Library, Annotto Bay,

Camberwell, Highgate, Oracabessa, Gayle, Islington, Richmond, Retreat & Woodpark Branch Libraries.

Jan 30- Feb 28 Black History Month Display - Theme: ***“Knowing our Black History”***
Camberwell Branch Library.

Feb 1-28 Black History Month Display - Theme: ***“Great Black Leaders”***
Oracabessa Branch Library.

Feb. 20- March 31 ***“Jamaica Day”*** Book Display /Exhibition Retreat Branch Library.

Promotional Activities

2008

April 1 to present Exploring Parts of a Book Display. Main Library & Highgate Branch.

May 3 – 10 Education Week Display - Theme: ***“Reading your way to Success with your Library as your Partner”*** Parish Library & all service points

May 3, to present. JLS 60th Anniversary Celebration. Display/Exhibition the St. Mary Parish Library Network.

June 21 to present Find your way using the Dewey Decimal System Display -Richmond Branch Library.

August 4- 29 Photographs Exhibition: ***“Highlighting Public Awareness Activities Past & Present”*** Woodpark Branch Library.

Oct. 28 – present. Jamaica Library Service 60th Anniversary Display/Exhibition. Theme: ***“Honouring Our Past, Repositioning for the Future”*** subtitles on ***“A Brief History”***; ***“Highlight on St. Mary Parish Library Network”***; ***“Services Offered”***; ***“Pictorial”***; ***“Facts & Stats”***; ***“Pictorial”***; ***“The Librarians World”***; ***“Parts of A Book”***; ***“Care of Books”*** Displayed at Annotto Bay, Camberwell, Highgate, Oracabessa, Gayle, Islington, Richmond, Retreat, Woodpark Branch Libraries and the Parish Library.

2009

March 2- 16 Jamaica Library Service 60th Anniversary Traveling Exhibition

Networking with other Organization

2008

June 1- July16 Presentation by the St. Mary Parish Council. Disaster Preparedness Month Display - Theme: ***“Disasters are a constant reality, be prepared for any eventuality”*** Main Library, Highgate, Retreat Branch Library

- Annotto Bay High School “*Careers Day*” Talk & **Display** Annotto Bay Branch Library
- September 8 – 12 Jamaica Cultural Development Commission. Miss Lou Birth Day Party. Cultural Presentation and Display
- Oct. 19 – 28 Public Health Display. Jamaica Association of Public Health Inspectors (JAPHI) 62 Anniversary. - Theme: “*Creating a Greater Impact Through Exemplary Service*” Parish Library.
- Oct. 27 – Nov. 7 St. Mary Fire Brigade. Fire Safety Awareness Week Display - Theme: “*Fire Awareness, The Key to a Fire Safe Community*” Annotto Bay, Camberwell, Highgate, Oracabessa, Gayle, Islington, Richmond, Retreat Woodpark & Parish Library..
- Nov. 3 – Dec. 1 St. Mary Parish Council. Local Government Month Display - Theme: “*Local Government Reform: Putting Governance in your Hands*” Parish Library.
- December 1-8 Edgehill School of Special Education Port Maria Unit (Formerly School of Hope) Disabilities Awareness Week Display - Theme: “*The Potential & Worth of Persons with Disabilities*” Parish Library.
- 2009**
- Jan. 2- 31 St. Mary Parish Disaster Committee & ODPEM Earthquake Awareness Month Display - Theme: “*Earthquakes Have No Season ... Do Your Part, Be Earthquake Smart*” Annotto Bay, Camberwell, Highgate, Oracabessa, Gayle, Islington, Richmond, Retreat & Woodpark Branch Libraries. Main Library Launch Jan. 7, 2009 at Main Library
- Jan. 7 – 24 JCDC National Creative Writing Exhibition “*Award Winning Participants in 2008 National Creative Writing Competition*” Launch Ceremony January 8, 2009 at the Parish Library
- Feb. 20 Retreat Primary & Junior High School “*Jamaica Day*” Display/Exhibition Retreat Branch Library;
- March 7- Feb 21 South Africa High Commission. “*The Jamaica –South Africa Connection*” Exhibition Parish Library
- Feb 12 -19 Valentines Day Display “*Season of Love*” Retreat;

REGION V

Portland Parish Library

2008

Public Education

- | | |
|---------------|--|
| April 1 -30 | Junior and Adult Reading Competition Displays mounted at all service points Theme: <i>“Sixty in 2008: Read and Celebrate.”</i> |
| April 20 – 26 | Reading Week Displays mounted at the Parish Library, Buff Bay, Hector’s River and Manchioneal Branch Libraries - Theme: <i>“Read Your Way to Success.”</i> |
| April 22 | Earth Day Displays mounted at the Manchioneal and Long Bay Branch Libraries. |
| May 1 – 31 | Child Month Display mounted at the Parish Library, Buff Bay, Hector’s River and Manchioneal Branch Libraries - Theme: <i>“Our Children: Today’s Investment, Tomorrow’s Gain.”</i> |
| | Child Month Exhibition mounted in collaboration with the Early Childhood Resource Centred. Basic school children’s art & craft activities for zone 13. |
| May 6 | Read Across Jamaica Day Display mounted at the Main Library - Theme: <i>“Read Your Way to Success.”</i> |
| May 6 | Education Week Display mounted at the Main Library. |
| May 21 | Child Month Cultural Exposition at the Parish Library – Held at the Neville Antonio Park. |
| May 21 | Jamaican Artifacts Exhibition mounted in support of Child Month Cultural Exposition. |
| April 20 - 25 | Administrative Professional Week Display mounted at the Parish Library. |
| June 1 – 30 | Road Safety Month Display mounted at the Long Bay Branch Library. |
| June 1 – 30 | Disaster Preparedness Month Displays mounted at the Parish Library and Buff Branch Library - Theme: <i>“Disasters are a constant reality, be prepared for any eventuality.”</i> |
| August 5 | Independence Day Display mounted at the Parish Library –Theme: <i>“Jamaica’s Independence.”</i> |

August 8-31	Beijing Olympics Display and Exhibition at the Parish Library.
September 1-30	International Literacy Month Displays mounted at the Parish Library, Long Bay Branch Library and Buff Bay Branch Library – Theme: <i>“Literacy is the Best Remedy.”</i>
September 6	Public lecture in support of the South Africa Touring Exhibition Presenter – Miss Fay Ferguson. A total of 60 students and teachers were in attendance.
September 10	Tricks for Good Grades: Strategies to Succeed in School Displays mounted at the Parish Library and Buff Bay Branch Library.
September 21-30	Senior Citizens Week Display mounted at the Parish Library – Theme: <i>“Senior Citizens Continuing their Role in Nation Building.”</i>
September 23	Miss Lou Celebration held at the Neville Antonio Park in collaboration with the Jamaica Cultural Development Commission. A Miss Lou Display and Book Exhibition were mounted by the Parish Library. The day’s activities included: story telling, musical items and speech items.
October 1 - 30	Breast Cancer Awareness Month Displays mounted at the Parish Library, Buff Bay, Hope Bay, and Long Bay Branch Libraries – Theme: <i>“Prevention through Service and Education.”</i>
October 5-10	Mental Health Week Display mounted at the Parish Library, Hope Bay and Long Bay Branch Libraries – Theme: <i>“Caring for Every Child’s Mental Health: Our Responsibility.”</i>
October 9	A public forum was held at the Parish Library in association with the Child and Adolescent Mental Health Department, Port Antonio Hospital in recognition of Mental Health Week - Theme: <i>“Caring for Every Child’s Mental Health: Our Responsibility”</i>
October 12 -20	Heritage Week Displays mounted at the Parish Library, Buff Bay, Hector’s River, Hope Bay and Manchioneal Brach Libraries - Theme: <i>“Saluting Our Heritage Building Our Nation.”</i>
October 15	World Rural Women’s Day Display mounted at the Main Library in association with the Bureau of Women’s Affairs – Theme: <i>“Food Security and Climate Change: Rural Women are a part of the Solution.”</i>
October 19 – 25	Jamaica Association of Public Health Inspectors Week (JAPHI) 62 Year Anniversary – Theme: <i>“Creating A Greater Impact through Exemplary Service.”</i>

- November 1 -30 Parent Month Displays mounted at the Parish Library, Buff Bay, Long Bay, Hope Bay & Hector's River Branch Libraries – Theme: ***“Parenting... Right from the Start.”***
- November 14 - 20 World Diabetes Day Display mounted at the Buff Bay Branch Library – Theme: ***“Diabetes in Children and Adolescents.”***
- November 18 Panel Discussion held at the Parish Library in association with the Ministry of Education in support of Parent Month.
- November 18 Youth Month Displays mounted at the Parish Library and Hope Bay Branch Library – Theme: ***“Safety Tips: Preventing Abolition.”*** Brochure was made in support of Youth Month.
- November 14 Public Lecture held at the Buff Bay Branch Library in support of World Diabetes Day - Theme: ***“Diabetes in Children and Adolescents.”*** Presenter: Dr. A Trowers, Ministry of Health.
- November 1 - 30 Drug Abuse Awareness Month Display mounted at the Hector's River Branch Library.
- November 26 Youth Month Discussion held at the Parish Library in support of Youth Month – Theme: ***“Violence against Youths: Your Views.”***
A total of 71 students from various high schools and primary schools in Portland participated in the discussion
- November 25 International Day for the Elimination of Violence against Women Display mounted at the parish Library – Theme: ***“Human Rights for Women and Girls... Human Rights for All.”***
- December 1 World AIDS Day Displays mounted the Parish Library, Manchioneal and Hector's Branch Libraries
- December 3 Launch of JAWS software. Persons from the Eastern Disabilities Association were in attendance.

Promotional Activities

- April – December Weekly story hour sessions held at the Parish Library and six Branch Libraries.
- April – December Fortnightly Meetings by Red Cross Society held at the Mount Pleasant Branch Library
- July 31- August 7 Summer Programme Exhibition at the Main Library to showcase Art & Craft activities by children participating from the 7 Service Points.

October 16	World Food Day Exhibition held at the Parish Library in association with the Jamaica 4H Club, Port Antonio – Theme: <i>“World Food Security: The Challenges of Climate Change and Bio-energy.”</i> Students from the College of Agriculture Science and Education and Cooper’s Hill Primary participated in the exhibition.
October 22	Tour by 12 students and 2 teachers from Boston Primary and Infant at the Parish Library.
October 27 – 31	Library Week Displays mounted at all service points in the Network – Theme: <i>“Libraries Charting a Course for Development.”</i> Brochures were prepared on the Portland Parish Library and A Career in Librarianship.
October 29	Credit Union Debate competition hosted at the Parish Library between Titchfield High and Portland High School.
October 28	Participation in library week activities by 71 students and teachers from Kids ‘n’ Kids Basic School at the Parish Library.
October 30	Open Day activities at all service points. 200 students and others users participated in the activities which included; library tours, orientation sessions, mini concerts, library quiz among others.
September 24	School visit to Boundbrook Primary School- Parish Library - Topic: <i>“The Importance of Literacy.”</i>
November 26	International University of the Caribbean held a discussion at the Parish Library to promote the Institution.
November 3	Portland Garden Club Display & Book Exhibition mounted at the Parish Library. Brochures were prepared in recognition of the Club’s 28 th Anniversary Celebration.
November 20	Kiwanis Club Annual Reading Competition was hosted at the Parish Library.
December 4	Class visit to the Port Antonio Primary – Parish Library.
December 10	Christmas Treat at the Hector’s River Branch Library.
December 12	Christmas Treat at the Hope Bay Branch Library.
December 19	Christmas Treat at the Buff Bay Branch Library.
December 19	Christmas Treat at the Long Bay Branch Library.
December 19	Christmas Treat at the Mount Pleasant Branch Library.
December 22	Christmas Treat at the Parish Library.

Public Education**2009**

- January 13 -19 Earthquake Awareness Week Displays mounted at all service points – Theme: ***“Earthquakes Have No Season, Do Your Part Be Earthquake Smart.”***
- January 13 Mrs. Kereen Burton and Miss Stacy-Ann Brown visited Skibo Primary and Bybrook Primary where presentations were made on Earthquake Safety to approximately 75 students.
- January 14 Mrs. Kereen Burton and Miss Stacy – Ann Brown visited Boston Primary where 80 grade 5 & 6 students were given a presentation on Earthquake and the key terms associated with the topic. The presentation was also made to students from Seaside Primary at the Hector’s River Branch Library to 51 students.
- January 16 Mrs. Kereen Burton and Mrs. Novlet Reynolds visited Mt. Hermon Primary and Hope Bay All Age in observance of Earthquake Awareness week. A total of 68 students were given a presentation on Earth Awareness.
- February 1 – 28 Black History Month Displays were mounted at the Parish Library, Buff Bay and Manchioneal Branch Libraries – Theme: ***“A Tribute to the President Barrack Obama.”***
- February 2 – 6 Bob Marley Week Displays and Book Exhibition were mounted at the Parish Library, Long Bay and Manchioneal Branch Libraries - Theme: ***“Bob Marley: A Pictorial.”***
- February 8 -16 Safer Sex Week Display mounted at the Parish Library – Theme: ***“Sex and Peer Pressure.”***
- February 9 Mrs. Kereen Burton and Miss Stacy - Ann Brown visited Port Antonio High School to conduct a rap session with a total of 26 students in support of Safer Sex Week. Mr. E. A. Taylor, host of Spotlight on the Buff Bay Cable Channel moderated the discussion.
- February 8 – 14 Cardiovascular Week Display mounted at the Manchioneal Branch Library - Theme: ***“Heart Disease – Check the Risk.”***
- February 27 Jamaica Shipping Association 70th Anniversary Touring Exhibition Launch at the Parish Library. 50 persons were in attendance including the His Worship the Mayor of Port Antonio, Floyd Patterson.
- March 3 Peace Day Display mounted at the Hope Bay Branch Library.

March 8	International Women's Day Display mounted at the Hope Bay Branch Library.
March 16 – 27	Jamaica Library Service 60 th Anniversary Exhibition – Portland Leg – Theme: <i>“Honouring the Past, Repositioning for the Future.”</i>
March 16	Launch of the Portland Leg of the Jamaica Library Service 60 th Anniversary Exhibition.
March 19	Public Awareness Session on Sexually Transmitted Infections held at the Buff Bay Branch Library Presenter: Mr. D. Vassell, Ministry of Health.
March 24	World Tuberculosis Day Display mounted at the Manchioneal Branch Library - Theme: <i>“We Simply Must stop Tuberculosis.”</i>

Promotional Activities

January 11	Plant of the Week Display mounted at the Parish Library – Theme: <i>“Elephant Ears.”</i>
February 1 – 28	Reggae Month Displays mounted at the Parish Library - Theme: <i>“Reggae to Di Worl’.”</i> A booklet was prepared in support of Reggae Month.
February 3	Scotia Speak up! Speak out! Debate competition was hosted at the Parish Library.
February 6	A mini concert was held at the Parish Library in celebration of Bob Marley Week.
February 9 – 13	Plant of the Week Display mounted at the Main Library – Theme: <i>“Anthurium.”</i>
February 19	Evening of Poetry held at the Parish Library in collaboration with the Kiwanis Club of Port Antonio.
February 19	A Scotia Debate competition was hosted at the Buff Bay Branch Library.
March 3	Students from Fellowship Primary and Junior High toured the Parish Library and advised about the catalogue and the reference area as a part of the 60 th Anniversary Exhibition week of activities.
March 10	A Scotia Speak up! Speak out! Debate competition was hosted at the Buff Bay Branch Library.
March 17	A Scotia Speak up! Speak out! Debate competition was hosted at the Buff Bay Branch Library.

[St. Thomas Parish Library](#)**Public Education****2008**

April 14	Display: Managing HIV/AIDS in the School Environment at Heartease Branch Library
May 1-31	Display: Child Month <i>“Our Children: Today’s Investment, Tomorrow’s Gain”</i> at Parish Library, Port Morant, Seaforth, Heartease & Cheswick
May 4-10	Display: Education Week & Read Across Jamaica Day <i>“Building a Culture of Learning in Schools: Enabling Independent, Enthusiastic and Successful Learners”</i> at Parish Library
May 27	Display: Disaster Preparedness Week at Cheswick Branch Library
May 31	Display: World No Tobacco Day <i>“Tobacco Free Youth”</i> at Parish Library
August 4	Display: Emancipation Day / Independence Day <i>“Jamaica: Celebrating 46 Years”</i> at the Parish Library
August 4	Display: Diabetes and Heart Disease at Seaforth Branch Library
September 3	Display: Commemoration of Marcus Garvey’s Birthday at Parish Library and Cheswick Branch Library
September 3	Display: Commemoration of The Honourable Louise Bennett Coverly’s Birthday at the Parish Library and Cheswick Branch Library
September 8	Display: International Literacy Day at the Parish Library and Cheswick Branch Library
October 9-23	Display: National Heritage Week Cheswick, Heartease, Seaforth and Parish Library

Public Education**2008**

October 6-11	Display: Mental Health Awareness Week at Parish Library Theme: <i>“Making Mental Health a Jamaican Priority”</i>
October 13-23	Display: National Heritage Week at Cheswick, Heartease, Seaforth, Port Morant and Parish Library Theme: <i>“Saluting Our Heritage... Building Our Nation.”</i>

- October 15-17 Display: Heritage Week Display mounted at Robert Lightbourne High School as part of the school's Heritage Week Activities. Theme: ***"Saluting Our Heritage... Building Our Nation"***.
- October 27 - Nov. 8 Display: Library Week at Parish Library Seaforth, Cheswick, Heartease and Port Morant Theme: ***"Libraries: Charting a Course for Development"***.
- November 1-30 Display: Parent Month at Parish Library, Seaforth Port Morant, Heartease and Cheswick Branch Libraries. Theme: ***"Parenting... Right From the Start"***.
- November 3-10 Exhibition: 4H Clubs Achievement at Parish Library and Seaforth Branch Library.
- November 14 Display: World Diabetes Day Poster at Parish Library, Theme: ***"Diabetes affects children and adults"***.
- November 25-31 Exhibition: Jamaica Cultural Development Commission Creative Writing Award Winning Pieces at Parish Library Opening ceremony with guest speaker Diana McCauley.
- November 26 Jamaica Cultural Development Commission Creative Writing Workshop.
- December 1 Display: Universal Human Rights at Seaforth Branch Library
- December 1 Display: World AIDS Day at Parish Library. Theme: ***"Leadership: Stop AIDS. Keep the Promise"***.
- December 13 Display: ***"Pot A Coffee"*** at Blue Mountain Coffee Growers Coffee Festival and at Parish Library.
- December 22 Display: ***"Old Time Christmas"*** at Parish Library.
- December 30 Exhibition: ***"Seven Principles of Kwanzaa"*** at Parish Library.
- Kwanzaa Celebrations Ceremony. Presentation on the Kwanzaa principle of Self Determination at Parish Library Presenter: Senior Librarian.

Public Education

2009

- January 5 - 31 Display: Earthquake Awareness at Parish Library, Cheswick, Port Morant, Seaforth, Heartease Branch Libraries and Yallahs Primary. Theme: ***"Earthquakes Have No Season, Be Aware, You Can Prepare"***

January 20	Display: <i>“Barrack Obama: A Leader for the Information Age”</i> at Parish Library.
February 1-28	Display: Reggae Month at Parish Library, Cheswick, Port Morant, Seaforth, Heartease Branch Libraries and Providence Prep School.
February 1-28	Display: Black History Month: <i>“Barrack Obama”</i> at Seaforth Branch Library.
February	Display & Talk: <i>“Women and Men United to End Violence against Women and Girls.”</i> In recognition of International women’s Day at Cheswick Branch Library. Speaker: Miss Regina Anderson, Operations Manager, Princess Margaret Hospital
February 9-14	Display: for Cardiovascular Week on <i>“The Failing Heart Controversy: Treatment giving Hope”</i>
February 4	Class Visit: Nazareth Basic School. Teacher Miss Althea Mckenzie. Talk on “Old and New: Transportation” at Cheswick Branch Library
February 12	Class Visit: Nazareth Basic School. Teacher Miss Jacqueline Cummings. Talk: <i>“Bob Marley: the Black Artiste”</i> at Cheswick Branch Library
February 18	Class Visit: Nazareth Basic School. Teacher Miss Jacqueline Cummings. Talk: <i>“Types of Foods”</i> at Cheswick Branch Library
March 3	Display: Peace Day at Parish Library and Cheswick Branch Library. Theme <i>“Peace, Nuh Linga”</i>
March 16 -	Display: World Consumer Rights Day at Parish Library. Theme <i>“Be a Smart Consumer... Empower Yourself”</i>
March 31	Display: 4H Club Annual Achievement Day Exposition. Theme: <i>“Youth Response to Food Security”</i>

Promotional Activities

2008

April 8	Display: Reading Week <i>“Enjoy the Benefits of Reading”</i> at Pear Tree River Primary School
April 20 -26	Display: Reading Week <i>“Read Your Way to Success”</i> at Parish Library
April 24	Display & Lecture: Reading Week <i>“Read, Read Everyday and Keep Illiteracy Away”</i> at White Horses Primary School

May 6	Display: Read Across Jamaica Day at Port Morant Primary School
May 6	Exhibition & Lecture: Read Across Jamaica Day at Golden Grove Primary School and Pear Tree River Primary School
May 6	Reading Session & Mobile Library Exhibition at Robert Lightbourne High School
May 12-16	Display: Reading Week <i>“He Who Reads, Leads”</i> at Yallahs High School
May 16	Reading Session & Mobile Library Exhibition at Yallahs High School
July 14- 31	Summer Programme: <i>“Sixty in 2008... Read and Celebrate”</i> Parish Library and 4 branch libraries.
July 31	Exhibition: Summer Programme 2008 <i>“Sixty in 2008... Read and Celebrate”</i> at the Parish Library
October 30	“OPEN DAY” promotional activities at Parish Library, Seaforth, Port Morant, Cheswick and Heartease branch libraries

REGION VI

St. Elizabeth Parish Library

Public Education

2008

April	Exhibition: Cancer Awareness Month – Parish Library
May 5 - 10	Exhibition: Reading Week – Balaclava Branch Library
May	Exhibition: Child Month – Parish Library, Balaclava, Malvern Nain, Red Bank, Southfield and Warminster Branch Libraries
May 31	Exhibition: World No Tobacco Day – Southfield Branch Library
June	Exhibition: Disaster Preparedness Month – Balaclava Nain and Warminster Branch Libraries
June	Exhibition: Road Safety Month – Parish Library
June 24	Exhibition: South Africa – Parish Library
July – August	Summer Programme – Theme <i>“Sixty in 2008... Read and Celebrate”</i> – All service points

August 1- 7	Exhibition: Emancipation/Independence – Elderslie and Red Bank Branch Libraries
August 7	Exhibition: Miss Lou’s Birthday - Junction Branch Library
September 21-27	Exhibition: World Breast Feeding Week – Parish Library
September 27	Exhibition: Tourism Week - Junction Branch Library
October	Exhibition: National Heritage Week – All service points
October	Exhibition: Breast Cancer Month - Malvern, Nain Red Bank, Santa Cruz, Southfield and Warminster Branch Libraries
October 5 -11	Exhibition: Mental Health Week – Parish Library and Santa Cruz Branch Library
October	Exhibition: Credit Union Month - Parish Library, Nain and Santa Cruz Branch Libraries
October	Exhibition: Fire Safety Awareness Week - Parish Library
November	Exhibition: Drug Abuse Awareness Month – Lewisville and Malvern Branch Libraries
November	Exhibition: Parenting Month – Parish Library and Malvern Branch Library
November	Exhibition: Local Government Month – Parish Library
December 1	Exhibition: World AIDS Day – Parish Library, Balaclava, Lewisville, Malvern, Nain, Santa Cruz and Southfield Branch Libraries
December	Exhibition: Traditions of Christmas – Parish Library
2009	
January 14 - 20	Exhibition: Earthquake Awareness Week – Parish Library and Southfield Branch Library
February	Exhibition: Reggae Month – Parish Library, Elderslie, Lewisville, Red Bank, Santa Cruz and Southfield Branch Libraries
February	Exhibition: Black History Month – All service points
February 6	Exhibition: Bob Marley’s Birthday – Parish Library and Red Bank Branch Library
February 24	Exhibition: Sir Alexander Bustamante’s Birthday – Parish Library

Westmoreland Parish Library

Public Education

2008

- | | |
|------------------|---|
| April 8 – 16 | Cancer Awareness Month exhibition - focused on Lung Cancer. Held at the Parish Library |
| May 6 – 10 | Education Week exhibition – Theme: “ <i>Creating a Culture of Learning in Schools, Enabling Independent, Enthusiastic and Successful Learners</i> ” at the Parish Library. |
| May 14 – 28 | Child’s Month exhibition - “ <i>Our Children, Tomorrow’s Investment</i> ” mounted at Petersfield, Darliston, Whitehouse, and Bethel Town Branch Libraries. |
| June 2 – 12 | Disaster Preparedness Month exhibition, “ <i>Disasters are a Constant Reality: Be Prepared for any Eventuality</i> ” - at the Parish Library, Beeston Spring, Bethel Town, Darliston, and Petersfield Branch Libraries. |
| June 19 – 28 | Road Safety Month exhibition, “ <i>With Awesome Power Comes Greater Responsibility</i> ” - at the Parish library. |
| August 15 – 22 | Exhibition mounted in celebration of Marcus Garvey’s Birthday at the Parish Library |
| October 23 – 28 | Breast Cancer Awareness Month exhibition, “ <i>The Best Protection is Early Detection</i> ” mounted at Petersfield Branch Library. |
| November 6 – 18 | Drug Awareness month exhibition, “ <i>Promoting Drug Free Communities ... 25 Years and Beyond</i> ” mounted at Petersfield, Beeston Spring, Darliston, Bethel Town and Parish Library. |
| November 18 – 24 | Parenting Month exhibition, “ <i>Parenting, Right from the Start</i> ” was mounted at Negril, Petersfield and the Parish Library. |
| November 18 – 20 | Panel Discussion, “ <i>Positive Parenting: the Catalyst for a better Society</i> ” at Negril, Petersfield and the Parish Library. |
| December 1 – 6 | World AIDS Day exhibition, “ <i>Enjoy Life, Take Control and Stop HIV/AIDS</i> ” mounted at Beeston Spring, Bethel Town, and Darliston Branch Libraries. |
| December 8 – 13 | Exhibition mounted for World Human Rights Day, “ <i>Dignity and Respect for All</i> ” mounted at Petersfield and Library. |

- December 15 – 31 Exhibition mounted for Christmas, “*Care, Share and Enjoy*” at Petersfield Branch Library.
- 2009**
- January 12 – 17 Earthquake Awareness Week exhibition, “*Earthquakes have no Season: Do Your Part, be Earthquake Smart*” mounted at the Parish Library, Petersfield, and Darliston Branch Libraries.
- February 2 – 6 Exhibition mounted to celebrate Bob Marley’s Birthday at Petersfield, Negril, and Beeston Spring Branch Libraries.
- February 10 – 14 Safer Sex Week exhibition, “*Before you get it on, put it on*” mounted at the Parish Library, Darliston and Bethel Town Branch Libraries.
- February 18 – 27 Black History Month exhibition, “*Celebrating Black Achievement*” mounted at all service points.
- March 6 – 10 International Women’s Day exhibition, “*Our Women: Our History, Our Future*” mounted at the Parish Library, Petersfield, and Negril Branch Libraries.
- March 16 – 21 World Consumer Rights Day exhibition, “*Junk Food Generation: Consumers International Campaign to Stop the Marketing of Unhealthy Food to Children*” mounted at the Parish Library, Beeston Spring and Darliston Branch Libraries.

Promotional Activities

2008

- April 14 – Sept. 3 Annual Adult and Junior Reading Competition – “*Sixty in 2008: Read and Celebrate*” at all service points.
- April 18 – 26 Reading Week exhibition – theme: “*Read Your Way to Success*” at the Parish Library.
- May 6 Motivational talks and special story hour sessions were held at Ferris Primary, Sir Clifford Campbell Primary, Mannings High, Mount Grace Primary and Junior High, Unity Primary and Moreland Hill Primary to mark Read Across Jamaica Day.
- May 23 Exhibition highlighting the resources and services offered by the Libraries in the network, mounted at the SAIDIE Foundation launch at the Whitehouse Community Centre.
- September 8 – 15 International Literacy Day exhibition, “*Literacy is the Best Remedy*”, at the Parish Library

- October 21 – 30 Exhibition focusing on the history of the Public Library Service in the Parish was mounted at all service points as part of the sixtieth anniversary celebrations.
- October 30 Jamaica Library Service 60th Anniversary Open Day was held at all service points.
- Nov. 24 – Dec. 25 The Jamaica Library Service 60th Anniversary Touring exhibition, ***“Honouring the Past, Repositioning for the Future”*** mounted at the Parish Library.

2009

- March 13 Exhibition mounted at the Westmoreland 4-H Clubs Achievement Day, ***“Promoting Youth Development through 4-H Clubs”*** at Hotel Commingle.

Collaboration with Community Agencies**2008**

- June 22 – 23 Exhibition mounted at the Westmoreland Horticultural Society Annual Flower Show – ***“What a Wonderful World”*** held at Mannings School.
- July 9 – 16 South Africa / Jamaica Connection exhibition mounted at the Parish Library
- July 23 – August Emancipation / Independence exhibition – ***“One Love, One Family”*** mounted in association with JCDC at Negril, Bethel Town, and the Parish Library.
- August 30 – Sept. 8 Exhibition mounted for the Birthday of the Honourable Louise Bennett-Coverly in association with JCDC
- October 13 – 24 Heritage Week exhibition – ***“Saluting Our Heritage, Building Our Nation”*** at all service points. Parish exhibition was officially opened on October 15, 2008 at the parish library.
- November 11 – 18 World Diabetes Week exhibition was mounted by the Westmoreland Health Department at the Parish Library.

2009

- March 30 JCDC Creative Writing exhibition mounted at the Parish Library.

Appendix SLN 001

Encyclopedias Allocated to Selected School Libraries

Regions	School	Reference
1	August Town Primary	Rourke's World of Science Encyclopedia (10 Volumes) & Encyclopedia of Jamaica Heritage (1 Volume)
	Balmagie Primary	Rourke's World of Science Encyclopedia (10 Volumes)
	Bridgeport Primary	Encyclopedia of Jamaica Heritage (1 Volume)
	Chetolah Park Primary	Encyclopedia of Jamaica Heritage (1 Volume)
	Clan Carthy Primary	Encyclopedia of Jamaica Heritage (1 Volume)
	George Headley Primary	Encyclopedia of Jamaica Heritage (1 Volume)
	Gregory Park Primary	Encyclopedia of Jamaica Heritage (1 Volume)
	Half-Way-Tree Primary	Encyclopedia of Jamaica Heritage (1 Volume)
	Hope Valley Experimental Primary	The New Book of Knowledge (21 Volumes)
	Jones Town Primary	Encyclopedia of Jamaica Heritage (1 Volume)
	Mona Heights Primary	Encyclopedia of Jamaica Heritage (1 Volume)
	Portsmouth Primary	Encyclopedia of Jamaica Heritage (1 Volume)
	Spanish Town Primary	Encyclopedia of Jamaica Heritage (1 Volume)
	St. Michael's Primary	Encyclopedia of Jamaica Heritage (1 Volume)
	Tarrant Primary	Encyclopedia of Jamaica Heritage (1 Volume)
	Wakefield Primary	The New Book of Knowledge (21 Volumes)
	Unity Primary & Infant	Encyclopedia of Jamaica Heritage (1 Volume)
	Kitson Town All Age	Encyclopedia of Jamaica Heritage (1 Volume)
	New Mount Industry All Age	Encyclopedia of Jamaica Heritage (1 Volume)
	Rock Hall All Age	Encyclopedia of Jamaica Heritage (1 Volume)
	Cockburn Gardens Primary & Junior High	Encyclopedia of Jamaica Heritage (1 Volume)
	John Mills Primary & Junior High	Encyclopedia of Jamaica Heritage (1 Volume)
	Mico Practising Primary & Junior High	Encyclopedia of Jamaica Heritage (1 Volume) Students Discovery Science (13 Volumes)
	Windward Road Primary & Junior High	Students Discovery Science (13 Volumes)
	Bog Walk High	Disease (8 Volumes)
	Clan Carthy High	Health Matters (8 Volumes)
	Danny Williams School for the Deaf	The New Book of Knowledge (21 Volumes)
	Dunoon Technical High	Physics Matters (10 Volumes)
	Glengoffe High	Grolier Student Encyclopedia (17 Volumes)
	Guys Hill High	New Book of Popular Science (6 Volumes)
	Haile Selassie High	Grolier Student Encyclopedia (17 Volumes)
	Holy Trinity High	World Book Encyclopedia & Dictionaries (24 Volumes)

Regions	School	Reference
1	Jonathan Grant High	Physics Matters (10 Volumes)
	Norman Manley High	New Book of Popular Science (6 Volumes)
	Old Harbour High	Disease (8 Volumes)
	Pembroke Hall High	Health Matters (8 Volumes)
	St. Catherine High	Disease (8 Volumes)
	Tacius Golding High	Health Matters (8 Volumes)
	Tivoli Gardens High	Health Matters (8 Volumes)
	Vauxhall High	Disease (8 Volumes)
Total	40	22 Sets & 20 Single Volume
2	Clarke's Town Primary	Encyclopedia of Jamaica Heritage (1 Volume)
	Corinaldi Avenue Primary	Encyclopedia of Jamaica Heritage (1 Volume)
	Howard Cooke Primary	Encyclopedia of Jamaica Heritage (1 Volume)
	Lucea Primary	Encyclopedia of Jamaica Heritage (1 Volume)
	Cacoon Castle All Age	Encyclopedia of Jamaica Heritage (1 Volume)
	Warsop All Age	Encyclopedia of Jamaica Heritage (1 Volume)
	Albert Town High	Grolier Student Encyclopedia (17 Volumes)
	Cambridge High	Health Matters (8 Volumes)
	Muschette High	Disease (8 Volumes)
	Rusea's High	New Book of Popular Science (6 Volumes)
	Herbert Morrison Technical High	Physics Matters (10 Volumes)
Total	11	5 Sets & 6 Single Volume
3	Frankfield Primary & Infant	Encyclopedia of Jamaica Heritage (10 Volumes) & Rouke's World of Science Encyclopedia
	Frankfield Primary	Encyclopedia of Jamaica Heritage (1 Volume)
	May Pen Primary	Encyclopedia of Jamaica Heritage (1 Volume)
	Trout Hall All-Age	Encyclopedia of Jamaica Heritage (1 Volume)
	Green Park Primary & Junior High	The New Book of Knowledge (21 Volume)
	Osbourne Store Primary & Junior High	Encyclopedia of Jamaica Heritage (1 Volume)
	Villa Road Primary & Junior High	Encyclopedia of Jamaica Heritage (1 Volume)
	Bustamante High	Health Matters (8 Volumes)
	Central High	Grolier Student Encyclopedia (17 Volumes)
	Christiana High	New Book of Popular Science (6 Volumes)
	Clarendon College	Disease (8 Volumes)
	Claude McKay High	Health Matters (8 Volumes)
	Cross Keys High	Grolier Student Encyclopedia (17 Volumes)
	Denbigh High	Grolier Student Encyclopedia (17 Volumes)
	May Day High	Physics Matters (10 Volumes)
	Porus High	New Book of Popular Science (6 Volumes)
	Spaulding High	Disease (8 Volumes)
	Winston Jones High	Physics Matters (10 Volumes)
Total	18	13 Sets 6 Single Volume

Regions	School	Reference
4	Albian Mountain Primary	The New Book of Knowledge (21 Volumes)
	Brown's Town Primary	Encyclopedia of Jamaica Heritage (1 Volume)
	Charlton Primary	Encyclopedia of Jamaica Heritage (1 Volume)
	Goshen Primary	Encyclopedia of Jamaica Heritage (1 Volume)
	Port Maria Primary	Rourke's World of Science Encyclopedia
	Annotto Bay All Age	Encyclopedia of Jamaica Heritage (1 Volume)
	Beecher Town All Age	The New Book of Knowledge (21 Volumes)
	Discovery Bay All Age	Encyclopedia of Jamaica Heritage (1 Volume)
	Job's Hill All Age	Encyclopedia of Jamaica Heritage (1 Volume)
	Jackson Primary & Junior High	The New Book of Knowledge (21 Volumes)
	Aabuthnott Gallimore High	New Book of Popular Science (6 Volumes)
	Brown's Town High	Health Matters (8 Volumes)
	Ocho Rios High	Disease (8 Volumes)
	Oracabessa High	Grolier Student Encyclopedia (17 Volumes)
Total	14	8 Sets & 6 Single Volume
5	Fair Prospect Primary	Encyclopedia of Jamaica Heritage (1 Volume)
	Lyssons Primary	Encyclopedia of Jamaica Heritage (1 Volume)
	Prospect Primary	Encyclopedia of Jamaica Heritage (1 Volume)
	Aelous Valley All Age	Encyclopedia of Jamaica Heritage (1 Volume)
	Bellevue All Age	Encyclopedia of Jamaica Heritage (1 Volume)
	Hope Bay All Age	Encyclopedia of Jamaica Heritage (1 Volume)
	Cascade Primary & Junior High	Rourke's World of Science Encyclopedia (10 Volumes)
	Fair Prospect High	Disease (8 Volumes)
	Happy Grove High	New Book of Popular Science (6 Volumes)
	Paul Bogle High	Grolier Student Encyclopedia (17 Volumes)
	Seaforth High	Health Matters (8 Volumes)
	Yallahs High	New Book of Popular Science (6 Volumes)
Total	12	6 Sets 6 Single Volume
6	Brinkley Primary	Encyclopedia of Jamaica Heritage (1 Volume)
	Broughton Primary	Encyclopedia of Jamaica Heritage (1 Volume) & The New Book of Knowledge (21 Volumes)
	Savanna-la-mar Primary	Encyclopedia of Jamaica Heritage (1 Volume)
	Petersfield Primary & Infant	Rourke's World of Science Encyclopedia (10 Volumes)
	Mount Airy All Age	Encyclopedia of Jamaica Heritage (1 Volume) & The New Book of Knowledge (21 Volumes)
	Pisgah All Age	Encyclopedia of Jamaica Heritage (1 Volume) & The New Book of Knowledge (21 Volumes)
	Red Bank All Age	Encyclopedia of Jamaica Heritage (1 Volume)
	Grange Hill High	Grolier Student Encyclopedia (17 Volumes)
	Lewisville High	Health Matters (8 Volumes)

Regions	School	Reference
6	Little London High	Grolier Student Encyclopedia (10 Volumes)
	Maggotty High	New Book of Popular Science (6 Volumes)
	St. Elizabeth Technical High	Disease (8 Volumes)
	Frome Technical High	New Book of Popular Science (8 Volumes)
Total	13	10 Sets & 6 Single Volume
Grand Total	108 Schools	64 Sets & 50 Single Volume

Appendix SLN 002

SCHOOL LIBRARIES

SERVED BY REGIONS

	Primary School Libraries Served							High School Libraries Served					
Regions	Inf	Prim.	All-Age	P.J.H.	Sp.	Total		P.J.H	Tech. H	Sec. H.	Sp.	Total	Grand Total
1	11	103	66	24	3	207		2	2	36	1	41	248
2	4	38	56	11	-	109		1	2	10	-	13	122
3	5	63	64	15	-	147		2	-	20	-	22	169
4	5	45	69	9	-	128		4	2	8	-	14	142
5	2	49	28	4	-	83		5	1	9	-	15	98
6	2	58	63	8	-	131		2	2	12	-	16	147
Total	29	356	346	71	3	805		16	9	95	1	121	926

**** N.B. 16 Primary and Junior High Schools served received both Primary and High School services as follows:**

- Region 1: Constant Spring & White Marl Primary & Junior High Schools (2)
- Region 2: Bellevue Primary & Junior High (1)
- Region 3: Hatfield & Rest Primary and Junior High Schools (2)
- Region 4: Moneague, Enfield, Mt. Angus & Retreat Primary & Junior High Schools (4)
- Region 5: Avocat, Mt. Hermon, Bath, Cedar Valley & Port Morant Primary & Junior High Schools (5)
- Region 6: Elderslie & New Hope Primary & Junior High Schools (2)

Key:

Inf.: Infant
 Prim: Primary
 P.J.H: Primary and Junior High
 Sp: Special
 Tech.H: Technical High
 Sec.H: Secondary High

Appendix SLN 003

Functional and Inactive School Libraries**Region 1****St. Andrew****Primary**

Balmagie Primary
 Drews Avenue Primary
 Duhaney Park Primary
 Dunrobin Primary
 Dupont Primary & Infant
 Excelsior Primary
 George Headley Primary
 Golden Spring Primary
 Half-Way Tree Primary
 Harbour View Primary
 Hope Valley Experimental Primary
 Irish Gelley Primary
 Jones Town Primary
 Lawrence Tavern Primary
 Maxfield Park Primary
 Mona Heights Primary
 Mount Fletcher Primary
 New Providence Primary
 Pembroke Hall Primary
 Rousseau Primary
 St. Francis Primary & Infant
 St. Judes Primary
 St. Peter Claver Primary.
 St. Richard's Primary
 Tarrant Primary
 Tower Hill Primary

All Age

Bito All Age & Infant
 Bloxburgh All Age & Infant
 Cavaliers All Age
 Clifton All Age
 Constitution Hill All Age

Craighton All Age
 Friendship Brook All Age
 Golden Valley All Age & Infant
 Gordon Town All Age
 Greenwich All Age
 Jack's Hill All Age & Infant
 Mt. James All Age
 New Gardens All Age & Infant
 Padmore All Age
 Red Hills All Age
 Rock Hall All Age
 Somerset All Age & Infant
 St. Theresa's All Age
 Whitfield All Age

Primary & Junior High

Allman Hill Primary & Junior High
 Balcombe Drive Primary & Junior High
 Brandon Hill Primary & Junior High
 Calabar Primary & Junior High
 Cockburn Gardens Primary & Junior High
 Constant Spring Primary & Junior High
 Dallas Primary & Junior High
 Hall's Delight Primary & Junior High
 John Mills Primary & Junior High & Infant
 Maverley Primary & Junior High
 Melrose Primary & Junior High
 Mico Practising Primary & Junior High
 New Day Primary & Junior High
 Shortwood Practising Primary & Junior High
 Stony Hill Primary & Junior High
 Swallowfield Primary & Junior High

St. Andrew (Cont'd)**Primary & Junior High****High**

Charlie Smith High Jesse
 Clan Carthy High
 Edith Dalton James High
 Haile Selassie High
 Mavis Bank High
 Mona High
 Norman Manley High
 Papine High
 Pembroke Hall High
 Penwood High
 Tarrant High
 Trench Town High

Special Schools

Danny Williams School for the Deaf
 Lister Mair Gilby
 Maxfield Park Home
 The Women's Centre Foundation of Jamaica

Kingston**Infant**

Allman Town Infant
 All Saints Infant
 Central Branch Infant
 St. Anne's Infant
 St. Joseph's Infant
 St. Michael's Infant

Primary

Allman Town Primary
 Alpha Primary
 Chetolah Park Primary
 Clan Carthy Primary
 Franklin Town Primary
 Holy Family Primary & Infant

Ripoll Primary
 North Street Congregational Primary
 Ormsby Hall Primary
 Rollington Town Primary
 St. Anne's Primary
 St. Michael's Primary

All Age

Central Branch All Age

Primary & Junior High

Norman Gardens Primary & Junior High
 Windward Road Primary & Junior High

High

Holy Trinity High
 Kingston High
 St. Anne's High
 Tivoli Gardens High
 Vauxhall High

Technical High

Dunoon Park Technical High

St. Catherine**Infant**

Bridgeport Infant
 Spanish Town Infant
 Waterford Infant

Primary

Ascot Primary
 Belmont Park Primary
 Bermaddy Primary
 Bonnett Primary
 Bridgeport Primary
 Brown's Hall Primary
 Cassava River Primary & Infant
 Eltham Park Primary
 Ensom City Primary
 Friendship Primary
 Giblatore Primary
 Greater Portmore Primary
 Gregory Park Primary
 Guy's Hill Primary
 Homestead Primary
 Horizon Park Primary
 Independence City Primary
 Jericho Primary
 Kensington Primary
 Marlie Mount Primary & Infant
 McCooks Primary
 Mount Rosser Primary & Infant
 Naggo Head Primary
 Old Harbour Bay Primary
 Old Harbour Primary
 Polly Ground Primary
 Portsmouth Primary
 Sergeantville Primary
 Southborough Primary
 Spanish Town Primary
 Springvale Primary
 St. Faith's Primary
 St. John's Primary
 Tulloch Primary
 Wakefield Primary
 Waterford Primary
 York Street Primary

All Age

Berry Hill All Age
 Berwick All Age
 Bois content All Age
 Garden Hill All Age
 Guanoboa Vale All Age
 Ginger Ridge All Age
 Hamwalk All Age
 Harewood All Age
 Hartlands All Age
 Juan de Bolas All Age
 Jubilee Town All Age
 Kitson Town All Age
 Lluidas Vale All Age
 Lucky Valley All Age
 Mount Hermon All Age
 New Mount Industry All Age
 Pear Tree Grove All Age
 Paul Mountain All Age
 Planters Hall All Age
 Rose Hill All Age
 Seafield All Age & Infant
 Simon All Age
 Spring Gardens All Age
 Tydixon All Age
 Victoria All Age
 Watermount All Age

Primary & Junior High

Braeton Primary & Junior High
 Linstead Primary & Junior High
 Mount Moreland Primary & Junior High
 Point Hill Leased Primary & Junior High
 Rosemount Primary & Junior High
 Troja Primary & Junior High
 Whitmarl Primary & Junior High

High

Ascot High
 Bog Walk High
 Bridgeport High
 Cumberland High

St. Catherine (Cont'd)

Eltham High
 Ewarton High
 Glengoffe High
 Greater Portmore High
 Guys Hill High
 Innswood High
 Jonathan Grant High
 McGrath High
 Old Harbour High
 Spanish Town High
 St. Catherine High
 Tacius Golding High
 Waterford High

Technical High

Jose Marti Technical High

Region 2**St. James****Infant**

Cambridge Infant
 Montego Bay Infant

Primary

Anchovy Primary
 Barracks Road Primary
 Bickersteth Primary
 Howard Cooke Primary

All Age

Barrett Town All Age
 Bogue Hill All Age
 Chatsworth All Age & Infant
 Goodwill All Age & Infant
 Granville All Age
 Irwin All Age
 John's Hall All Age
 Lethe All Age
 Lottery All Age
 Mount Horeb All Age

Mount Zion All Age
 Orange Hill All Age
 Salt Spring All Age
 Somerton All Age & Infant
 Springfield All Age
 Sudbury All Age
 Sunderland All Age
 Tower Hill All Age

Primary & Junior High

Farm Primary & Junior High
 Glendevon Primary & Junior High

High

Anchovy High
 Cambridge High
 St. James High
 Herbert Morrison Technical High

Hanover**Primary**

Esher Primary
 Kendal Primary
 Mount Ward Primary
 Pell River Primary

All Age

Askenish All Age
 Chambers Pen All Age
 Claremont All Age
 Clifton All Age
 Maryland All Age
 Mount Hannah All Age
 Pondside All Age
 Riverside All Age
 Watford Hill All Age

Primary & Junior High

Bethel Primary & Junior High
 Sandy Bay Primary & Junior High

Hanover (Cont'd)**High**

Green Island High
Rusea's High

Trelawny**Primary**

Albert Town Primary & Infant
Freeman's Hall Primary & Infant
Hampden Primary & Infant
Hastings Primary & Infant
Kinloss Primary
Spring Garden Primary & Infant
Ulster Spring Primary
Unity Primary
Waldenisa Primary

All Age

Brampton All Age
Daniel Town All Age
Duncans All Age
Falmouth All Age
Granville All Age
Refuge All Age
Rio Bueno All Age
Salt Marsh All Age
Stewart Town All Age
Troy All Age
Tower Hill All Age
Wakefield All Age
Wilsons Run All Age

Primary & Junior High

Bellevue Primary & Junior High
Lowe River Primary & Junior High

High

Albert Town High
Muschett High

Region 3**Clarendon****Infant**

May Pen Infant

Primary

Alley Primary
Bunkers Hill Primary
Denbigh Primary
Effortville Primary
Elgin Primary
Frankfield Primary
Free Town Primary
Gimme-Me-Bit Primary
Hazard Primary
James Hill Primary
Kilsyth Primary & Infant
May Pen Primary
Mineral Heights Primary
Moravia Primary
Ritches Primary
Sanguinetti Primary
Spalding Primary
Tweedside Primary
York Town Primary

All Age

Ashley All Age & Infant
Brandon Hill All Age
Coffee Piece All Age
Collington All Age
Cumberland All Age
John Austin All Age
Johns Hall All Age
McNie All Age
Pleasant Valley All Age
Portland Cottage All Age
Staceyville All Age
Sunbury All Age
Trout Hall All Age
Wood Hall All Age

Primary & Junior High

Chandlers Pen Primary & Junior High
Crofts Hill Primary & Junior High
Cross Primary & Junior High
Four Paths Primary & Junior High
Garlogie Primary & Junior High
Green Park Primary and Junior High
Hayes Primary & Junior High
Osbourne Store Primary & Junior High
Rest Primary & Junior High

High

Alston High
Bustamante High
Central High
Clarendon College
Claude McKay High
Denbigh High
Edwin Allen High
Garvey Maceo High
Kellits High
Kemps Hill High
Lennon High
Spaldings High
Thompson Town High

Manchester**Infant**

Porus Infant

Primary

Albion Primary
Bryce Primary
Chantilly Primary
Christian Leased Primary
Christiana Moravian Primary & Infant
Fairfield Primary
Ferguson Primary
Frankfield Primary & Infant
Grove Town Primary
Marlie Hill Primary
New Broughton Primary
Old England Primary
Plowden Primary
Porus Primary
Pratville Primary & Infant
Prospect Primary
Richmond Primary
Rose Hill Primary
Woodlands Primary

All Age

Auchtembeddie All Age
Bethany All Age
Campbell's Castle All Age
Comfort Hall All Age
Coley Mountain All Age
Craighead All Age
Harmons All Age
Kendal All Age
Patrick Town All Age
Pike All Age
Ramble All Age
Snowdon All Age
Somerset All Age
St. Jago All Age
Victoria Town All Age

Primary & Junior High

Bethabara Primary & Junior High
Hatfield Primary & Junior High
Mandeville Primary & Junior High
New Forest Primary & Junior High
New Green Primary & Junior High
Villa Road Primary & Junior High

High

Bellefield High
Christiana High
Cross Keys High
May Day High
Mile Gully High
Porus High
Winston Jones High

Region 4**St. Ann****Infant**

Brown's Town Infant

Primary

Ocho Rios Primary

St. Ann's Bay Primary

All Age

Aboukir All Age

Chalky Hill All Age

Eccleston All Age

Exchange All Age

Grants Mountain All Age

Lower Buxton All Age

Runaway Bay All Age

St. George's All Age

Walkers Wood All Age

Primary & Junior High

Bamboo Primary & Junior High

Steer Town Primary & Junior High

High

Aabuthnott Gallimore High

Brown's Town High

Ocho Rios High

Technical High

Marcus Garvey Technical High

St. Mary**Primary**

Boscobel Primary

Derry Primary

Free Hill Primary & Infant

Galina Primary & Infant

Mason Hall Primary

Port Maria Primary

Trinity Primary

All Age

Annotto Bay All Age

Belfield All Age

Carron Hall All Age

Paisley All Age

Rose Bank All Age

Primary & Junior High

Clonmel Primary & Junior High

Enfield Primary & Jnr. High

Highgate Primary & Junior High

Mount Angus Primary & Junior High

Retreat Primary & Junior High

High

Annotto Bay High

Brimmer Vale High

Islington High

Oracabessa High

Tacky High

Region 5**Portland****Primary**

Belle Castle Primary & Infant
Bellevue Primary
Boston Primary & Infant
Buff Bay Primary
Bybrook Primary
Fair Prospect Primary
Ken Wright Primary
Norwich Primary
Orange Bay Primary
Port Antonio Primary
Rural Hill Primary
Shirley Castle Primary
Windsor Forest Primary

All Age

Fruitful Vale All Age
Manchioneal All Age
Reach All Age & Infant
Rock Hall All Age
Rowlandsfield All Age
Windsor Castle All Age

Primary & Junior High

Avacot Primary & Junior High
Moore Town Primary & Junior High
Mt. Hermon Primary & Junior High

High

Buff Bay High
Fair Prospect High
Happy Grove High
Port Antonio High

St. Thomas**Primary**

Amity Hall Primary
Golden Grove Primary & Infant
Dalvey Primary
John's Town Primary
Easington Primary
Hayfield Primary
Lyssons Primary
Lystra Primary
Morant Bay Primary
Old Pera Primary
Prospect Primary
Seaforth Primary
Trinityville Primary
White Hall Primary
White Horses Primary
Yallahs Primary

Primary & Junior High

Bath Primary & Junior High
Cedar Valley Primary & Junior High
Port Morant Primary & Junior High

High

Morant Bay High
Paul Bogle High
Robert Lightbourne High
Seaforth High
Yallahs High

Technical High

St. Thomas Technical High

Region 6**St. Elizabeth****Primary**

Austin Primary
 Balaclava Primary
 Barbary Hall Primary
 Black River Primary & Infant
 Bull Savannah Primary
 Carisbrook Primary & Infant
 Fyffes Primary
 Geneva Primary
 Glen Stuart Primary
 Holland Primary
 Hopewell Primary
 Morningside Primary
 Mulgrave Primary
 Park Mountain Primary
 Pedro Plaines Primary
 Retirement Primary
 Sandy Bank Primary
 Siloah Primary
 Top Hill Primary

All Age

Clapham All Age
 Epping Forest All Age
 Frazer All Age
 Fullerswood All Age
 Goshen All Age
 Hopeton All Age
 Kilmarnock All Age
 Leeds All Age
 Marie Cole Memorial All Age
 Mayfield All Age
 Middle Quarters All Age
 Mount Osbourn All Age
 Parottee All Age
 Pepper All Age
 Pondside All Age

All Age (Cont'd)

Rose Hall All Age
 Russells All Age
 Schoolfield All Age
 Seaview All Age
 Springfield All Age
 St. Mary's All Age

Primary & Junior High

Aberdeen Primary & Junior high
 Elderslie Primary & Junior High
 Santa Cruz Primary & Jnr. High

High

Balaclava High
 B.B. Coke High
 Black River High
 Lacovia High
 Lewisville High
 Maggotty High
 Newell High

Technical High

St. Elizabeth Technical High

Westmoreland**Primary**

Broughton Primary
Chantilly Primary
Cokes View Primary
Darliston Primary
Endfield Primary
Grange Hill Primary
Holly Hill Primary & Infant
Moreland Hill Primary
Paul Island Primary
Savanna-la-Mar Primary
St. Paul's Primary
Townhead primary
Unity Primary

Technical High

Frome Technical High

All Age

Blauwearie All Age
Bluefields All Age
Cairn Curran All Age
Caledonia All Age
Dundee All Age
Mount Airy All Age
Negril All Age
New Works All Age & Infant
Retrieve All Age
Revival All Age
Williamsfield All Age

Primary & Junior High

New Hope Primary & Junior High
Strawberry Primary & Junior High

High

Godfrey Stewart High
Grange Hill High
Little London High
Peterfield High

Inactive School Libraries**Region 1****St. Andrew****Primary**

August Town Primary
 Golden Spring Primary
 Grove Primary
 Mountain View Primary
 St. Benedict's Primary
 St. Martin de Porres Primary
 St. Patrick's Primary
 Tavares Gardens Primary
 Trench Town Primary
 Unity Primary and Infant

All Age

Bowden Hill All Age
 Content Gap All Age
 Essex Hall All Age
 Mannings Hill All Age
 King Weston All Age
 Westphalia All Age
 Woodford All Age

Primary & Junior High

Seaward Primary & Junior High

High

Donald Quarrie High

Kingston**Infant**

Alpha Infant

Primary

Denham Town Primary
 Elletson Primary & Infant
 St. Andrew Primary
 St. George's Girls Primary & Infant

All Age

Boys Town All Age
 Port Royal All Age
 Rennock Lodge All Age

High

Denham Town High

St. Catherine**Infant**

Naggo Head Infant

Primary

Bartons Primary
 Crescent Primary
 Davis Primary
 Eccleston Primary
 Ewarton Primary
 Good Hope Primary
 Grateful Hill Primary
 Marlie Hill Primary
 Orangefield Primary
 Port Henderson Primary
 St. Catherine Primary
 Time & Patience Primary

All Age

Bellas Gate All Age
 Cedar Valley All Age & Infant
 Kentish All Age
 Redwood All Age
 Sligoville All Age
 St. Mary's All Age
 Top Hill All Age
 Top Jackson All Age
 Tredegar Park All Age

Region 2**St. James****Primary**

Cambridge Primary
Catherine Hall Primary & Infant
Chetwood Memorial Primary
Corinaldi Avenue Primary
Dumfries Primary
Maldon Primary
Niagara Primary
Roehampton Primary
Vaughnsfield Primary & Infant

All Age

Adelphi All Age
Buckingham All Age
Salter's Hill All Age

Primary & Junior High.

Albion Primary & Junior High
Catadupa Primary & Junior High
Flankers Primary & Junior High
Garlands Primary & Junior High
Mount Salem Primary & Junior High

Hanover**Infant**

Lucea Infant

Primary

Church Hill Primary
Cove Primary
Lucy Primary
Middlesex Corner primary
Senior Primary & Infant
St. Simon's Primary

All Age

Brownsville All Age
Cacoon All Age
Cave Valley All Age

Friendship All Age
Gurney's Mount All Age
Hillsbrook All Age
Jericho All Age
Upper Rock Spring All Age & Infant

High

Merlene Ottey High
Knockalva Technical High

Trelawny**Infant**

Falmouth Infant

Primary

Bounty Hall Primary
Clark's Town Primary
Duanvale Primary

All Age

Alps All Age & Infant
Free Hill All Age
Sawyers All Age
Tower Hill All Age
Wait-A-Bit All Age
Warsop All Age

High

Cedric Titus High

Region 3**Clarendon****Infant**

Alley Infant

Primary

Alston Primary & Infant
 Anderson Town Primary
 Arthur's Seat Primary
 Bailleston Primary
 Brixton Hill Primary & Infant
 Gravel Hill Primary
 Kellits Primary
 Milk River Primary
 Mitchell Town Primary
 Mocho Primary
 Morgan's Forest Primary
 Park Hall Primary
 Race Course Primary
 Richmond Park Primary
 Salt Savannah Primary & Infant
 Scotts Pass Primary
 Smithville Primary
 Thompson Town Primary & Infant
 Treadlight Primary
 Victoria Primary
 Watson Town Primary

All Age

Aenon Town All Age
 Beulah All Age
 Chapelton All Age
 Crooked River All Age
 Long Look All Age
 Main Ridge All Age
 Mitchell's Hill All Age
 Morgan's Pass All Age
 Mount Carmel All Age
 Mount Liberty All Age
 Mount Providence All Age
 Pindars Valley All Age
 Prospect All Age
 Red Hills All Age

Rock All Age
 Rock River All Age
 Rosewell All Age
 Simon All Age & Infant
 Toll Gate All Age
 Wanstead All Age

Primary & Junior High

Leicesterfield Primary & Junior High
 Moores Primary & Junior High

Manchester**Infant**

Bethabara Infant
 Mandeville Infant

Primary

Alligator Pond Primary
 Bellefield Primary
 Ebenezer Primary
 McIntosh Memorial Primary
 Mile Gully Primary
 Mount Olivet Primary
 Zion Hill Primary

All Age

Broadleaf All Age
 Devon All Age
 Ferguson All Age
 Harry Watch All Age
 Huntley All Age
 Medina All Age
 Mizpah All Age
 Nazareth All Age
 Robin's Hall All Age
 St. Paul's All Age
 Top Hill All Age & Infant
 Waterloo All Age

Region 4**St. Ann****Infant**

Charlton Infant
St. Ann's Bay Infant

Primary

Alderton Primary
Alva Primary & Infant
Bethany Primary
Breadnut Hill Primary
Brown's Town Primary
Cascade Primary
Charlton Primary
Chester Primary
Clydesdale Primary
Fort George Primary & Infant
Inverness Primary & Infant
Jeffreyville Primary
Lime Hall Primary
Parry Town Primary
Priory Primary & Infant
Servite Primary
Watsonville Primary
York Castle Primary

Liberty Hill All Age
Lime Tree Garden All Age & Infant
Linton Park All Age
Madras All Age
Mount Moriah Primary & Infant
Mount Waddy All Age
Mount Zion All Age
Murray Mountain All Age
Philadelphia All Age
Prickly Pole All Age
Retirement All Age
Sturge Town All Age
Turnberry All Age
Village All Age
Waltham All Age
Watt Town All Age

Primary & Junior High

Higgins Land Prim. & Jnr. High
Moneague Prim. & Jnr. High
Muirhouse Prim. & Jnr. High
Stephney Prim. & Jnr. High

All Age

Beecher Town All Age
Bensonton All Age
Bohemia All Age
Brittonville All Age
Camperdown All Age
Clarksonville All Age
Claremont All Age
Clapham All Age
Discovery Bay All Age
Epworth All Age
Free Hill All Age
Gilbraltar All Age
Golden Grove All Age
Hoolebury All Age
Iron's Mountain All Age
Jeffrey Town All Age
Keith All Age

St. Mary**Infant**

Carron Hall Infant
Port Maria Infant

Newstead All Age
Rock River All Age
Wallingford All Age
Woodside All Age
York Castle All Age

Primary

Albion Mountain Primary
Elliot Primary & Infant
Gayle Primary
Goshen Primary
Hillside Primary
Jack's River Primary
Martin's Primary
Marlborough Primary
May River Primary
Mount Joseph Primary
New Orange Hill Primary & Infant
Oracabessa Primary
Preston Primary
Preston Hill Primary
Ramble Primary
Richmond Primary & Infant
Robins Bay Primary
Scotts Hall Primary
Three Hills Primary
Water Valley Primary
Watson Ville Primary
Zion Hill Primary

Primary & Junior High

Castleton Prim. & Jnr. High
Jackson Prim. & Jnr. High

High

St. Mary Technical High

All Age

Baxter's Mountain All Age
Beecham Hill All Age & Infant
Brained All Age
Camberwell All Age
Devon Pen All Age
Donnington All Age
Epsom All Age
Hamstead All Age
Job's Hill All Age
Labyrinth All Age
Lewisburgh All Age
Long Road All Age
Mahoe Hill All Age

Region 5**Portland****Infant**

Boundbrook Infant
Port Antonio Infant

Primary

Birnamwood Primary
Boundbrook Primary
Charles Town Primary
Seaside Primary
Skibo Primary
Windsor Primary

All Age

Bellevue All Age
Belvedere All Age
Black Hill All Age
Bloomfield All Age
Claverty Cottage All Age
Fairfield All Age
Hope Bay All Age
Maidstone All Age
Mount Pleasant All Age
Nonsuch All Age
Sherwood Forest All Age
Spring Bay All Age
St. Margaret's Bay All Age
Tranquility All Age and Infant

Primary and Junior High

Fellowship Primary and Junior High
Moore Town Primary and Junior High
Mount Hermon Primary and Junior High

St. Thomas**Primary**

Airy Castle Primary
Arcadia Primary
Barking Lodge Primary
Duckensfield Primary
Font Hill Primary
Grants Pen Primary and Infant
Hillside Primary
Middleton Primary
Mount Vernon Primary
Pear Tree Primary & Infant
Spring Garden Primary
Thornton Primary
Wilmington Primary
Winchester Primary

All Age

Aelous Valley All Age
Bethesda All Age
Bull Bay All Age
Johnson Mountain All Age
Minto All Age
Penlyne Castle All Age
Richmond Gap All Age and Infant
Woburn Lawn All Age

Region 6**St. Elizabeth****Primary**

Ballards Valley Primary
 Bigwoods Primary
 Brinkley Primary
 Brompton Primary
 Burnt Savannah Primary
 Crawford Primary
 Lacovia Primary
 Lalor Primary
 Merrywood Primary
 Newcombe Valley Primary
 Newton Primary
 Roses Valley Primary
 Slipe Leased Primary
 Thorton Primary
 White Hill Primary

All Age

Beersheba All Age
 Bethlehem All Age & Infant
 Bouge All Age
 Brae's River All Age
 Giddy Hall All Age
 Ginger Hill All Age
 Happy Grove All Age
 Lititz All Age
 Nightingale Grove All Age
 Pisgah All Age
 Quickstep All Age
 Red Bank All Age
 St. Albans All Age
 Warminster All Age

Primary & Junior High

Accompong Primary & Junior High
 Nain Primary & Junior High
 Kentucky Primary & Junior High
 Mount Grace Primary & Junior High
 Salem Primary & Junior High

High

Maud McLeod High

Westmoreland**Infant**

Savanna-la-mar Infant
 St. John's Infant

Primary

Beaufort Primary
 Friendship Primary
 George's Plain Primary
 Haddo Primary & Infant
 Kings Primary
 Little London Primary
 Peggy Barry Primary & Infant
 Petersfield Primary & Infant
 Sir. Clifford Campbell Primary

All Age

Ashton All Age
 Barneyside All Age
 Bethel Town All Age
 Carmel All Age
 Content All Age
 Cornwall Mountain All Age
 Kew Park All Age & Infant
 Little Bay All Age
 Mearnsville All Age
 Mount Hermon All Age
 New Castle All Age
 New Roads All Age
 Petersville All Age
 Porter's Mountain All Age
 Seaford Town All Age
 Sheffield All Age
 St. Leonard' All Age

Appendix SLN 004

Displays/Exhibitions

2008

March 19	<i>“School Library Network Region V and Its Hurricane Season,”</i> prepared and shared with College of Agricultural Science and Education	Region V
April 7	World Health Day	SLN, HQ
April 21-25	Reading Week	SLN, HQ
April 24	Reading Week, prepared and shared Old England Primary	Region II
April 10	Career in Libraries, prepared and shared with Cascade Primary & Junior High	Region V
April 22	Career Day, prepared and shared with Alston High	Region III
May 1-31	Child Month	SLN, HQ
May 6	Read Across Jamaica Day, prepared and shared with Winston Jones High	Region III
May 6	Read Across Jamaica Day, prepared and shared with Windsor Castle All Age	Region V
May 6	Read Across Jamaica Day	SLN, HQ
June 1-30	Disaster Preparedness Month	SLN, HQ
June 10	Windsor Castle All Age School Open Day, prepared and mounted at the Regional Office and the school	Region V
July 4	Rt. Excellent Norman Washington Manley	SLN, HQ
August 1-6	Emancipence	SLN, HQ
September 7	Bandana Village - Miss Lou's Birthday Celebration, prepared and shared with Bethabara Primary & Junior High	Region III
September 8	International Literacy Day	SLN, HQ

September 8	International Literacy Day, prepared and mounted at St. Margaret's Bay All Age	Region V
September 21	International Day of Peace	SLN, HQ
October 1-31	International School Library Month, prepared and shared with Avocat and Port Maria Primary & Junior High, Buff Bay, Fair Prospect and Paul Bogle High Schools, Region 5	SLN, HQ
October 3	National Tree Planting Day	SLN, HQ
October 5-11	Mental Health Awareness Week	SLN, HQ
October 13-17	Heritage Week	SLN, HQ
October 13-17	Heritage Week, prepared and shared with Hatfield Primary & Junior High	Region III
October 13-17	Heritage Week, prepared and shared with Pear Tree River and Grants Pen Primary, Yallahs and Paul Bogle High	Region V
October 29	International School Library Day, prepared and mounted at Mandeville Primary & Junior High	Region III
October 30	National Open Day	Region I
Oct. 26-Nov.1	Library Week, prepared and shared with Tranquility Primary	Region V
November 1-30	Parents' Month	SLN, HQ
November 1-30	Parents' Month, prepared and shared with Maidstone All Age	Region V
November 1-30	Drug Abuse Awareness Month, prepared and shared with Prospect Primary	Region V
November 4	Literacy and Learning at your School Library, prepared and mounted at Principal Meeting and Teacher/Librarians' Seminars, November 4, 2008- March 19, 2009	SLN, HQ
November 28	Exhibition and book display mounted at St. Ann Parish Council Open Day	Region IV
December 8	Let's Celebrate Christmas, prepared and shared with Pear Tree River Primary	Region V
December 22-31	Christmas in Jamaica	SLN, HQ

2009

January 15	The School Library: A Gateway to Knowledge, Mounted at Teacher/Librarians' Seminar, Jamaica Crest Resort	Region V
January 21-27	World Leprosy Day	SLN, HQ
January 6	Earthquake Awareness Day, prepared and shared with Pear Tree River Primary School	Region V
January 11-17	Earthquake Awareness Week	SLN, HQ
February 1-28	Black History Month	SLN, HQ
February 1-28	Black History Month	Region V
February 1-28	Black History Month, prepared and shared with Porters Mountain, Retrieve and Frazer All Age Schools	Region VI
February 4	Black History Month, prepared and shared mounted at Christiana High School	Region III
February 1-28	Reggae Month	SLN, HQ
February 1-28	Reggae Month	Region V
February 2-8	Bob Marley's Week	Region V
February 19	Jamaica Day, prepared and shared with Old Pera Primary School	Region V
March 1-31	Peace Month, prepared and shared with Windsor Castle All Age School	Region V

Extension Activities**2008**

April 4	Reading Skills session at Central Branch Infant	Region I
April 16	Information Skills session at Waterford Infant	Region I
April 22	Talk in Observance of Career Day at Alston High	Region III
April 24	Talk in Observance of Reading Week at Old England Primary	Region III
May 6	Story Hour session in celebration of Read Across Jamaica Day at Daniel Town Primary	Region II
May 6	Talk in observance of Read Across Jamaica Day	Region III
June 17	Reading Skills session at Naggo Head Infant	Region 1

June 25	Reading Skills session at St. Michael's Infant	Region I
September 10	Reading Skills session at Allman Town Infant	Region I
September 17	Reading Skills session at Alpha Infant	Region I
September 24	Reading Skills session at Spanish Town Infant	Region I
October 15	Reading Tent at Heritage Fair held at Seville Heritage Park	Region IV
October 29	Reading Skills session at All Saints Infant	Region I
October 29	Talks on Library Week and story hour session held at Cairn Curran, Georges Plain and Sir Clifford Campbell Primary	Region VI
October 30	Talks on Library Week and story hour session held at Caledonia All Age & Infant and New Castle All Age	Region VI
October 31	Talk on Library Week at Black River Primary & Infant	Region VI
November 5	Bashy Bus Kru presentation and International School Library Day talk at Cross Keys High Talk	Region III
November 5	Reading Skills session at St. Joseph's Infant	Region I
November 17	Talk on the Importance of Literacy at Runaway Bay All Age	Region IV
November 19	Reading Skills session at St. Michael's Infant	Region I
November 19	Quiz Master at Ken Wright Primary	Region V
2009		
January 27	Information Literacy Skills using the Big 6 Model at Calabar and Norman Gardens Primary & Junior High	Region I
January 28	Talk on the Importance of Reading and How it Improves Literacy at Victoria Town All Age	Region III
February 5 & 9	Children's Hour at Porus Infant	Region III
February 9	Information Literacy Skills using the Big 6 Model at Charlie Smith High	Region I
March 10	Information Literacy Skills using the Big 6 Model at Brandon Hill Primary & Junior High	Region I

HRM 001: STAFF ESTABLISHMENT IN OCCUPATIONAL CATEGORIES - AS AT MARCH 31, 2009

PARISH LIBRARIES	DIRECTOR/ D.DIRECTOR	REGIONAL DIRECTOR	SENIOR LIBRARIAN	LIBRARIAN 1,2&3	LIBRARY ASSISTANT 1 & 2	RESEARCH/ REFERENCE ASSISTANT	TECHNICAL OPERATOR	ADMIN. OFFICERS	ACCOUNTING PERSONNEL 1,2 & 3	SECRETARIAL 1,2,3 & 4	RECORDS CLERK / OFFICERS	OTHER	TOTAL
HEADQUARTERS	11		5	4	18	3	4	4	10	15	6	22	102
K.S.A.P.L.		1	1	16	19	2	3	1	4	10	24	33	114
CLARENDON			1	3	20		2	1	2	3	7	20	59
HANOVER			1	2	13		2	1	2	1	4	12	38
MANCHESTER		1	1	4	18		2	1	3	4	8	32	74
PORTLAND		1	1	4	7		2	1	2	3	3	12	36
ST. ANN		1	1	4	18		2	1	2	3	5	20	57
ST. CATHERINE			3	5	23		1	1	2	3	6	32	76
ST. ELIZABETH		1	1	1	14		2	1	2	2	7	16	47
ST. JAMES		1	1	4	21		2	1	3	3	4	21	61
ST. MARY			1	2	10		3	1	2	2	7	11	39
TRELAWNY			1	1	14		2	1	2	2	3	14	40
WESTMORELAND			1	2	16		2	1	2	1	0	13	38
ST. THOMAS SCHOOL LIBRARY NETWORK	1		2	11	8		7		1	5	4	13	52
GRAND TOTAL	12	6	22	65	229	5	38	17	41	58	94	281	868

HRM002: PROVISIONAL APPOINTMENTS

No.	Location	New Post Title	Class./Grade	Type of Appt.	Date of Appt.
1	Kingston and St. Andrew Parish Library	Cleaner/Attendant	LMO/TS 1	Provisional	May 1, 2008
2	Trelawny Parish Library	Secretary	OPS/SS 2	Provisional	May 5, 2008
3	St. Mary Parish Library	Senior Library Aide	PIDG/LD 2	Provisional	May 5, 2008
4	St. Thomas Parish Library	Library Assistant	PIDG/LA 1	Provisional	May 19, 2008
5	St. Thomas Parish Library	Library Assistant	PIDG/LA 1	Provisional	May 12, 2008
6	St. Thomas Parish Library	Library Assistant	PIDG/LA 1	Provisional	May 12, 2008
7	Clarendon Parish Library	Library Assistant	PIDG/LA 1	Provisional	June 1, 2008
8	SLN, Region 4	Senior Library Aide	PIDG/LD 2	Provisional	June 2, 2009
9	Trelawny Parish Library	Library Assistant	PIDG/LA 1	Provisional	June 9, 2008
10	Westmoreland Parish Library	Librarian	PIDG/LB 2	Provisional	July 14, 2008
11	Kingston and St. Andrew Parish Library	Accounting Technician	FMG/AT 2	Provisional	August 25, 2008
12	Manchester Parish Library Network	Secretary	OPS/SS 2	Provisional	September 2, 2008
13	Kingston and St. Andrew Parish Library	Records Clerk	PIDG/RIM 1	Provisional	April 1, 2008
14	Trelawny Parish Library	Administrative Officer	GMG/AM 3	Provisional	September 15, 2008
15	Kingston and St. Andrew Parish Library	Client Systems Officer	MIS/IT 2	Provisional	September 8, 2008
16	St. Elizabeth Parish Library Network	Library Assistant	PIDG/LA 1	Provisional	September 15, 2008
17	St. Elizabeth Parish Library Network	Records Clerk	PIDG/RIM 1	Provisional	September 15, 2008
18	St. Elizabeth Parish Library Network	Library Assistant	PIDG/LA 1	Provisional	September 15, 2008
19	St. Elizabeth Parish Library Network	Records Clerk	PIDG/RIM 1	Provisional	September 15, 2008

HRM002: PROVISIONAL APPOINTMENTS

No.	Location	New Post Title	Class./Grade	Type of Appt.	Date of Appt.
20	St. Elizabeth Parish Library Network	Records Clerk	PIDG/RIM 1	Provisional	September 15, 2008
21	St. Elizabeth Parish Library Network	Library Assistant	PIDG/LA 1	Provisional	September 15, 2008
22	Kingston and St. Andrew Parish Library	Librarian	PIDG/LB 2	Provisional	October 1, 2008
23	Kingston and St. Andrew Parish Library	Librarian	PIDG/LB 2	Provisional	October 1, 2008
24	St. Ann Parish Library Network	Librarian	PIDG/LB 2	Provisional	October 1, 2008
25	St. Ann Parish Library Network	Librarian	PIDG/LB 2	Provisional	October 1, 2008
26	Kingston and St. Andrew Parish Library	Library Aide	PIDG/LD 1	Provisional	September 15, 2008
27	Portland Parish Library Network - Buff Bay B/L	Librarian	PIDG/LB 2	Provisional	October 6, 2008
28	Clarendon Parish Library	Technical Operator	PIDG/TO 1	Provisional	October 13, 2008
29	Clarendon Parish Library - Pennants B/L	Library Assistant	PIDG/LA 1	Provisional	October 13, 2008
30	Clarendon Parish Library	Library Assistant	PIDG/LA 1	Provisional	October 13, 2008
31	Clarendon Parish Library - Frankfield B/L	Library Aide	PIDG/LD 1	Provisional	October 13, 2008
32	Clarendon Parish Library - Chapelton B/L	Library Aide	PIDG/LD 1	Provisional	October 13, 2008
33	Hanover Parish Library Network	Administrative Officer	GMG/AM 3	Provisional	October 21, 2008
34	Westmoreland Parish Library - Negril B/L	Library Assistant	PIDG/LA 1	Provisional	October 6, 2008
35	Hanover Parish Library Network	Library Assistant	PIDG/LA 1	Provisional	October 13, 2008
36	Hanover Parish Library Network	Library Assistant	PIDG/LA 1	Provisional	October 13, 2008
37	Manchester Parish Library Network	Records Clerk	PIDG/RIM 1	Provisional	November 3, 2008
38	St. Mary Parish Library	Library Assistant	PIDG/LA 1	Provisional	December 19, 2008

HRM002: PROVISIONAL APPOINTMENTS

No.	Location	New Post Title	Class./Grade	Type of Appt.	Date of Appt.
39	HQ, Cataloguing Department	Library Assistant	PIDG/LA 1	Provisional	December 1, 2008
40	HQ, Circulations Department	Library Assistant	PIDG/LA 1	Provisional	December 1, 2008
41	HQ, Schools Library Network	Secretary	OPS/SS 1	Provisional	December 1, 2008
42	HQ, Cataloguing Department	Library Assistant	PIDG/LA 1	Provisional	December 1, 2008
43	HQ, Circulations Department	Library Assistant	PIDG/LA 1	Provisional	December 1, 2008
44	HQ, Accessions Department	Senior Library Aide	PIDG/LD 2	Provisional	December 1, 2008
45	HQ, Schools Library Network	Records Clerk	PIDG/RIM 1	Provisional	December 1, 2008
46	Trelawny Parish Library	Technical Operator	PIDG/TO 1	Provisional	December 31, 2008
47	Hanover Parish Library Network	Secretary	OPS/SS 2	Provisional	December 1, 2008
48	Kingston and St. Andrew Parish Library	Accounting Technician	FMG/AT 1	Provisional	December 1, 2008
49	St. Elizabeth Parish Library Network	Records Clerk	PIDG/RIM 1	Provisional	January 1, 2009
50	Westmoreland Parish Library Network	Library Assistant	PIDG/LA 1	Provisional	July 1, 2008
51	HQ, Human Resource Management and Administration	Building and Maintenance Officer	SOG/ST 6	Provisional	January 5, 2009
52	HQ, Schools Library Network	Records Clerk	PIDG/RIM 1	Provisional	November 1, 2008
53	HQ, Human Resource Management and Administration	Senior Secretary	OPS/SS 3	Provisional	January 5, 2009
54	Kingston and St. Andrew Parish Library	Records Clerk	PIDG/RIM 1	Provisional	January 5, 2009
55	Kingston and St. Andrew Parish Library	Porter	LMO/TS 1	Provisional	January 5, 2009
56	Kingston and St. Andrew Parish Library	Secretary	OPS/SS 1	Provisional	January 5, 2009

HRM002: PROVISIONAL APPOINTMENTS

No.	Location	New Post Title	Class./Grade	Type of Appt.	Date of Appt.
57	Kingston and St. Andrew Parish Library	Secretary	OPS/SS 1	Provisional	January 5, 2009
58	Kingston and St. Andrew Parish Library	Records Clerk	PIDG/RIM 1	Provisional	January 5, 2009
59	Kingston and St. Andrew Parish Library	Records Clerk	PIDG/RIM 1	Provisional	January 5, 2009
60	Kingston and St. Andrew Parish Library	Records Clerk	PIDG/RIM 1	Provisional	January 5, 2009
61	Kingston and St. Andrew Parish Library	Secretary	OPS/SS 1	Provisional	January 5, 2009
62	Kingston and St. Andrew Parish Library	Records Clerk	PIDG/RIM 1	Provisional	January 5, 2009
63	Kingston and St. Andrew Parish Library	Porter	LMO/TS 1	Provisional	January 5, 2009
64	HQ, Human Resource Management and Administration	Administrative Officer	GMG/AM 3	Provisional	March 2, 2009
65	Kingston and St. Andrew Parish Library	Library Assistant	PIDG/LA 1	Provisional	February 2, 2009
66	HQ, Accessions Department	Senior Library Assistant	PIDG/LA 2	Provisional	November 1, 2008
67	St. Catherine Parish Library Network - Greater Portmore B/L	Cleaner/Attendant	LMO/TS 1	Provisional	November 1, 2008
68	HQ, Human Resource Management and Administration	Deputy Director	GMG/SEG 1	Provisional	March 2, 2009

HRM 003: PERMANENT APPOINTMENTS

No.	Location	New Post Title	Class./Grade	Type of Appt.	Date of Appointment
1	HQ, Human Resource Management and Administration	Administrative Officer	GMG/AM 2	Permanent	April 1, 2008
2	St. Mary Parish Library	Librarian	PIDG/LB 2	Permanent	May 1, 2008
3	Kingston and St. Andrew Parish Library	Library Aide	PIDG/LD 1	Permanent	April 1, 2008
4	HQ, Human Resource Management and Administration	Senior Secretary	OPS/SS 3	Permanent	April 16, 2008
5	HQ, National Library Network	Senior Director	GMG/SEG 4	Permanent	June 1, 2008
6	Portland Parish Library	Library Aide	PIDG/LD 1	Permanent	April 1, 2008
7	Trelawny Parish Library	Library Assistant	PIDG/LA 1	Permanent	April 1, 2008
8	Hanover Parish Library - Green Island B/L	Cleaner/Attendant	LMO/TS	Permanent	May 1, 2008
9	Clarendon Parish Library Network - Clare McWhinnie B/L	Cleaner/Attendant	LMO/TS	Permanent	April 1, 2008
10	St. Catherine Parish Library Network	Library Aide	PIDG/LD 1	Permanent	May 1, 2008
11	St. Ann Parish Library Network	Senior Library Aide	PIDG/LD 2	Permanent	June 1, 2008
12	Kingston and St. Andrew Parish Library	Records Clerk	PIDG/RIM 1	Permanent	April 1, 2008
13	St. Mary Parish Library	Records Clerk	PIDG/RIM 1	Permanent	May 1, 2008
14	St. Mary Parish Library	Client Systems Support Officer	MIS/IT 2	Permanent	May 1, 2008
15	Clarendon Parish Library Network - James Hill B/L	Library Assistant	PIDG/LA 1	Permanent	May 1, 2008
16	Kingston and St. Andrew Parish Library	Senior Secretary	OPS/SS 3	Permanent	June 3, 2008
17	Kingston and St. Andrew Parish Library	Library Assistant	PIDG/LA 1	Permanent	April 1, 2008
18	St. Mary Parish Library - Annotto Bay B/L	Senior Library Assistant	PIDG/LA 2	Permanent	April 1, 2008
19	Trelawny Parish Library - Clarks Town Branch Library	Library Assistant	PIDG/LA 1	Permanent	June 1, 2008

HRM 003: PERMANENT APPOINTMENTS

No.	Location	New Post Title	Class./Grade	Type of Appt.	Date of Appointment
20	Westmoreland Parish Library Network	Library Assistant	PIDG/LA 1	Permanent	May 1, 2008
21	Trelawny Parish Library Network	Accounting Technician	FMG/AT 1	Permanent	May 1, 2008
22	St. James Parish Library	Librarian	PIDG/LB 2	Permanent	May 1, 2008
23	Trelawny Parish Library Network	Client Systems Support Officer	MIS/IT 2	Permanent	May 1, 2008
24	Manchester Parish Library Network	Secretary	OPS/SS 1	Permanent	June 1, 2008
25	Portland Parish Library	Library Assistant	PIDG/LA 1	Permanent	May 2, 2008
26	Portland Parish Library	Secretary	OPS/SS 1	Permanent	May 1, 2008
27	Trelawny Parish Library Network	Library Assistant	PIDG/LA 1	Permanent	July 1, 2008
28	Manchester Parish Library Network - Christiana B/L	Library Assistant	PIDG/LA 1	Permanent	May 1, 2008
29	SLN, Region 4	Library Assistant	PIDG/LA 1	Permanent	May 1, 2008
30	Kingston and St. Andrew Parish Library	Client Systems Support Officer	MIS/IT 2	Permanent	July 1, 2008
31	St. Mary Parish Library Network	Cleaner/Attendant	LMO/TS	Permanent	May 1, 2009
32	St. Ann Parish Library Network	Library Assistant	PIDG/LA 1	Permanent	April 1, 2008
33	St. Ann Parish Library Network	Librarian	PIDG/LB 2	Permanent	May 1, 2008
34	HQ, Information Technology Division	Director	MIS/IT 6	Permanent	August 1, 2008
35	St. Ann Parish Library Network - Brown's Town B/L	Librarian	PIDG/LB 2	Permanent	April 1, 2008
36	Region 3	Regional Director	PIDG/LB 5	Permanent	July 1, 2008
37	St. James Parish Library	Librarian	PIDG/LB 2	Permanent	May 1, 2008
38	SLN, Region 5	Librarian	PIDG/LB 3	Permanent	April 1, 2008
39	St. Elizabeth Parish Library Network	Librarian	PIDG/LB 3	Permanent	September 1, 2008

HRM 003: PERMANENT APPOINTMENTS

No.	Location	New Post Title	Class./Grade	Type of Appt.	Date of Appointment
40	St. Catherine Parish Library Network	Porter	LMO/TS	Permanent	April 1, 2008
41	HQ, Cataloguing Department	Librarian	PIDG/LB 2	Permanent	April 1, 2008
42	Manchester Parish Library Network	Accounting Clerk	FMG/AC 2	Permanent	August 1, 2008
43	Clarendon Parish Library Network	Cleaner/Attendant	LMO/TS	Permanent	October 1, 2008
44	St. Elizabeth Parish Library Network	Library Assistant	PIDG/LA 1	Permanent	September 1, 2008
45	St. Catherine Parish Library Network	Librarian	PIDG/LB 4	Permanent	July 1, 2008
46	St. Ann Parish Library Network	Records Clerk	PIDG/RIM 1	Permanent	September 1, 2008
47	St. Mary Parish Library	Library Assistant	PIDG/LA 1	Permanent	August 1, 2008
48	St. Elizabeth Parish Library Network	Records Clerk	PIDG/RIM 1	Permanent	October 1, 2008
49	St. Mary Parish Library	Library Assistant	PIDG/LA 1	Permanent	August 1, 2008
50	HQ, Human Resource Management and Administration	Records Clerk	PIDG/RIM 1	Permanent	October 17, 2008
51	St. Elizabeth Parish Library Network	Library Assistant	PIDG/LA 1	Permanent	October 1, 2008
52	Kingston and St. Andrew Parish Library	Librarian	PIDG/LB 2	Permanent	September 25, 2008
53	St. Catherine Parish Library Network	Librarian	PIDG/LB 3	Permanent	July 1, 2008
54	St. Elizabeth Parish Library Network	Librarian	PIDG/LB 2	Permanent	July 1, 2008
55	Portland Parish Library	Librarian	PIDG/LB 3	Permanent	April 1, 2008
56	Kingston and St. Andrew Parish Library	Library Aide	PIDG/LD 1	Permanent	December 1, 2008
57	St. Mary Parish Library Network - Highgate B/L	Records Clerk	PIDG/RIM 1	Permanent	August 1, 2008
58	Kingston and St. Andrew Parish Library	Accounting Clerk	FMG/AC 2	Permanent	December 1, 2008
59	HQ, Cataloguing Department	Secretary	OPS/SS 1	Permanent	November 1, 2008

HRM 003: PERMANENT APPOINTMENTS

No.	Location	New Post Title	Class./Grade	Type of Appt.	Date of Appointment
60	HQ, Corporate Suite	Public Relations and Marketing Officer	MCG/IE 3	Permanent	November 1, 2008
61	HQ, Cataloguing Department	Research Assistant	PIDG/LB 2	Permanent	August 1, 2008
62	HQ, Schools Library Network	Library Assistant	PIDG/LA 1	Permanent	November 1, 2008
63	St. Catherine Parish Library Network	Library Assistant	PIDG/LA 1	Permanent	October 1, 2008
64	St. Catherine Parish Library Network	Porter	LMO/TS	Permanent	October 6, 2008
65	Clarendon Parish Library Network	Senior Library Assistant	PIDG/LA 2	Permanent	November 1, 2008
66	St. Elizabeth Parish Library Network	Library Assistant	PIDG/LA 1	Permanent	October 1, 2008
67	Kingston and St. Andrew Parish Library	Accounting Clerk	FMG/AC 2	Permanent	September 1, 2008
68	Clarendon Parish Library Network	Records Clerk	PIDG/RIM 1	Permanent	November 1, 2008
69	HQ, Accessions Department	Library Assistant	PIDG/LA 1	Permanent	October 1, 2008
70	HQ, Schools Library Network	Records Clerk	PIDG/RIM 1	Permanent	October 1, 2008
71	St. Ann Parish Library Network	Library Aide	PIDG/LD 1	Permanent	November 1, 2008
72	HQ, Finance Division	Accounting Technician	FMG/AT 1	Permanent	December 1, 2008
73	Kingston and St. Andrew Parish Library	Senior Library Aide	PIDG/LD 2	Permanent	October 1, 2008
74	Hanover Parish Library Network	Library Assistant	PIDG/LA 1	Permanent	July 1, 2008
75	Portland Parish Library Network	Senior Library Aide	PIDG/LD 2	Permanent	December 1, 2008
76	Manchester Parish Library Network	Records Clerk	PIDG/RIM 1	Permanent	December 3, 2008
77	Manchester Parish Library Network - Huntley/Mt. Prospect B/L	Library Assistant	PIDG/LA 1	Permanent	December 1, 2008
78	Hanover Parish Library Network	Accounting Clerk	FMG/AC 2	Permanent	April 1, 2008
79	Westmoreland Parish Library Network	Client Systems Support Officer	MIS/IT 2	Permanent	January 1, 2009

HRM 003: PERMANENT APPOINTMENTS

No.	Location	New Post Title	Class./Grade	Type of Appt.	Date of Appointment
80	Manchester Parish Library Network	Library Assistant	PIDG/LA 1	Permanent	December 1, 2008
81	HQ, Cataloguing Department	Secretary	OPS/SS 1	Permanent	November 1, 2008
82	St. Thomas Parish Library Network	Library Assistant	PIDG/LA 1	Permanent	December 1, 2008
83	Kingston and St. Andrew Parish Library	Senior Library Aide	PIDG/LD 2	Permanent	October 1, 2008
84	Kingston and St. Andrew Parish Library	Library Assistant	PIDG/LA 1	Permanent	December 1, 2008
85	SLN, Region 4	Senior Library Aide	PIDG/LD 2	Permanent	January 1, 2009
86	Hanover Parish Library Network	Cleaner/Attendant	LMO/TS	Permanent	April 1, 2008
87	Manchester Parish Library Network	Library Assistant	PIDG/LA 1	Permanent	April 1, 2009
88	St. Elizabeth Parish Library Network	Library Aide	PIDG/LD 1	Permanent	January 1, 2009
89	Clarendon Parish Library Network	Library Assistant	PIDG/LA 1	Permanent	March 1, 2009
90	Kingston and St. Andrew Parish Library	Cleaner/Attendant	LMO/TS	Permanent	November 1, 2008
91	Kingston and St. Andrew Parish Library	Library Assistant	PIDG/LA 1	Permanent	February 2, 2009
92	HQ, Schools Library Network	Senior Library Aide	PIDG/LD 2	Permanent	February 1, 2009
93	St. Catherine Parish Library Network	Library Assistant	PIDG/LA 1	Permanent	January 1, 2009
94	St. Catherine Parish Library Network	Senior Library Aide	PIDG/LD 2	Permanent	December 1, 2008
95	HQ, Cataloguing Department	Library Assistant	PIDG/LA 1	Permanent	December 1, 2008
96	HQ, Schools Library Network	Library Assistant	PIDG/LA 1	Permanent	March 1, 2009
97	Portland Parish Library Network	Rural Development Librarian	PIDG/LB 3	Permanent	December 1, 2008
98	Kingston and St. Andrew Parish Library	Library Assistant	PIDG/LA 1	Permanent	December 1, 2008
99	St. Mary Parish Library Network	Senior Library Aide	PIDG/LD 2	Permanent	December 1, 2008

HRM 004: SEPARATION

No.	Name	Post Title	Classification/ Grade	Location	Type of Appointment	Date of Resignation	Remarks
1	Howard Stone	Porter	LMO/TS 1	Clarendon	Permanent Appointment	08/08/2008	No reason given
2	Jamila Graham	Library Assistant	PIDG/LA 1	Clarendon	Permanent Appointment	15/8/2008	To attend University
3	Milton Wright	Library Aide	PIDG/LA 1	Clarendon	Temporary Appointment	09/01/2008	No reason given
4	Stacian Archer-Reid	Library Assistant	PIDG/LA 2	Clarendon	Temporary Appointment	08/05/2008	No reason given
5	Tamara Thomas	Library Assistant	PIDG/LA 1	Clarendon	Permanent Appointment	08/12/2008	To attend University
6	Davian Grant	Library Aide		Hanover	Permanent Appointment	22/11/2008	More attractive job offer
7	Gregory Nelson	Administrative Officer	GMG/AM 3	Hanover	Temporary Appointment	26/9/2008	No reason given
8	Neresia Lumley	Accounting Technician	FMG/AT 1	Hanover	Temporary Appointment	08/01/2008	No reason given
9	Troy Anglin	Client Systems Support Officer	MIS/IT 2	Hanover	Permanent Appointment	26/2/2009	No reason given
10	Brian Golding	Library Aide	PIDG/LA 1	Headquarters	Permanent Appointment	28/5/2008	Migration
11	Camile Johnson	Senior Secretary	OPS/SS 3	Headquarters	Permanent Appointment	11/07/2008	No reason given
12	Jodianne Snape	Secretary	OPS/SS 1	Headquarters	Temporary Appointment	10/09/2008	Employment Terminated
13	Karisha Campbell	Administrative Officer	GMG/AM 3	Headquarters	Permanent Appointment	11/01/2008	Migration
14	Kevin Williams	Administrative Officer	GMG/AM 2	Headquarters	Permanent Appointment	02/06/2009	Migration
15	Marlon Rowe	Library Assistant	PIDG/LA 1	Headquarters	Temporary Appointment	22/9/2008	More attractive job offer
16	Mellessa Wright	Library Assistant	PIDG/LA 1	Headquarters	Permanent Appointment	18/4/2008	No reason given
17	Shanique Smith	Secretary	OPS/SS 1	Headquarters	Temporary Appointment	27/7/2008	No reason given
19	Sherien Richards	Secretary	OPS/SS 1	Headquarters	Temporary Appointment	31/7/2008	Employment Terminated
20	Shosana Brown	Library Assistant	PIDG/LA 1	Headquarters	Temporary Appointment	11/01/2008	No reason given
21	Nicole Brown-Dehaney	Building & Maintenance Officers	SOG/ST 6	Headquarters	Temporary Appointment	12/01/2008	Employment Terminated
22	Yvette Nunes	Director, Events	GMG/SEG 2	Headquarters	Temporary Appointment	09/01/2008	Employment Terminated
23	Brenda-Lee Lathan	Accounting Technician	FMG/AT 11	KSAPL	Permanent Appointment	28/2/2009	More attractive job offer
24	Camilla Patterson	Records Clerk	PIDG/RIM 1	KSAPL	Permanent Appointment	08/08/2008	No reason given
25	Jhearnell Lawrence	Accounting Technician	FMG/AT 2	KSAPL	Temporary Appointment	01/02/2009	No reason given
26	Kwanisi Green	Records Clerk	PIDG/RIM 1	KSAPL	Permanent Appointment	22/9/2008	No reason given
27	Lisa-Gayle Vernon	Librarian	PIDG/LA 2	KSAPL	Permanent Appointment	15/8/2008	No reason given
28	Roxanne Carmack	P/T Library Assistant	PIDG/LA 1	KSAPL	Temporary Appointment	29/8/2008	No reason given

HRM 004: SEPARATION

No.	Name	Post Title	Classification/ Grade	Location	Type of Appointment	Date of Resignation	Remarks
29	Shella Pingue	Records Information Clerk	PIDG/RIM 1	KSAPL	Temporary Appointment	11/01/2009	No reason given
30	Valrie Coley Wallace	Client Systems Support Officer	MIS/IT 2	KSAPL	Permanent Appointment	05/03/2009	No reason given
31	Carolun Smikle	Library Assistant	PIDG/LA 1	Manchester	Permanent Appointment	26/1/2009	To attend University
32	Melissa Lindo	Library Assistant	PIDG/LA 1	Manchester	Temporary Appointment	08/04/2008	No reason given
33	Jennifer Harvey	Accounting Technician	FIG/AT 1	St. Ann	Permanent Appointment	01/02/2009	No reason given
34	Kaleen McKenzie	Library Assistant	PIDG/LA 1	St. Ann	Permanent Appointment	27/8/2008	Relocation
35	Mark Richards	Technical Operator	PIDG/TO 1	St. Ann	Temporary Appointment	06/02/2008	No reason given
36	Kerry-Kay Marshall	Librarian II	PIDG/LB 2	St. Catherine	Permanent Appointment	07/07/2008	More attractive job offer
37	Albert Madorie	Records Clerk	PIDG/RIM 1	St. Elizabeth	Permanent Appointment	26/8/2008	To attend University
38	Cassandra Rowe	Library Assistant	PIDG/LA 1	St. Elizabeth	Temporary Appointment	18/8/2008	No reason given
39	Sara Blackwood	Library Assistant	PIDG/LA 1	St. Elizabeth	Temporary Appointment	01/03/2009	To attend University
40	Oral Gilmore	Part-time Library Assistant	PIDG/LA 1	St. Mary	Temporary Appointment	11/05/2008	No reason given
41	Anetia Caret-Williams	Part-time Library Assistant	PIDG/LA 1	Trelawny	Permanent Appointment	15/8/2009	To attend University
42	Howard Hall	Client Systems Support Officer	MIS/IT 2	Trelawny	Permanent Appointment	01/01/2009	No reason given
43	Camile Thompson O'Donnell	Library Assistant	PIDG/LA 2	Westmoreland	Permanent Appointment	01/02/2009	No reason given
44	Ryan Fletcher	Senior Library Assistant	PIDG/LA 2	Westmoreland	Permanent Appointment	11/03/2008	No reason given
45	Toshie Williams	P/T Library Assistant	PIDG/LA 1	Westmoreland	Temporary Appointment	14/3/2009	No reason given

HRM 005: STAFF TRAINING CONDUCTED

NAME OF COURSES	NO. OF PARTICIPANTS	COST	REMARKS
Report Writing	11	J\$ 88,825.00	Conducted by Jamaica Employers' Federation
UTECH's Annual Marketing Seminar	1	J\$ 2,500.00	University of Technology
Carlong Publishers Biennial Bookshop Seminar	20	-	Hosted by Carlong Publishers.
Certificate in Administrative Management	2	J\$ 76,478.00	MIND
Government Accounting Level 1 Module 1	4	J\$ 68,400.00	MIND
Government Accounting Level 1 Module 3	1	J\$ 18,400.00	MIND
Story Telling Workshop	15	J\$ 10,000.00	Hosted Hanover Parish Library
Records Management	3	J\$ 18,000.00	Conducted by LIAJA
Microsoft Security Training	2	-	Hosted by Microsoft Jamaica
Occupational Health & Safety Expo	2	-	Hosted by Jamaica Employers' Federation
Psychology & Leadership in the Workplace	2	J\$ 36,000.00	Hosted by Jamaica Stock Exchange
Protocol Workshop	22	J\$ 19,000.00	Held in the Training Room, Headquarters
Managing the Ill & Injured Worker	2	-	Hosted by Jamaica Employers' Federation
Time & Stress Management	1	-	Hosted Jamaica Employers' Federation
Networking & Innovation for Libraries in the English Speaking Caribbean	3	-	Hosted LIAJA. Held at UWI, Montego Bay
Developing Information Literacy	10	J\$ 35,000.00	Hosted by UWI Dept. of Library & Information Studies.
JAWS Software Training Seminar	41	Included in the cost of the software	Hosted by JLS. Held in Training Room, Headquarters
LIAJA General Meeting	4	J\$ 3,000.00	Church Teachers' College, Mandeville
Retirement Seminar	21	J\$ 40,590.00	Hosted by JLS
Customer Service Excellence Seminar	25	J\$ 183,850.00	MIND - held in the Orchid Suite, Headquarters

HRM 005: STAFF TRAINING CONDUCTED

NAME OF COURSES	NO. OF PARTICIPANTS	COST	REMARKS
Book Repair Workshop	55	J\$ 674,360.00	UWI Library - 3 workshops: Headquarters, St. Elizabeth Parish Library, St. Ann
Library & Information Association of Jamaica Symposium	4	J\$ 10,000.00	Conducted by LIAJA
Supervisory Management Training	20	J\$ 232,800.00	MIND
D-Bit Fixed Asset Software Training	4	J\$ 73,600.00	Conducted by Sun Computers & Info. Services. Held in the Training Room, JLS, Headquarters
Pensions Procedures Training Seminar	2	-	Conducted by the Ministry of Finance
Customized Search Engine	6	J\$ 15,000.00	Conducted by LIAJA at UWI
Digitization Workshop	2	-	Hosted by NLJ/Library of the Caribbean. Held at PCJ Auditorium
Use of Government Funded Advance Debit Cards for the Procurement of Fuel	2	-	Conducted by the Ministry of Finance.
The Role of the Office of the Contractor General	32	J\$ 22,500.00	Conducted by the Office of the Contractor General. Held at the Reading Room, KSA Parish Library
HIV/AIDS Workplace Policy Workshop	25	J\$ 25,500.00	Conducted by the Ministry of Education. Held at the Reading Room KSA Parish Library
Sub-Total	344	J\$ 1,653,803.00	

HRM 005: STAFF TRAINING CONDUCTED

NAME OF COURSES	NO. OF PARTICIPANTS	COST	REMARKS
CONFERENCES/CONVENTIONS ATTENDED (US & Ja Dollars)			
HRMAJ Conference	8	J\$ 472,808.00	Ocho Rios
JASAP Convention	3	J\$ 180,000.00	Ocho Rios
JLS 60th Anniversary International Conference	59		Ocho Rios
ACURIL Pre-Conference - Ride the Wave Web 2	2	US\$ 500.00	Rose Hall, Montego Bay
ACURIL 38th Annual Conference	50	J\$ 980,841.00 US\$ 500.00	Rose Hall, Montego Bay
JEF 26th Annual Convention	3	J\$ 127,056.00 US\$ 1,620.00	Ocho Rios
Sub-Total	125	J\$ 1,760,705.00 US\$ 2,620.00	
CONFERENCES ATTENDED (US & Ja Dollars)			
International Association School Librarianship Conference	2	J\$ 221,521.59	Berkeley California, USA
World Library & Information Congress: 74th IFLA General Conference & Council	3	J\$ 242,095.59	Quebec, Canada
Sub-Total	5	J\$ 463,617.18	
GRAND TOTAL	474	J\$ 3,878,125.18 US\$ 2,620.00	

HRM 006: MOTOR VEHICLE FLEET INVENTORY 2008-2009

Make of Vehicle	Registration/ Licence	Date of Purchase	Purchase Price	Service Point	Age	Comments
Toyota Hiace	8621 DD	October 1999	\$694,185.15	Headquarters	10 years	Temporarily assigned to St. Elizabeth Parish Library
Toyota Hilux Vigo	6711 FL	December 2008	\$2,733,635.59	Headquarters	5 months	New vehicle
Nissan Civilian Mobile Library	9742 AQ	June 1990	US\$40,000.00	Headquarters	19 years	Operational
Toyota Land Cruiser Prado	2259 EU	May 2006	\$2,323,809.00	Headquarters	3 years	Operational
Toyota Hiace Minibus	0276 FM	December 2008	\$1,968,390.56	Headquarters	5 months	New vehicle
Toyota Hilux	2461 FD	October 2007	\$1,575,347.61	Headquarters	2 years	Operational
Toyota Hilux	2189 FN	December 2008	\$2,026,442.60	Headquarters - SLN	5 months	New vehicle
Mitsubishi L200	9114 DH	2000	\$850,000.00	St. Mary Parish Library Network	9 years	Recommended for Board of Survey
Mitsubishi Rosa	2535 DZ	2003	\$3,175,560.05	St. Mary	6 years	Operational
Toyota Hilux	5696 FM	December 2008	\$2,026,442.60	St. Mary	5 months	New vehicle
Toyota Hiace	8600 DD	1999	\$711,001.34	St. Thomas Parish Library Network	10 years	Operational
Mitsubishi Rosa	2534 DZ	2003	\$3,175,560.05	St. Thomas	6 years	Operational
Toyota Hiace Minibus	0274 FM	December 2008	\$1,968,390.56	St. Thomas	5 months	New vehicle
Mitsubishi Rosa	2532 DZ	2003	\$3,175,560.05	Clarendon Parish Library Network	6 years	Operational
Toyota Hilux	2464 FD	Oct. 2007	\$1,575,347.61	Clarendon	2 years	Operational
Toyota Minibus	0273 FM	December 2008	\$1,968,390.56	Clarendon	5 months	New vehicle
Mitsubishi Pajero	4231 DB	May 1999	\$1,083,500.00	Hanover Parish Library Network	10 years	Operational
Mitsubishi Rosa	2533 DZ	2003	\$3,175,560.05	Hanover	6 years	Operational
Mitsubishi Pajero	5734 BQ	April 1997	\$856,603.00	St. James Parish Library Network	12 years	Operational
Mitsubishi Rosa	2531 DZ	2003	\$3,175,560.05	St. James	6 years	Operational
Toyota Hilux	5892 FM	December 2008	\$2,026,442.60	St. James	5 months	New vehicle
Toyota Panel Van	5694 FM	December 2008	\$1,430,777.63	SLN - Region 2	5 months	New vehicle
Toyota Hilux	5893 FM	December 2008	\$2,026,442.60	St. Elizabeth Parish Library Network	5 months	New vehicle
Mitsubishi Rosa	2530 DZ	2003	\$3,175,560.05	St. Elizabeth	6 years	Operational
Toyota Hiace	7697 DP	August 13, 2001	\$770,000.00	St. Catherine Parish Library Network	8 years	Operational
Toyota Hilux	2463 FD	Oct. 2007	\$1,575,347.61	St. Catherine	2 years	Operational
Nissan Civilian Mobile Library	9747 AQ	June 1990	US\$40,000.00	Kingston & St. Andrew Parish Library Network	19 years	Operational
Toyota Hiace	7596 BQ	July 1997	\$937,500.00	Kingston & St. Andrew	12 years	Recommended for Board of Survey
Honda (Solo) M/Bike	6316 E	1998	\$68,695.65	Kingston & St. Andrew	11 years	Not Operational
Nissan Civilian Mobile Library	5877 DZ	April 5, 1998	\$1,137,979.00	Kingston & St. Andrew	11 years	Operational
Toyota Hilux	8695 DD	September 30, 1999	\$1,137,979.00	Kingston & St. Andrew	10 years	Operational
Toyota Hiace Minibus	0277 FM	December 2008	\$1,968,390.56	Kingston & St. Andrew	5 months	New vehicle

HRM 006: MOTOR VEHICLE FLEET INVENTORY 2008-2009

Make of Vehicle	Registration/ Licence	Date of Purchase	Purchase Price	Service Point	Age	Comments
DAF Mobile Library	7528 AB	February 12, 1980	\$82,879.00	Trelawny Parish Library Network	29 years	Recommended for Board of Survey
Toyota Hiace	5821 DZ	2003	\$1,173,000.00	Trelawny	6 years	Operational
Toyota Hilux	7361 BQ	August 1997	\$677,614.82	Manchester Parish Library Network	12 years	Operational
Toyota Hiace Minibus	0278 FM	December 2008	\$1,968,390.56	Manchester	5 months	New vehicle
Mitsubishi L300	9293 EU	June 2006	\$1,139,289.00	SLN Reg. 3	3 years	Operational
Nissan Civilian Mobile Library	9149 DW	June 1990	US\$40,000.00	St. Ann Parish Library Network	19 years	Operational
Toyota Hilux	5891 FM	December 2008	\$2,026,442.60	St. Ann	5 months	New vehicle
Toyota Hilux	8630 DD	1999	\$829,000.00	St. Ann	10 years	Operational
Mitsubishi L300	9295 EU	June 2006	\$1,139,289.00	SLN Reg. 4	3 years	Operational
Nissan Civilian Mobile Library	9748 AQ	June 1990	US\$40,000.00	Portland Parish Library Network	19 years	Recommended for Board of Survey
Toyota Hilux	5895 FM	December 2008	\$2,026,442.60	Portland	5 months	New vehicle
Toyota Land Cruiser Prado	6404 DR	December 3, 2001	\$1,550,000.00	Portland	8 years	Operational
Mitsubishi L300	9294 EU	June 2006	\$1,139,289.00	SLN Reg. 5	3 years	Operational
Toyota Hiace Panel Van	0275 FM	December 2008	\$1,430,752.40	Westmoreland Parish Network	5 months	New vehicle
Nissan Civilian Mobile Library	9746 AQ	June 1990	US\$40,000.00	Westmoreland	19 years	Recommended for Board of Survey
Toyota Corolla	9951 DW	June 1996	\$598,499.45	Westmoreland	13 years	Recommended for Board of Survey
Toyota Hilux	2462 FD	October 2007	\$1,575,347.61	Westmoreland	2 years	Operational
No. of Vehicles: Forty-Nine (49)						
Other Vehicle: One (1) Motor Bike						

SEC 001

CALENDAR OF NATIONAL EVENTS

APRIL

- Proclamation | April 30 2008

MAY 2008

- National Service of Thanksgiving | May 18

JUNE

- Exhibition – ACURIL Conference | June 1-6
- National Reading Competition Parish Finals | June 20 – July 9
 “Sixty in 2008: Read & Celebrate”

JULY

- National Reading Competition Parish Motorcades | July 18 – August 15
- Annual All Island Summer Programme - *“Sixty in 2008: Read & Celebrate”*

AUGUST

- Launch of 60th Anniversary Exhibition for Independence | August 5
- Staff Funday | August 23
- Presentation of the Joyce Robinson Scholarship | August 26
- Launch of Anniversary overdue book amnesty | August - April 2009

SEPTEMBER

- National Reading Competition Awards Luncheon | September 3 20008
- Televised National Reading Competition Finals | September 27

OCTOBER

- International School Library Month Celebration | October
- Anniversary Newspaper Supplement | October 26
- Islandwide Open Day | October 30

NOVEMBER

- National Essay Competition | November 24, 2008 – February 2009
 (Open to students between 15 – 18 years)
- Retirees’ Luncheon | November 26
- National Reading Fair | November 29, 2008
 “Sixty in 2008: Read & Celebrate”

DECEMBER

- Tribute to Millicent Claire | December 20

JANUARY 2009

- Reopening and Dedication of Staff Library, Headquarters | January 15

FEBRUARY

- International Conference | February 16-21
“Public & School Libraries: Your Partners in National Development”

MARCH

- Conferment of status Chair Emeritus on Cecil Charlton | March 3

APRIL

- Launch of Publication
 - *“Jamaica Library Service: Progress in Pictures Vol. II, 1970 – 2008”*
(preliminary work undertaken during the year)
 - 60th Anniversary Commemorative video – *“Honouring the Past... Repositioning for the Future”*

**STATEMENT OF EMOLUMENTS FOR SENIOR OFFICERS
at March 31, 2009**

NAMES		POST TITLE	GRADE	ACTUAL SALARY	TRAVELLING ALLOWANCE	DUTY ALLOWANCE	SENIORITY ALLOWANCE
				\$	\$	\$	\$
Roberts	Patricia	Director General	GMG/SEG 6	3,772,364	796,500	-	-
Barton	Karen	Senior Director, National Library Network	GMG/SEG 4	2,445,297	796,500	33,151.26	33,158.98
Scale	Jennifer	Director, Finance	FMG/PA 3	2,051,270	420,000	-	-
Gray	Dorna	Director, Human Resource Mgmt. & Admin.	GMG/SEG 3	2,051,270	420,000	-	-
Cousins	Janet	Director, Public Library Network	GMG/SEG 3	1,952,428	420,000	-	-
Gordon	Patsy	Director, School Library Network	GMG/SEG 3	1,952,428	420,000	-	-
Smith	Rohan	Director, Information Management	MIS/IT 6	1,711,385	420,000	-	-
Nunes	Yvette	Director, Events/Conference Management	GMG/SEG 2	583,616	159,833	-	-
Simpson	Kishma	Acting Director, Events/Conference Management	GMG/SEG 2	750,930	85,125	60,901.00	-
							-
Leslie	Karren	Senior Accounting Officer	FMG/PA 2	1,725,362	280,200	-	-
Chambers	Pauline	Budget Officer	FMG/PA 2	1,642,225	191,133	-	-
Lindo	Patricia	Deputy Director, Administration	GMG/SEG 1	1,238,429	420,000	-	-
Grant	Dwight	Deputy Director, Library Technology	MIS/IT 5	1,519,697	420,000	-	-
Young	Everton	Deputy Director, Database & Network	MIS/IT 5	1,519,697	420,000	-	-
Phipps	Everton	Internal Auditor	FMG/AS 3	1,301,125	420,000	-	-
Bewaji	Mary	Regional Director, Region 1	PIDG/LB 5	1,642,225	420,000	152,496	-
Daly	Daphne	Regional Director, Region 2	PIDG/LB 5	1,812,709	420,000	152,496	86,502
McLean	Lorraine	Regional Director, Region 3	PIDG/LB 5	1,554,919	420,000	152,496	-
Redway	Annette	Regional Director, Region 4	PIDG/LB 5	1,812,709	420,000	152,496	86,502
Chambers	Novlet	Regional Director, Region 5	PIDG/LB 5	1,812,709	420,000	152,496	-
Spence	Grace	Regional Director, Region 6	PIDG/LB 5	2,071,394	420,000	152,496	-

